

Chapter 246-809 WAC
LICENSURE FOR MENTAL HEALTH COUNSELORS, MARRIAGE AND FAMILY THERAPISTS, AND SOCIAL WORKERS

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WAC

LICENSED COUNSELORS AND ASSOCIATE COUNSELORS—GENERAL REQUIREMENTS

246-809-010	Definitions.
246-809-020	Mental health counselor, marriage and family therapist, and social worker supervision standards.
246-809-035	Recordkeeping and retention.
246-809-040	Reporting of suspected abuse or neglect of a child or vulnerable adult.
246-809-049	Sexual misconduct.
246-809-060	Mandatory reporting.
246-809-070	Licensed counselor supervisor directory.
246-809-071	Individual licensed counselor supervisor directory application.
246-809-072	Facility licensed counselor supervisor directory application.
246-809-090	Co-occurring disorder enhancement specialist eligibility.
246-809-095	Probationary license.
246-809-096	Application.
246-809-097	Practicing with a pending license.
246-809-099	Licensed counselor supervisor stipend program.

LICENSED MARRIAGE AND FAMILY THERAPISTS AND LICENSED MARRIAGE AND FAMILY THERAPY ASSOCIATES

246-809-100	One year exemption option.
246-809-110	Definitions.
246-809-120	Education requirements—Degree equivalents.
246-809-121	Program equivalency.
246-809-130	Supervised postgraduate experience.
246-809-134	Approved supervisor.
246-809-140	Examination.

LICENSED MENTAL HEALTH COUNSELORS AND LICENSED MENTAL HEALTH COUNSELOR ASSOCIATES

246-809-200	One year exemption option.
246-809-210	Definitions.
246-809-220	Education requirements.
246-809-221	Behavioral sciences—Program equivalency.
246-809-230	Supervised postgraduate experience.
246-809-234	Approved supervisor.
246-809-240	Examination for licensed mental health counselors.

LICENSED SOCIAL WORKERS AND LICENSED SOCIAL WORKER ASSOCIATES

246-809-300	One year exemption option.
246-809-310	Definitions.
246-809-320	Education requirements.
246-809-321	Education and experience equivalency.
246-809-330	Supervised postgraduate experience requirements.
246-809-334	Approved supervisor standards and responsibilities.
246-809-340	Examination required.

CONTINUING EDUCATION

246-809-600	Professions required to complete continuing education.
246-809-610	Eligible continuing education activities.
246-809-615	Training standards for suicide assessment, treatment, and management.
246-809-620	Industry-recognized local, state, national, international organizations or institutions of higher learning.
246-809-630	Continuing education requirements.
246-809-632	Licensed associate continuing education.
246-809-640	Credit hours for preparation and presentation of a lecture or educational course.
246-809-650	Coursework documentation.

PROFESSIONAL STANDARDS

246-809-700	Client disclosure information.
246-809-710	Required disclosure information.
246-809-720	Failure to provide client disclosure information.
246-809-730	Retired active credential.

FEES

246-809-990	Licensed counselor, and associate—Fees and renewal cycle.
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DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

246-809-061	Health care institutions. [Statutory Authority: RCW 18.225.040, 18.130.050. WSR 06-09-032, § 246-809-061, filed 4/12/06, effective 5/13/06.] Repealed by WSR 09-15-039, filed 7/8/09, effective 7/8/09. Statutory Authority: Chapter 18.225 RCW.
246-809-062	Licensed counselor associations or societies. [Statutory Authority: RCW 18.225.040, 18.130.050. WSR 06-09-032, § 246-809-062, filed 4/12/06, effective 5/13/06.] Repealed by WSR 09-15-039, filed 7/8/09, effective 7/8/09. Statutory Authority: Chapter 18.225 RCW.

246-809-063 Health care service contractors and disability insurance carriers. [Statutory Authority: RCW 18.225.040, 18.130.050. WSR 06-09-032, § 246-809-063, filed 4/12/06, effective 5/13/06.] Repealed by WSR 09-15-039, filed 7/8/09, effective 7/8/09. Statutory Authority: Chapter 18.225 RCW.

246-809-064 Professional liability carriers. [Statutory Authority: RCW 18.225.040, 18.130.050. WSR 06-09-032, § 246-809-064, filed 4/12/06, effective 5/13/06.] Repealed by WSR 09-15-039, filed 7/8/09, effective 7/8/09. Statutory Authority: Chapter 18.225 RCW.

246-809-065 Courts. [Statutory Authority: RCW 18.225.040, 18.130.050. WSR 06-09-032, § 246-809-065, filed 4/12/06, effective 5/13/06.] Repealed by WSR 09-15-039, filed 7/8/09, effective 7/8/09. Statutory Authority: Chapter 18.225 RCW.

246-809-066 State and federal agencies. [Statutory Authority: RCW 18.225.040, 18.130.050. WSR 06-09-032, § 246-809-066, filed 4/12/06, effective 5/13/06.] Repealed by WSR 09-15-039, filed 7/8/09, effective 7/8/09. Statutory Authority: Chapter 18.225 RCW.

246-809-080 AIDS prevention and information education requirements. [Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-080, filed 6/16/17, effective 7/17/17. Statutory Authority: 2001 c 251, RCW 43.70.250. WSR 01-17-113, § 246-809-080, filed 8/22/01, effective 9/22/01.] Repealed by WSR 21-09-037, filed 4/13/21, effective 5/14/21. Statutory Authority: RCW 18.225.040, 2020 c 229 and 2020 c 76.

LICENSED COUNSELORS AND ASSOCIATE COUNSELORS—GENERAL REQUIREMENTS

WAC 246-809-010 Definitions. The definitions in this section apply throughout this chapter unless the context clearly requires otherwise.

(1) "Associate" means a prelicensure candidate who is working towards full licensure in their profession, has a graduate degree in a mental health field under RCW 18.225.090 and is gaining the supervision and supervised experience necessary to become a licensed independent clinical social worker, a licensed advanced social worker, a licensed mental health counselor, or a licensed marriage and family therapist. Associates may not independently provide social work, mental health counseling, or marriage and family therapy for a fee, monetary or otherwise. Associates must work under the supervision of an approved supervisor.

(2) "Department" means the department of health.

(3) "Independent social work, mental health counseling, or marriage and family therapy" means the practice of these disciplines without being under the supervision of an approved supervisor.

(4) "Licensed counselor" means a licensed marriage and family therapist, licensed mental health counselor, licensed advanced social worker, or licensed independent clinical social worker regulated under chapter 18.225 RCW. Licensed counselor does not mean an associate-level credential.

(5) "Out-of-state" means any state, the District of Columbia, or territory of the United States.

(6) "Probationary license" means a temporary license issued to out-of-state applicants qualifying for licensure reciprocity in Washington state under the restrictions and conditions of RCW 18.225.140 and this chapter.

(7) "Reciprocity" means licensure of out-of-state licensed counselors based on substantial equivalence between Washington state scope of practice and the scope of practice of the other state, the District of Columbia, or territory, subject to a probationary licensure period to complete outstanding Washington state licensure requirements as determined necessary by the secretary to gain full licensure.

(8) "Secretary" means the secretary of the department of health.

[Statutory Authority: RCW 18.225.040, 18.225.090, 18.225.145, 2023 c 425, and 2024 c 371. WSR 25-11-019, s 246-809-010, filed 5/12/25, effective 6/12/25. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c

351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-809-010, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-010, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-010, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040, 18.130.050. WSR 06-09-032, § 246-809-010, filed 4/12/06, effective 5/13/06.]

WAC 246-809-020 Mental health counselor, marriage and family therapist, and social worker supervision standards. (1) The definition in this subsection applies throughout this section unless the context clearly requires otherwise. The term "licensure candidate" means an individual seeking supervised experience to fulfill requirements for a license. This includes the following individuals who practice under an approved supervisor:

- (a) Mental health counselor associate;
- (b) Marriage and family therapist associate;
- (c) Social worker associate;
- (d) Individual practicing on a pending associate credential;
- (e) Agency affiliated counselor;
- (f) Graduate level psychology student; or
- (g) Other individual who meets education requirements in chapter 246-809 WAC and is legally able to perform mental health counseling, marriage and family therapy, advanced social work, or independent clinical social work under RCW 18.225.010.

(2) For a licensure candidate, supervision must include:

- (a) Both the approved supervisor and the licensure candidate communicating the nature of the supervisory relationship to the public, other professionals, and all clients served, consistent with the requirements of WAC 246-809-710(2);

- (b) Regular supervision, meeting at least one hour for every 80 hours of the licensure candidate's clinical practice time;

- (c) The approved supervisor reviewing any assessment or diagnosis by a licensure candidate practicing on a pending associate credential. The approved supervisor must agree with any assessment or diagnosis prior to it being provided to the patient; and

- (d) Discussing the following topics:

- (i) Services provided by the licensure candidate;
 - (ii) Caseload and treatment plans of the licensure candidate;
 - (iii) Theory and practice of the work conducted by the licensure candidate;

- (iv) Relevant Washington laws and rules;

- (v) Standards of practice;

- (vi) Coordination of work with other professionals and parties;

and

- (vii) Relevant professional literature and research.

(3) The approved supervisor shall:

- (a) Qualify as an approved supervisor or equally qualified licensed mental health practitioner under this chapter and, in the event they no longer meet the supervisor qualifications, immediately notify licensure candidates under their supervision;

- (b) Have the necessary expertise and knowledge to directly supervise the licensure candidate's work;

- (c) Assure that the licensure candidate has sufficient and appropriate education, background, and preparation for the work they will conduct;

- (d) Provide sufficient training and supervision to the licensure candidate to ensure the health and safety of clients; and
- (e) Maintain documentation of supervision provided.

(4) A candidate seeking licensure as a licensed marriage and family therapist or licensed social worker must ensure that any supervision hours under a licensed mental health counselor or other equally qualified licensed mental health practitioner comply with the requirements in WAC 246-809-130 or 246-809-330, as applicable.

[Statutory Authority: RCW 18.225.040, 18.225.180, 2023 c 425, and 2024 c 371. WSR 25-09-110, s 246-809-020, filed 4/21/25, effective 5/22/25.]

WAC 246-809-035 Recordkeeping and retention. (1) The licensed counselor or associate providing professional services to a client or providing services billed to a third-party payor, must document services, except as provided in subsection (2) of this section. The documentation includes:

- (a) The following business information:
 - (i) Client name;
 - (ii) The fee arrangement and record of payments;
 - (iii) Dates counseling was received;
 - (iv) Disclosure statement, signed and dated by licensed counselor and client or associate and client on or before the initial session.
- (b) The following treatment information:
 - (i) The presenting problem(s), purpose or diagnosis;
 - (ii) Notation and results of formal consults, including information obtained from other persons or agencies through a release of information;
 - (iii) Progress notes sufficient to support responsible clinical practice for the type of theoretical orientation/therapy the licensed counselor or associate uses; and
 - (iv) The associate must also provide all relevant information about their clinical work to the approved supervisor. This includes session notes, case discussions/analysis, or reports from collaborating professionals. The approved supervisor must have a thorough understanding of the clinical work that the associate is doing.

(2) If a client being treated by the licensed counselor requests in writing that no treatment records be kept, and the licensed counselor agrees to the request, then the licensed counselor must retain only the following documentation:

- (a) The following business information:
 - (i) Client name;
 - (ii) The fee arrangement and record of payments;
 - (iii) Dates counseling was received; and
 - (iv) Disclosure statement, signed and dated by licensed counselor or associate and client.
- (b) The client's written request that no treatment records be kept.

(3) The licensed counselor shall not agree to the request if maintaining client records is required by other state or federal law.

(4) The licensed counselor or associate or the associate's supervisor must keep all client records for a period of five years following the last visit. Within this five-year period, all records must be maintained safely, with properly limited access.

(5) The licensed counselor or associate or the associate's supervisor shall make provisions for retaining or transferring records in the event of going out of business, death or incapacitation. These provisions may be made in the practitioner's will, an office policy, or by ensuring another licensed counselor is available to review records with a client and recommend a course of action; or other appropriate means as determined by the licensed counselor or associate.

[Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-035, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-035, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040, 18.130.050. WSR 06-09-032, § 246-809-035, filed 4/12/06, effective 5/13/06.]

WAC 246-809-040 Reporting of suspected abuse or neglect of a child or vulnerable adult. As required by chapter 26.44 RCW, all licensed counselors and associates shall immediately report abuse or neglect of a child if the counselor has reasonable cause to believe that an incident has occurred.

As required by chapter 74.34 RCW, all licensed counselors and associates must report suspected abandonment, abuse, neglect, or financial exploitation of a vulnerable adult, when there is reasonable cause to believe that abandonment, abuse, financial exploitation, or neglect has occurred.

The associate will inform their approved supervisor of their filing any report made pursuant to this section.

[Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-040, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-040, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040, 18.130.050. WSR 06-09-032, § 246-809-040, filed 4/12/06, effective 5/13/06.]

WAC 246-809-049 Sexual misconduct. The definitions and prohibitions on sexual misconduct described in WAC 246-16-100 apply to licensed counselors and associates, except a licensed counselor or associate shall never engage, or attempt to engage, in the activities listed in WAC 246-16-100 (1) and (2) with a current or former patient, client, or key party, inside or outside the health care setting.

[Statutory Authority: RCW 18.225.040, 18.225.090, 18.225.145, 2023 c 425, and 2024 c 371. WSR 25-11-019, s 246-809-049, filed 5/12/25, effective 6/12/25. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-049, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-049, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.155.040, 18.19.050, 18.225.040, 18.205.060, 18.130.050. WSR 08-07-090, § 246-809-049, filed 3/19/08, effective 4/19/08. Statutory Authority: RCW 18.225.040, 18.130.050. WSR 06-09-032, § 246-809-049, filed 4/12/06, effective 5/13/06.]

WAC 246-809-060 Mandatory reporting. All reports required by this chapter shall be submitted to the department as required by chap-

ter 246-16 WAC, but no later than twenty days after a determination is made.

[Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-060, filed 6/16/17, effective 7/17/17. Statutory Authority: RCW 18.225.040, 18.130.050. WSR 06-09-032, § 246-809-060, filed 4/12/06, effective 5/13/06.]

WAC 246-809-070 Licensed counselor supervisor directory. (1) Effective October 1, 2023, the licensed counselor supervisor directory (directory) is established.

(2) The purpose of the directory is to facilitate placement of associates seeking supervision with eligible providers or facilities for postgraduate supervision as required by WAC 246-809-130, 246-809-230, and 246-809-330.

(3) The directory shall not be made available for any commercial purpose consistent with RCW 42.56.070(8).

(4) A provider or facility shall be removed from the directory:

(a) When a department audit shows the provider or facility no longer meets directory requirements as established in WAC 246-809-071 or 246-809-072 or fails to meet the minimum standards established in WAC 246-809-020;

(b) Upon the request of the provider or facility; or

(c) For other good cause as determined by the department.

(5) Participation in the directory is not required to be a supervisor under WAC 246-809-134, 246-809-234, or 246-809-334.

[Statutory Authority: RCW 18.225.040, 18.225.180, 2023 c 425, and 2024 c 371. WSR 25-09-110, s 246-809-070, filed 4/21/25, effective 5/22/25.]

WAC 246-809-071 Individual licensed counselor supervisor directory application. To be listed in the licensed counselor supervisor directory, an individual provider shall:

(1) Hold a license or retired active license that permits treatment of individuals in the state of Washington without restrictions and have been in good standing for the previous two years, in an eligible profession, including:

(a) Mental health counselor, marriage and family therapist, or social worker under chapter 18.225 RCW;

(b) Psychologist under chapter 18.83 RCW;

(c) Physician practicing as a psychiatrist under chapter 18.71 RCW; or

(d) Psychiatric nurse practitioner under chapter 18.79 RCW.

(2) Submit to the department a completed application on forms provided by the department;

(3) Submit to the department verification of meeting the following education requirements:

(a) A minimum of 15 clock hours of training in clinical supervision obtained through:

(i) A supervision course;

(ii) Continuing education credits on supervision;

(iii) Supervision of supervision; or

(iv) Any combination of these; and

(b) Twenty-five hours of experience in supervision of clinical practice, such as cosupervision with an approved supervisor, supervision of interns, or other similar activities; and

(4) Meet any other qualifications as required by law.

[Statutory Authority: RCW 18.225.040, 18.225.180, 2023 c 425, and 2024 c 371. WSR 25-09-110, s 246-809-071, filed 4/21/25, effective 5/22/25.]

WAC 246-809-072 Facility licensed counselor supervisor directory application. To apply to be listed in the licensed counselor supervisor directory, a facility or agency must:

(1) Provide mental health, substance use disorder, or co-occurring disorder services to persons with a behavioral health disorder;

(2) Operate under the authority of one or more of the following:

(a) Washington state departments and agencies listed in the government agency directory available on the state of Washington website;

(b) Federally recognized Indian tribes located within the state;

(c) Counties as listed in chapter 36.04 RCW;

(d) Community and technical colleges governed by the Washington state board for community and technical colleges;

(e) Colleges and universities governed by the Washington state higher education coordinating board;

(f) Hospitals licensed under chapter 70.41 RCW;

(g) Home health care agencies, home care agencies, and hospice care agencies licensed under chapter 70.127 RCW;

(h) Agencies and facilities licensed or certified under chapter 71.05 or 71.24 RCW; or

(i) Psychiatric hospitals, residential treatment facilities, and hospitals licensed under chapter 71.12 RCW;

(3) Submit to the department a completed application on forms provided by the department; and

(4) Submit to the department verification that at least one individual responsible for providing supervision to associates at the facility meets requirements in WAC 246-809-071.

[Statutory Authority: RCW 18.225.040, 18.225.180, 2023 c 425, and 2024 c 371. WSR 25-09-110, s 246-809-072, filed 4/21/25, effective 5/22/25.]

WAC 246-809-090 Co-occurring disorder enhancement specialist eligibility. Licensed counselors licensed under chapter 18.225 RCW and this chapter are eligible to apply for a co-occurring disorder specialist enhancement to their existing license according to the conditions of RCW 18.205.105 and chapter 246-804 WAC.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-809-090, filed 6/1/20, effective 7/2/20.]

WAC 246-809-095 Probationary license. (1) The department shall issue a probationary license to out-of-state applicants seeking licensure in Washington state for an advanced social worker, independent clinical social worker, mental health counselor, or marriage and fami-

ly therapist according to the conditions and restrictions of the reciprocity program established in RCW 18.225.140 and this chapter.

(2) The out-of-state license must be from a state or territory identified on a list published by the department as eligible for reciprocity for the purposes of a probationary license for the particular behavioral health profession.

(3) An initial probationary license is valid for one year. To receive an initial probationary license, the applicant must submit to the department a completed application to include:

(a) Verification of their out-of-state license; and

(b) The fee according to WAC 246-809-990.

(4) A probationary license may be renewed a single time and is valid for one year after the date of renewal. To renew the probationary license, an applicant must submit to the department a completed application to include:

(a) Completion of suicide assessment, treatment, and management according to WAC 246-809-615(1); and

(b) The fee according to WAC 246-809-990.

(5) Continuing education. With the exception of the requirements of subsection (4) this section, continuing education requirements will apply once a probationary licensee transitions to a full license.

(6) Approved supervision. If the department determines a probationary licensee must complete supervised hours of experience as a condition for full licensure, the licensee must complete the stated hours under an approved supervisor according to the conditions of this chapter.

[Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-095, filed 11/20/23, effective 1/1/24. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-809-095, filed 6/1/20, effective 7/2/20.]

WAC 246-809-096 Application. (1) An applicant for licensure as a mental health counselor, marriage and family therapist, or social worker, or associate licensure for one of these professions shall submit to the department:

(a) A completed application on forms provided by the department;

(b) Official transcripts, sent directly to the department, to verify completion of education requirements for the applicant's practice area;

(c) Unless applying for an associate license, verification of supervised experience on forms provided by the department;

(d) Official verification, sent directly to the department, of passing the examination for the applicant's practice area; and

(e) The fee(s) required under WAC 246-809-990.

(2) (a) For degree(s) obtained outside the United States, the District of Columbia, and territories of the United States, the applicant must have the transcript translated and evaluated by:

(i) An organization that is a current member of the National Association of Credential Evaluation Services (NACES);

(ii) An organization that is a current member of the Association of International Credential Evaluators, Inc. (AICE); or

(iii) For an applicant for licensure as a social worker or social worker associate, the Council on Social Work Education.

(b) The evaluating organization must validate the degree to determine its equivalence to an academic program approved by the Council for Higher Education Accreditation (CHEA) or the United States Department of Education (USDOE).

[Statutory Authority: RCW 18.225.040, 18.225.090, 18.225.145, 2023 c 425, and 2024 c 371. WSR 25-11-019, s 246-809-096, filed 5/12/25, effective 6/12/25.]

(Effective October 1, 2025)

WAC 246-809-097 Practicing with a pending license. (1) Effective October 1, 2025, an individual may practice under a pending associate license for up to 120 days if they submit to the department a completed associate license application on forms provided by the department.

(2) During the 120-day period, an associate shall:

(a) Practice under the supervision of an approved supervisor and adhere to the supervision standards established in WAC 246-809-020; and

(b) Comply with department requests for additional information or documentation.

(3) At the end of the 120-day period or after application denial, whichever occurs first, the applicant shall stop practicing immediately, unless they have been issued an associate license under RCW 18.225.145.

(4) The 120-day period shall not be extended or renewed.

[Statutory Authority: RCW 18.225.040, 18.225.180, 2023 c 425, and 2024 c 371. WSR 25-09-110, s 246-809-097, filed 4/21/25, effective 10/1/25.]

(Effective October 1, 2025)

WAC 246-809-099 Licensed counselor supervisor stipend program.

(1) Effective July 1, 2025, the licensed counselor supervisor stipend program is established by the department under RCW 18.225.180.

(2) Subject to availability of amounts appropriated for this purpose, each stipend amount shall be determined by the department and dependent on the duration of supervision, up to \$2,000 per year per associate.

(3) To qualify for a stipend, a supervisor shall:

(a) Meet requirements for an approved supervisor under chapter 246-809 WAC;

(b) Be preapproved for the stipend program by the department;

(c) Follow the supervision standards established in WAC 246-809-020 while supervising at least one associate; and

(d) Complete necessary forms as required by the department.

(4) A supervisor must maintain documentation of expenses accrued while supervising each associate.

(5) The supervisor may charge an associate up to \$1,600 per year to recoup any expenses attributable to supervision of the associate that exceed the amount of the stipend.

[Statutory Authority: RCW 18.225.040, 18.225.180, 2023 c 425, and 2024 c 371. WSR 25-09-110, s 246-809-099, filed 4/21/25, effective 10/1/25.]

LICENSED MARRIAGE AND FAMILY THERAPISTS AND LICENSED MARRIAGE AND FAMILY THERAPY ASSOCIATES

WAC 246-809-100 One year exemption option. Persons who submit an application for licensure as a marriage and family therapist by July 1, 2010, and who have held a registered counselor credential issued under chapter 18.19 RCW in good standing for five consecutive years since obtaining their master's degree in an approved field, are deemed to have met the supervised postgraduate experience requirements of WAC 246-809-130. Applicants must meet the education requirements in WAC 246-809-120 and the examination requirements of WAC 246-809-140.

[Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-100, filed 7/8/09, effective 7/8/09.]

WAC 246-809-110 Definitions. The definitions in this section apply to the licensure of marriage and family therapists and marriage and family therapist associates, in WAC 246-809-100 through 246-809-140 unless the context clearly requires otherwise.

(1) "Approved educational program" means:

(a) Any college or university accredited by a national or regional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation or its successor; or

(b) A program accredited by the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE), at the time the applicant completed the required education.

(2) "Approved supervisor" means a licensed marriage and family therapist, or an equally qualified licensed mental health practitioner.

(3) "Equally qualified licensed mental health practitioner" means a licensed mental health counselor, licensed clinical social worker, licensed psychologist, licensed physician practicing as a psychiatrist, or licensed psychiatric nurse practitioner.

(4) "Group supervision" means face-to-face or virtual supervision with an approved supervisor, involving one supervisor and no more than six licensure candidates.

(5) "Licensure candidate" means an individual who is accruing supervised clinical experience required for licensure.

(6) "One-on-one supervision" means face-to-face or virtual supervision with an approved supervisor, involving one supervisor and no more than two licensure candidates.

(7) "Peer" means a coworker who is not the licensure candidate's employer or supervisor.

(8) "Supervised experience requirement" means experience that is obtained under an approved supervisor who meets the requirements described in WAC 246-809-134.

(9) "Supervision of supervision" means supervision by an approved supervisor for the purpose of training and qualifying a license holder

to act as an approved supervisor for purposes of chapter 18.225 RCW and WAC 246-809-134.

[Statutory Authority: RCW 18.225.040, 18.225.090, 18.225.145, 2023 c 425, and 2024 c 371. WSR 25-11-019, s 246-809-110, filed 5/12/25, effective 6/12/25. Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-110, filed 11/20/23, effective 1/1/24. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-809-110, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-110, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-110, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040 and [18.225.]090. WSR 06-18-043, § 246-809-110, filed 8/30/06, effective 9/30/06.]

WAC 246-809-120 Education requirements—Degree equivalents. (1)

To meet the education requirement for full licensure or associate licensure an applicant must have a master's or doctoral degree in marriage and family therapy or a behavioral science master's or doctoral degree with equivalent course work from an approved school. An official transcript must be provided as evidence of fulfillment of the course work required.

(2) The following are considered to be equivalent to a master's or doctoral degree in marriage and family therapy from an approved school:

(a) A doctoral or master's degree from an approved school in any of the behavioral sciences that shows evidence of fulfillment of the course work requirements set out in WAC 246-809-121; or

(b) A doctoral or master's degree in any of the behavioral sciences from an approved school that shows evidence of partial fulfillment of the equivalent course work requirements set out in WAC 246-809-121, plus supplemental course work from an approved school to satisfy the remaining equivalent course work requirements set out in WAC 246-809-121.

(3) Applicants who held a behavioral science master's or doctoral degree and are completing supplemental course work through an approved school to satisfy any missing program equivalencies may count any postgraduate experience hours acquired concurrently with the additional course work.

(4) Anyone who has obtained American Association for Marriage and Family Therapy (AAMFT) clinical membership status is considered to have met the education requirements of this chapter. Verification must be sent directly to the department from the AAMFT.

[Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-120, filed 7/8/09, effective 7/8/09. Statutory Authority: 2001 c 251, RCW 43.70.250. WSR 01-17-113, § 246-809-120, filed 8/22/01, effective 9/22/01.]

WAC 246-809-121 Program equivalency. (1) To meet the program equivalency requirement, an applicant must have course work equivalent to a master's or doctoral degree in each area of study described in subsection (2) of this section.

(2) A total of forty-five semester credits or sixty quarter credits are required in the nine areas of study as described in this subsection. A minimum of twenty-seven semester credits or thirty-six quarter credits are required in the first five areas of study: Marital and family systems, marital and family therapy, individual development psychopathology, human sexuality, and research. Distribution of the course work is as follows:

(a) Marital and family systems. An applicant must have taken a minimum of six semester or eight quarter credits in marital and family systems. Marital and family systems is a fundamental introduction to the systems approach to intervention. The student should learn to think in systems terms on a number of levels across a wide variety of family structures, and regarding a diverse range of presenting problems. While the most intense focus may be on the nuclear family (in both its traditional and alternative forms), models should be taught which integrate information regarding the marital, sibling, and individual subsystems, as well as the family of origin and external societal influences. Developmental aspects of family functioning should also be considered of the family system; it also provides a theoretical basis for treatment strategy. Some material may be drawn from familiar sources such as family sociology, but it should be integrated with recent clinically oriented systems concepts. Supplemental studies may include family simulation, the observation of well families, and study of the student's family of origin.

(b) Marital and family therapy. An applicant must have taken a minimum of six semester or eight quarter credits in marital and family therapy. Marital and family therapy is intended to provide a substantive understanding of the major theories of systems change and the applied practices evolving from each orientation. Major theoretical approaches to be surveyed might include strategic, structural, experiential, neoanalytical (e.g., object relations), communications, and behavioral. Applied studies should consider the range of technique associated with each orientation, as well as a variety of treatment structures, including individual, concurrent, collaborative, conjoint marital, marital group, transgenerational, and network therapies.

(c) Individual development. An applicant must have taken a minimum of two semester credits or three quarter credits in individual development. A course in this area is intended to provide a knowledge of individual personality development and its normal and abnormal manifestations. The student should have relevant course work in human development across the life span, and in personality theory. An attempt should be made to integrate this material with systems concepts. Several of the courses in this category may be required as prerequisites for some degree programs.

(d) Psychopathology. An applicant must have taken at least one course in psychopathology. Course work required is a minimum of two semester credits or three quarter credits.

Psychopathology is the assessment and diagnosis including familiarity with current diagnostic nomenclature, diagnostic categories and the development of treatment strategies.

(e) Human sexuality. An applicant must have taken at least one course in human sexuality. Course work required is a minimum of two semester credits or three quarter credits.

Human sexuality includes normal psycho-sexual development, sexual functioning, physiological aspects, sexual dysfunction and its treatment.

(f) Research. An applicant must have taken at least one course in research methods. Course work required is a minimum of three semester credits or four quarter credits.

The research area is intended to provide assistance to students in becoming informed consumers of research in the marital and family therapy field. Familiarity with substantive findings, together with the ability to make critical judgments as to the adequacy of research reports, is expected.

(g) Professional ethics and law. An applicant must have taken at least one course in professional ethics and law. Course work required is a minimum of three semester credits or four quarter credits.

This area is intended to contribute to the development of a professional attitude and identity. Areas of study will include professional socialization, the role of the professional organization, licensure or certification legislation, legal responsibilities, legal liabilities, ethics and family law, confidentiality, independent practice and interprofessional cooperation.

(h) Electives. An individual must take one course in an elective area. Course work required is a minimum of three semester credits or four quarter credits.

This area will vary with different institutions but is intended to provide supplemental and/or specialized supporting areas.

(i) Supervised clinical practice. An applicant may acquire up to nine semester credits or twelve quarter credits through supervised clinical practice in marriage and family therapy under the supervision of a qualified marriage and family therapist as determined by the school.

Applicants who completed a master's or doctoral degree program in marriage and family therapy, or a behavioral science master's or doctoral degree with equivalent course work, before January 1, 1997, may substitute the supervised clinical practice educational component by documenting a minimum of three years of postgraduate experience in marriage and family therapy. These hours are in addition to the two years supervised postgraduate experience required under RCW 18.225.090.

[Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-121, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-121, filed 7/8/09, effective 7/8/09. Statutory Authority: 2001 c 251, RCW 43.70.250. WSR 01-17-113, § 246-809-121, filed 8/22/01, effective 9/22/01.]

(Effective until October 1, 2025)

WAC 246-809-130 Supervised postgraduate experience. (1) The experience requirements for the marriage and family therapist applicant's practice area include successful completion of a supervised experience requirement. Applicants who have held an active marriage and family therapy license for the past five consecutive years or more in another state or territory, without a disciplinary record or disqualifying criminal history, are deemed to have met the supervised experience requirements for Washington state licensure in subsection (3) of this section.

(2) In accordance with RCW 18.225.090 and 18.225.095, for applicants who can demonstrate they have practiced as a substance use disorder professional for at least three years within 10 years from the

date their application for a marriage and family therapist license is submitted to the department, the department shall reduce the total required supervised hours from 3,000 hours to 2,700 hours. The requirements in subsection (3)(a) through (e) of this section shall apply regardless of the reduction of total required hours.

(3) Total experience requirements include a minimum of 3,000 hours to include the following:

(a) One thousand hours of direct client contact with at least 500 hours gained in diagnosing and treating couples and families;

(b) At least 200 hours of qualified supervision with an approved supervisor.

(i) Of the 200 hours, 100 hours must be with a licensed marriage and family therapist with at least five years of clinical experience; the other 100 hours may be with an equally qualified licensed mental health practitioner;

(ii) At least 100 of the 200 hours must be one-on-one supervision; and

(iii) The remaining hours may be in one-on-one or group supervision.

(c) Applicants who have completed a master's program accredited by the Commission on Accreditation for Marriage and Family Therapy Education of the American Association for Marriage and Family Therapy boards will be credited with 500 hours of direct client contact and 100 hours of qualified supervision with an approved supervisor;

(d) Licensed marriage and family therapist associate applicants are not required to have supervised postgraduate experience prior to becoming an associate; and

(e) Licensed marriage and family therapist associate applicants must declare they are working towards full licensure.

[Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-130, filed 11/20/23, effective 1/1/24. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-809-130, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-130, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-130, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040 and [18.225.]090. WSR 06-18-043, § 246-809-130, filed 8/30/06, effective 9/30/06. Statutory Authority: 2001 c 251, RCW 43.70.250. WSR 01-17-113, § 246-809-130, filed 8/22/01, effective 9/22/01.]

(Effective October 1, 2025)

WAC 246-809-130 Supervised postgraduate experience. (1) The experience requirements for the marriage and family therapist applicant's practice area include successful completion of a supervised experience requirement. An applicant who has held an active marriage and family therapy license for the past year in another state, the District of Columbia, or territory, without a disciplinary record or disqualifying criminal history, is deemed to have met the supervised experience requirements for Washington state licensure in subsection (3) of this section.

(2) In accordance with RCW 18.225.090 and 18.225.095, for an applicant who can demonstrate they have practiced as a substance use

disorder professional for at least three years within 10 years from the date their application for a marriage and family therapist license is submitted to the department, the department shall reduce the total required supervised hours from 3,000 hours to 2,700 hours. The requirements in subsection (3)(a) through (e) of this section shall apply regardless of the reduction of total required hours.

(3) Total experience requirements include a minimum of 3,000 hours to include the following:

(a) One thousand hours of direct client contact with at least 500 hours gained in diagnosing and treating couples and families;

(b) At least 200 hours of qualified supervision with an approved supervisor.

(i) Of the 200 hours, 100 hours must be with a licensed marriage and family therapist with at least two years of clinical experience; the other 100 hours may be with an equally qualified licensed mental health practitioner;

(ii) At least 100 of the 200 hours must be one-on-one supervision; and

(iii) The remaining hours may be in one-on-one or group supervision.

(c) Applicants who have completed a master's program accredited by the Commission on Accreditation for Marriage and Family Therapy Education of the American Association for Marriage and Family Therapy boards will be credited with 500 hours of direct client contact and 100 hours of qualified supervision with an approved supervisor;

(d) Licensed marriage and family therapist associate applicants are not required to have supervised postgraduate experience prior to becoming an associate; and

(e) Licensed marriage and family therapist associate applicants must declare they are working towards full licensure.

[Statutory Authority: RCW 18.225.040, 18.225.090, 18.225.145, 2023 c 425, and 2024 c 371. WSR 25-11-019, s 246-809-130, filed 5/12/25, effective 10/1/25. Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-130, filed 11/20/23, effective 1/1/24. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-809-130, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-130, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-130, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040 and [18.225.]090. WSR 06-18-043, § 246-809-130, filed 8/30/06, effective 9/30/06. Statutory Authority: 2001 c 251, RCW 43.70.250. WSR 01-17-113, § 246-809-130, filed 8/22/01, effective 9/22/01.]

WAC 246-809-134 Approved supervisor. (1) The approved supervisor must hold a license as defined per WAC 246-809-110. The license must be without restrictions and have been in good standing for the previous two years.

(2) The approved supervisor must not be a blood or legal relative or cohabitant of the licensure candidate, licensure candidate's peer, or someone who has provided psychological services to the licensure candidate within the past two years.

(3) Before beginning supervision, the approved supervisor must provide the licensure candidate with a declaration stating that the

supervisor has met the requirements of this section and qualifies as an approved supervisor. The declaration will be on a form provided by the department.

(4) The approved supervisor must have completed the following:

(a) A minimum of fifteen clock hours of training in clinical supervision obtained through:

(i) A supervision course; or

(ii) Continuing education credits on supervision; or

(iii) Supervision of supervision; or

(iv) Any combination of these; and

(b) Twenty-five hours of experience in supervision of clinical practice; or

(c) An American Association for Marriage and Family Therapy (AAMFT) approved supervisor meets the qualifications of this subsection.

(5) The approved supervisor must attest to having thorough knowledge of the licensure candidate's practice activities including:

(a) Practice setting;

(b) Recordkeeping, as outlined in WAC 246-809-035;

(c) Financial management;

(d) Ethics of clinical practice; and

(e) The licensure candidate's backup plan for coverage in times when the licensure candidate is not available to their clients.

(6) Applicants whose supervised postgraduate experience began before September 30, 2006, are exempt from the requirements of subsection (4) of this section.

[Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-134, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-134, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040 and [18.225.]090. WSR 06-18-043, § 246-809-134, filed 8/30/06, effective 9/30/06.]

WAC 246-809-140 Examination. Applicants for full licensure must take and pass the Association of Marital and Family Therapy Regulatory Boards (AMFTRB) examination. The passing score on the examination is established by the testing company in conjunction with the AMFTRB.

[Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-140, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-140, filed 7/8/09, effective 7/8/09. Statutory Authority: 2001 c 251, RCW 43.70.250. WSR 01-17-113, § 246-809-140, filed 8/22/01, effective 9/22/01.]

LICENSED MENTAL HEALTH COUNSELORS AND LICENSED MENTAL HEALTH COUNSELOR ASSOCIATES

WAC 246-809-200 One year exemption option. Persons who submit an application for licensure as a mental health counselor by July 1, 2010, and who have held a registered counselor credential issued under chapter 18.19 RCW in good standing for five consecutive years since obtaining their master's degree in an approved field, are deemed to have met the supervised postgraduate experience requirements of WAC

246-809-230. Applicants must meet the education requirements in WAC 246-809-220 and the examination requirements of WAC 246-809-240.

[Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-200, filed 7/8/09, effective 7/8/09.]

WAC 246-809-210 Definitions. The following definitions apply to the licensure of mental health counselors and mental health counselor associates, in WAC 246-809-200 through 246-809-240.

(1) "Approved educational program" means any college or university accredited by an accreditation body recognized by the Council for Higher Education Accreditation (CHEA) or United States Department of Education.

(2) "Approved setting" includes facilities, agencies or private practice where an applicant works with individuals, families, couples or groups under the supervision of an approved supervisor.

(3) "Approved supervisor" means a qualified licensed mental health counselor or equally qualified licensed mental health practitioner who has been licensed without restrictions for at least two years.

(4) "Equally qualified licensed mental health practitioner" means a licensed marriage and family therapist, licensed clinical social worker, licensed psychologist, licensed physician practicing as a psychiatrist, or licensed psychiatric nurse practitioner.

(5) "Group supervision" means face-to-face or virtual supervision with an approved supervisor, involving one supervisor and no more than six licensure candidates.

(6) "Immediate supervision" means a meeting with an approved supervisor, involving one supervisor and no more than two licensure candidates.

(7) "Licensure candidate" means an individual that is accruing supervised clinical experience required for licensure.

(8) "Peer" means a co-worker who is not the licensure candidate's employer or supervisor.

(9) "Supervision of supervision" means supervision by an approved supervisor for the purpose of training and qualifying a licensee to act as an approved supervisor for purposes of chapter 18.225 RCW and WAC 246-809-234.

[Statutory Authority: RCW 18.225.040, 18.225.090, 18.225.145, 2023 c 425, and 2024 c 371. WSR 25-11-019, s 246-809-210, filed 5/12/25, effective 6/12/25. Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-210, filed 11/20/23, effective 1/1/24. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-210, filed 6/16/17, effective 7/17/17. Statutory Authority: RCW 18.225.040 and 18.225.090. WSR 17-02-005, § 246-809-210, filed 12/22/16, effective 1/22/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-210, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040 and [18.225.]090. WSR 06-18-043, § 246-809-210, filed 8/30/06, effective 9/30/06.]

WAC 246-809-220 Education requirements. (1) To meet the education requirement for licensure as a mental health counselor or mental health counselor associate, an applicant must have a master's or doctoral degree in mental health counseling or a master's or doctoral de-

gree in a behavioral science field relating to mental health counseling from an approved school. Fields recognized as relating to mental health counseling include counseling, psychology, social work, nursing, education, pastoral counseling, rehabilitation counseling, or social sciences. Any field of study qualifying as related to mental health counseling must satisfy course work equivalency requirements included in WAC 246-809-221. An official transcript must be provided as evidence of fulfillment of the course work required.

(2) Any supplemental course work must be from an approved school.

(3) An applicant who holds a behavioral science master's or doctoral degree in a related field may complete supplemental course work through an approved educational program to satisfy any missing program equivalencies. Postgraduate experience hours acquired concurrently with the additional course work counts toward the supervised postgraduate experience under WAC 246-809-230.

(4) A person who is a Nationally Certified Counselor (NCC) or a Certified Clinical Mental Health Counselor (CCMHC) through the National Board of Certified Counselors (NBCC) is considered to have met the education requirements of this chapter. Verification must be received by the department directly from NBCC.

(5) An applicant is considered to have met the counseling practicum component of the educational requirements if they:

(a) Have held an agency affiliated counselor credential for the past year in good standing; and

(b) Have used this credential to complete at least 600 hours of supervised clinical experience under a mental health professional. This experience must demonstrate competency in applying principles of human development, learning theory, psychotherapy, group dynamics, or dysfunctional behavior in the delivery of direct clinical care.

[Statutory Authority: RCW 18.225.040, 18.225.090, 18.225.145, 2023 c 425, and 2024 c 371. WSR 25-11-019, s 246-809-220, filed 5/12/25, effective 6/12/25. Statutory Authority: RCW 18.225.040. WSR 17-13-082, s 246-809-220, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, s 246-809-220, filed 7/8/09, effective 7/8/09. Statutory Authority: 2001 c 251, RCW 43.70.250. WSR 01-17-113, s 246-809-220, filed 8/22/01, effective 9/22/01.]

WAC 246-809-221 Behavioral sciences—Program equivalency. (1)

Behavioral science in a field relating to mental health counseling includes a core of study relating to counseling theory and counseling philosophy.

(2) Either a counseling practicum, or a counseling internship, or both, must be included in the core of study unless otherwise permitted in WAC 246-809-220(5). Exclusive use of an internship or practicum used for qualification must have incorporated supervised direct client contact.

(3) This core of study must include seven of the content areas listed in (a) through (q) of this subsection. Five of the content areas must be from (a) through (h) of this subsection:

(a) Assessment/diagnosis.

(b) Ethics/law.

(c) Counseling individuals.

(d) Counseling groups.

(e) Counseling couples and families.

- (f) Developmental psychology (may be child, adolescent, adult or life span).
- (g) Psychopathology/abnormal psychology.
- (h) Research and evaluation.
- (i) Career development counseling.
- (j) Multicultural concerns.
- (k) Substance/chemical abuse.
- (l) Physiological psychology.
- (m) Organizational psychology.
- (n) Mental health consultation.
- (o) Developmentally disabled persons.
- (p) Abusive relationships.
- (q) Chronically mentally ill.

[Statutory Authority: RCW 18.225.040, 18.225.090, 18.225.145, 2023 c 425, and 2024 c 371. WSR 25-11-019, s 246-809-221, filed 5/12/25, effective 6/12/25. Statutory Authority: RCW 18.225.040. WSR 17-13-082, s 246-809-221, filed 6/16/17, effective 7/17/17. Statutory Authority: 2001 c 251, RCW 43.70.250. WSR 01-17-113, s 246-809-221, filed 8/22/01, effective 9/22/01.]

WAC 246-809-230 Supervised postgraduate experience. (1) The experience requirements for the mental health counselor applicant's practice area include successful completion of a supervised experience requirement. An applicant who has held an active mental health counselor license for the past year in another state, the District of Columbia, or territory, without a disciplinary record or disqualifying criminal history, is deemed to have met the supervised experience requirements for Washington state licensure in subsection (3) of this section.

(2) In accordance with RCW 18.225.090 and 18.225.095, for an applicant who can demonstrate they have practiced as a substance use disorder professional for at least three years within 10 years from the date their application for mental health counselor license is submitted to the department, the department shall reduce the minimum total required supervised hours from 3,000 hours to 2,700 hours. The requirements in subsection (3)(b)(i) and (ii) of this section shall apply regardless of the reduction of total required hours.

(3)(a) The experience requirement consists of a minimum of 36 months full-time counseling or 3,000 hours of postgraduate mental health counseling under the supervision of a qualified licensed mental health counselor or equally qualified licensed mental health practitioner in an approved setting.

(b) Of the 3,000 hours:

(i) One hundred hours spent in immediate supervision with the qualified licensed mental health counselor or equally qualified licensed mental health practitioner; and

(ii) At least 1,200 hours must be direct counseling with individuals, couples, families, or groups.

(4) An applicant who has completed a master's or doctoral program accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) will be credited with 50 hours of postgraduate supervision and 500 hours of postgraduate experience.

(5) An applicant for licensed mental health counselor associate is not required to have supervised postgraduate experience prior to becoming an associate.

(6) A licensed mental health counselor associate applicant must declare they are working toward full licensure.

[Statutory Authority: RCW 18.225.040, 18.225.090, 18.225.145, 2023 c 425, and 2024 c 371. WSR 25-11-019, s 246-809-230, filed 5/12/25, effective 6/12/25. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-809-230, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-230, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-230, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040 and [18.225.]090. WSR 06-18-043, § 246-809-230, filed 8/30/06, effective 9/30/06. Statutory Authority: 2001 c 251, RCW 43.70.250. WSR 01-17-113, § 246-809-230, filed 8/22/01, effective 9/22/01.]

WAC 246-809-234 Approved supervisor. (1) The approved supervisor must hold a license as defined in WAC 246-809-210. The supervisor must be licensed without restrictions and have been in good standing for the previous two years.

(2) The approved supervisor must not be a blood or legal relative or cohabitant of the licensure candidate, licensure candidate's peer, or someone who has provided psychological services to the licensure candidate within the past two years.

(3) Before beginning supervision, the approved supervisor must provide the licensure candidate a declaration stating that the supervisor has met the requirements of WAC 246-809-234 and qualifies as an approved supervisor. The declaration must be on a form provided by the department.

(4) The approved supervisor must have completed the following:

(a) A minimum of fifteen clock hours of training in clinical supervision obtained through:

(i) A supervision course; or

(ii) Continuing education credits on supervision; or

(iii) Supervision of supervision; and

(b) Twenty-five hours of experience in supervision of clinical practice.

(5) The approved supervisor shall attest to having thorough knowledge of the licensure candidate's practice activities including:

(a) Recordkeeping, as outlined in WAC 246-809-035;

(b) Financial management;

(c) Ethics of clinical practice;

(d) Practice setting; and

(e) The licensure candidate's backup plan for coverage in times when the licensure candidate is not available to their clients.

(6) Applicants whose supervised postgraduate experience began before September 30, 2006, are exempt from the requirements of subsection (4) of this section.

[Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-234, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-234, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040 and [18.225.]090. WSR 06-18-043, § 246-809-234, filed 8/30/06, effective 9/30/06.]

WAC 246-809-240 Examination for licensed mental health counselors. (1) Applicants for licensure as a mental health counselor must pass an examination administered by the National Board of Certified Counselors (NBCC). Applicants who pass the National Certification Examination (NCE) or the National Clinical Mental Health Counselor Examination (NCMHCE), as administered by the NBCC, meet the examination requirements to be licensed as mental health counselors. The department of health must receive passing exam results directly from NBCC before licensure can be granted.

(2) The department of health shall accept the passing score established by the NBCC for licensed mental health counselor examinations.

[Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-240, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-240, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040 and 18.225.090. WSR 08-08-092, § 246-809-240, filed 4/1/08, effective 5/2/08. Statutory Authority: 2001 c 251, RCW 43.70.250. WSR 01-17-113, § 246-809-240, filed 8/22/01, effective 9/22/01.]

LICENSED SOCIAL WORKERS AND LICENSED SOCIAL WORKER ASSOCIATES

WAC 246-809-300 One year exemption option. Persons who submit an application for licensure as an advanced social worker or independent clinical social worker by July 1, 2010, and who have held a registered counselor credential issued under chapter 18.19 RCW in good standing for five consecutive years since obtaining their master's degree in an approved field, are deemed to have met the supervised post-graduate experience requirements of WAC 246-809-320. Applicants must meet the education requirements in WAC 246-809-320 and the examination requirements of WAC 246-809-340.

[Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-300, filed 7/8/09, effective 7/8/09.]

WAC 246-809-310 Definitions. The following definitions apply to the licensure of independent clinical and advanced social workers and independent clinical and advanced social work associates, in WAC 246-809-300 through 246-809-340.

(1) "Approved educational program" means a master's or doctoral educational program in social work accredited by the Council on Social Work Education.

(2) "Approved supervisor" means a licensed independent clinical social worker (LICSW), licensed advanced social worker (LASW) (for LASWs only), or an equally qualified licensed mental health practitioner.

(3) "Equally qualified licensed mental health practitioner" means a licensed mental health counselor, licensed marriage and family therapist, licensed psychologist, licensed physician practicing as a psychiatrist, or licensed psychiatric nurse practitioner.

(4) "Group supervision" means face-to-face or virtual supervision with an approved supervisor, involving one supervisor and no more than six licensure candidates.

(5) "Licensure candidate" means an individual that is accruing supervised clinical experience required for licensure.

(6) "Nationally recognized standards" means the *Educational Policy and Accreditation Standards*, revised October 2004 published by the Council on Social Work Education revised October 2004 or any future revisions.

(7) "One-on-one supervision" means face-to-face or virtual supervision with an approved supervisor, involving one supervisor and one licensure candidate.

(8) "Peer" means a co-worker who is not the licensure candidate's employer or supervisor.

(9) "Supervision of supervision" means supervision by an approved supervisor for the purpose of training and qualifying a licensee to become an approved supervisor for purposes of chapter 18.225 RCW and WAC 246-809-334.

[Statutory Authority: RCW 18.225.040, 18.225.090, 18.225.145, 2023 c 425, and 2024 c 371. WSR 25-11-019, s 246-809-310, filed 5/12/25, effective 6/12/25. Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-310, filed 11/20/23, effective 1/1/24. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-310, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-310, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040 and [18.225.]090. WSR 06-18-043, § 246-809-310, filed 8/30/06, effective 9/30/06.]

WAC 246-809-320 Education requirements. The following are the education requirements for the social worker applicant's practice area:

(1) Licensed advanced social worker or licensed social worker associate-advanced must have graduated from a master's social work educational program accredited by the Council on Social Work Education or a social work doctorate program at a university accredited by a recognized accrediting organization.

(2) Licensed independent clinical social worker or licensed social worker associate-independent clinical must have graduated from a master's level social work educational program accredited by the Council on Social Work Education or a social work doctorate program at a university accredited by a recognized accrediting organization.

[Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-320, filed 11/20/23, effective 1/1/24. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-320, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-320, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040 and [18.225.]090. WSR 06-18-043, § 246-809-320, filed 8/30/06, effective 9/30/06. Statutory Authority: 2001 c 251, RCW 43.70.250. WSR 01-17-113, § 246-809-320, filed 8/22/01, effective 9/22/01.]

WAC 246-809-321 Education and experience equivalency. (1)(a) Persons who obtained the Board Certified Diplomate in Clinical Social Work from the American Board of Examiners in Clinical Social Work (ABECSW) shall be considered to have met the education and postgradu-

ate experience requirements to be eligible for Washington state licensure examination.

(b) Documentation of ABECSSW Board Certified Diplomate in Clinical Social Work must be sent directly to the department from the ABECSSW.

(2)(a) Persons who obtained the Diplomate in Clinical Social Work (DCSW) or Qualified Clinical Social Work (QCSW) from the National Association of Social Workers (NASW) shall be considered to have met the education and postgraduate experience requirements to be eligible for Washington state licensure examination.

(b) Documentation of DCSW or QCSW must be sent directly to the department from NASW.

[Statutory Authority: 2001 c 251, RCW 43.70.250. WSR 01-17-113, § 246-809-321, filed 8/22/01, effective 9/22/01.]

WAC 246-809-330 Supervised postgraduate experience requirements.

(1) Licensed advanced social worker.

(a) An applicant who has held an active advanced social worker license for the past year or more in another state, the District of Columbia, or territory, without a disciplinary record or disqualifying criminal history, is deemed to have met the supervised experience requirements for Washington state licensure in subsection (1)(c) of this section.

(b) In accordance with RCW 18.225.090 and 18.225.095, for an applicant who can demonstrate they have practiced as a substance use disorder professional for at least three years within 10 years from the date their application for an advanced social worker license is submitted to the department, the department shall reduce the total required supervised hours from 3,200 hours to 2,880 hours. The requirements in subsection (3)(c)(i) through (iii) of this section shall apply regardless of the reduction of total required hours.

(c) The supervised experience requirement consists of a minimum of 3,000 hours with 90 hours of supervision by a licensed independent clinical social worker or a licensed advanced social worker who has been licensed or certified for at least two years. Of those hours:

(i) Eight hundred hours must be in direct client contact; and

(ii) Ninety hours must be in direct supervision under the supervision of a licensed independent clinical social worker, a licensed advanced social worker, or an equally qualified licensed mental health professional. Of those hours of direct supervised experience at least:

(A) Forty hours must be in one-to-one supervision; and

(B) Fifty hours may be in one-to-one or group supervision.

(2) Licensed independent clinical social worker.

(a) An applicant who has held an active independent clinical social worker license for the past year or more in another state, the District of Columbia, or territory, without a disciplinary record or disqualifying criminal history, is deemed to have met the supervised experience requirements for Washington state licensure in (c) of this subsection.

(b) In accordance with RCW 18.225.090 and 18.225.095, for an applicant who can demonstrate they have practiced as a substance use disorder professional for at least three years within 10 years from the date their application for an independent clinical social worker license is submitted to the department, the department shall reduce the total required supervised hours from 3,000 hours to 2,600 hours.

The requirements in subsection (2)(c)(i) and (ii) of this section shall apply regardless of the reduction of total required hours.

(c) The experience requirement consists of a minimum of 3,000 hours of experience, over a period of not less than two years. Of those 3,000 hours:

(i) One thousand hours must be direct client contact supervised by a licensed independent clinical social worker;

(ii) One hundred hours of direct supervision as follows:

(A) Seventy hours must be with an independent clinical social worker;

(B) The remaining hours may be with an equally qualified licensed mental health practitioner as defined in WAC 246-809-310(3); and

(C) Sixty hours of the 100 hours of direct supervision must be in one-to-one supervision. The remaining hours may be in one-to-one supervision or group supervision.

(3) Licensed social worker associate-advanced and licensed social worker associate-independent clinical applicants are not required to have supervised postgraduate experience prior to becoming an associate.

(4) Licensed social worker associate-advanced and licensed social worker associate-independent clinical applicants shall declare they are working toward full licensure.

[Statutory Authority: RCW 18.225.040, 18.225.090, 18.225.145, 2023 c 425, and 2024 c 371. WSR 25-11-019, s 246-809-330, filed 5/12/25, effective 6/12/25. Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-330, filed 11/20/23, effective 1/1/24. Statutory Authority: RCW 18.225.040 and 2021 c 21; RCW 18.225.090. WSR 21-20-028, § 246-809-330, filed 9/24/21, effective 10/25/21. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-809-330, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-330, filed 6/16/17, effective 7/17/17.]

WAC 246-809-334 Approved supervisor standards and responsibilities. (1) The approved supervisor must hold a license as defined in WAC 246-809-310. The license is without restrictions and has been active and in good standing for the previous two years.

(2) The approved supervisor must not be a blood or legal relative or cohabitant of the licensure candidate, licensure candidate's peer, or someone who has acted as the licensure candidate's therapist within the past two years.

(3) Before beginning supervision, the approved supervisor must provide the licensure candidate with a declaration that the supervisor has met the requirements of WAC 246-809-334 and qualifies as an approved supervisor. The declaration must be on a form provided by the department.

(4) The approved supervisor must have completed the following:

(a) A minimum of fifteen clock hours of training in clinical supervision obtained through:

(i) A supervision course; or

(ii) Continuing education credits on supervision;

(iii) Supervision of supervision; and

(b) Twenty-five hours of experience in supervision of clinical practice; and

- (c) Has had two years of clinical experience postlicensure.
- (5) The approved supervisor must attest to having thorough knowledge of the licensure candidate's practice activities including:
 - (a) Specific practice setting;
 - (b) Recordkeeping, as outlined in WAC 246-809-035;
 - (c) Financial management;
 - (d) Ethics of clinical practice; and
 - (e) The licensure candidate's backup plan for coverage in times when the licensure candidate is not available to their clients.
- (6) Licensure candidates whose supervised postgraduate experience began before September 30, 2006, are exempt from the requirements of subsection (4) of this section.

[Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-334, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-334, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040 and [18.225.]090. WSR 06-18-043, § 246-809-334, filed 8/30/06, effective 9/30/06.]

WAC 246-809-340 Examination required. (1) Either the American Association of State Social Work Board's advanced or clinical examination is approved for use as the state examination for licensure of social workers.

(2) The department accepts the passing scores established by the testing company.

[Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-340, filed 6/16/17, effective 7/17/17. Statutory Authority: 2001 c 251, RCW 43.70.250. WSR 01-17-113, § 246-809-340, filed 8/22/01, effective 9/22/01.]

CONTINUING EDUCATION

WAC 246-809-600 Professions required to complete continuing education. Licensed counselors must complete continuing education as required in WAC 246-809-630 and 246-809-632.

[Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-600, filed 6/16/17, effective 7/17/17. Statutory Authority: RCW 43.70.442(7). WSR 14-09-102, § 246-809-600, filed 4/22/14, effective 4/22/14. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-600, filed 7/8/09, effective 7/8/09. Statutory Authority: Chapter 18.19 RCW. WSR 02-11-108, § 246-809-600, filed 5/20/02, effective 6/20/02.]

WAC 246-809-610 Eligible continuing education activities. (1) The continuing education (CE) program or course for licensed counselors and associates must:

- (a) Be relevant to the profession; and
 - (b) Contribute to the advancement, extension and enhancement of their professional competence.
- (2) Courses or workshops primarily designed to increase practice income or office efficiency are not eligible for CE credit.

(3) Acceptable CE courses (including distance learning), seminars, workshops and postgraduate institutes are those which are:

(a) Programs having a featured instructor, speaker(s) or panel approved by an industry-recognized local, state, national, international organization or institution of higher learning; or

(b) Distance learning programs, approved by an industry-recognized local, state, national or international organization or institution of higher learning. These programs must require tests of comprehension upon completion.

(4) Training programs sponsored by the agency where a licensed counselor or associate is employed are acceptable but are limited to 26 hours per reporting period.

(5) Other learning experience, such as serving on a panel, board or council, community service, research, peer consultation, or publishing articles for professional publications are acceptable but are limited to six hours per reporting period.

[Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-610, filed 11/20/23, effective 1/1/24. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-610, filed 6/16/17, effective 7/17/17. Statutory Authority: RCW 43.70.442(7). WSR 14-09-102, § 246-809-610, filed 4/22/14, effective 4/22/14. Statutory Authority: RCW 18.225.040. WSR 04-06-010, § 246-809-610, filed 2/20/04, effective 3/22/04. Statutory Authority: Chapter 18.19 RCW. WSR 02-11-108, § 246-809-610, filed 5/20/02, effective 6/20/02.]

WAC 246-809-615 Training standards for suicide assessment, treatment, and management. (1) A licensed counselor must, at least once every six years, complete training in suicide assessment, treatment, and management.

(2) A licensed counselor must complete training in suicide assessment, treatment, and management. The training must be provided by a single provider and must be at least six hours in length, which may be provided in one or more sessions.

(a) Until July 1, 2017, the training must be approved by an industry-recognized local, state, national, international organizations or institutions of higher learning listed in WAC 246-809-620 or an equivalent organization, educational institution or association which approves training based on observation and experience or best available practices;

(b) Beginning July 1, 2017, the training must be on the department's model list of training programs in suicide assessment, treatment and management. The model list is developed in accordance with rules adopted by the department that establish minimum standards for training programs. The establishment of the model list does not affect the validity of training completed prior to July 1, 2017;

(c) An associate applying for initial licensure may delay completion of the first training required by this section for six years after initial licensure if he or she can demonstrate successful completion of the training required in (a) or (b) of this subsection no more than six years prior to the application for initial licensure;

(d) A licensed marriage and family therapist, licensed mental health counselor, licensed social worker, or licensed social worker associate who is a state or local government employee is exempt from the requirements of this section if he or she receives a total of at

least six hours of training in suicide assessment, treatment, and management from his or her employer every six years. For purposes of this subsection, the training may be provided in one six-hour block or may be spread among shorter training sessions at the employer's discretion; and

(e) A licensed marriage and family therapist, licensed mental health counselor, licensed social worker, or licensed social worker associate who is an employee of a licensed or certified behavioral health agency licensed under chapter 71.05 or 71.24 RCW is exempt from the requirements of this section if he or she receives a total of at least six hours of training in suicide assessment, treatment, and management from his or her employer every six years. For purposes of this subsection, the training may be provided in one six-hour block or may be spread among shorter training sessions at the employer's discretion.

(3) Beginning July 1, 2021, a licensed counselor's second training must include advanced training or training in treatment modalities shown to be effective in working with people who are suicidal. The training required by this subsection must be on the department's model list.

(a) If a licensed counselor has already completed the counselor's second training prior to July 1, 2021, the counselor's next training must comply with this subsection.

(b) The requirements listed in this subsection do not apply if the licensee demonstrates that the training required is not reasonably available.

[Statutory Authority: RCW 18.225.040, 2020 c 229 and 2020 c 76. WSR 21-09-037, § 246-809-615, filed 4/13/21, effective 5/14/21. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-809-615, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-615, filed 6/16/17, effective 7/17/17. Statutory Authority: RCW 43.70.442(7). WSR 14-09-102, § 246-809-615, filed 4/22/14, effective 4/22/14.]

WAC 246-809-620 Industry-recognized local, state, national, international organizations or institutions of higher learning. Local, state, national, and international organizations that are industry-recognized and institutions of higher learning include, but are not limited to, the following:

- (1) Washington Association for Marriage and Family Therapy;
- (2) Washington State Society for Clinical Social Work;
- (3) Washington Chapter of the National Association of Social Work;
- (4) American Mental Health Counselors Association;
- (5) American Association for Marriage and Family Therapy;
- (6) Clinical Social Work Association;
- (7) National Association of Social Workers;
- (8) Washington Mental Health Counselors Association;
- (9) National Board for Certified Counselors;
- (10) Society for Social Work Leadership in Health Care; and
- (11) Institutions of higher learning that are accredited by a national or regional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation.

[Statutory Authority: RCW 43.70.442(7). WSR 14-09-102, § 246-809-620, filed 4/22/14, effective 4/22/14. Statutory Authority: RCW 18.225.040. WSR 04-06-010, § 246-809-620, filed 2/20/04, effective 3/22/04. Statutory Authority: Chapter 18.19 RCW. WSR 02-11-108, § 246-809-620, filed 5/20/02, effective 6/20/02.]

(Effective until October 1, 2025)

WAC 246-809-630 Continuing education requirements. (1) An associate must complete 18 hours of continuing education as required in WAC 246-809-632.

(2) Licensed social worker associate advanced and licensed social worker associate independent clinical must complete six hours of suicide assessment, treatment, and management CE as required in WAC 246-809-632.

(3) A licensed counselor must complete 36 hours of continuing education (CE) every two years.

(a) At least six of the 36 hours must be in professional ethics and law, which may include topics under RCW 18.130.180.

(b) All licensed counselors must complete a minimum of two hours in health equity continuing education training every four years. The training content must be consistent with requirements established in WAC 246-12-830.

(c) Beginning January 1, 2014, at least once every six years a licensed marriage and family therapist, licensed mental health counselor, and licensed social worker must complete at least six hours of training in suicide assessment, treatment, and management.

(i) The first training must be completed during the first full CE reporting period after January 1, 2014, or the first full CE period after initial licensure, whichever occurs later.

(ii) Beginning July 1, 2017, a qualifying suicide prevention training must be selected from the department's model list, as required in WAC 246-809-615.

(iii) Beginning July 1, 2021, a subsequent qualifying training must be selected from the department's model list, as required in WAC 246-809-615.

(iv) The hours spent completing training in suicide assessment, treatment, and management count toward the total 36 hours of CE.

(v) An individual applying for initial licensure as a licensed marriage and family therapist, licensed mental health counselor, or licensed social worker on or after January 1, 2014, may delay completion of the first training required for six years after initial licensure if he or she can demonstrate completion of six hours of training in suicide assessment, treatment, and management that:

(A) Was completed no more than six years prior to the application for initial licensure; and

(B) Meets the qualifications listed in WAC 246-809-615.

[Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-630, filed 11/20/23, effective 1/1/24. Statutory Authority: RCW 18.225.040, 2020 c 229 and 2020 c 76. WSR 21-09-037, § 246-809-630, filed 4/13/21, effective 5/14/21. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-630, filed 6/16/17, effective 7/17/17. Statutory Authority: RCW 43.70.442(7). WSR 14-09-102, § 246-809-630, filed 4/22/14, effective 4/22/14. Statutory

Authority: RCW 18.225.040. WSR 04-06-010, § 246-809-630, filed 2/20/04, effective 3/22/04. Statutory Authority: Chapter 18.19 RCW. WSR 02-11-108, § 246-809-630, filed 5/20/02, effective 6/20/02.]

(Effective October 1, 2025)

WAC 246-809-630 Continuing education requirements. (1) An associate shall complete 16 hours of continuing education as required in WAC 246-809-632.

(2) A licensed social worker associate advanced and licensed social worker associate independent clinical shall complete six hours of suicide assessment, treatment, and management CE as required in WAC 246-809-632.

(3) A licensed counselor shall complete 32 hours of continuing education (CE) every two years.

(a) At least six of the 32 hours must be in professional ethics and law, which may include topics under RCW 18.130.180.

(b) At least two of the 32 hours must be in professional roles and boundaries. These hours must be taken separate from the requirements in (a) of this subsection.

(c) All licensed counselors shall complete a minimum of two hours in health equity continuing education training every four years. The training content must be consistent with requirements established in WAC 246-12-830.

(d) Beginning January 1, 2014, at least once every six years a licensed marriage and family therapist, licensed mental health counselor, and licensed social worker shall complete at least six hours of training in suicide assessment, treatment, and management.

(i) The first training shall be completed during the first full CE period after initial licensure.

(ii) Beginning July 1, 2017, a qualifying suicide prevention training must be selected from the department's model list, as required in WAC 246-809-615.

(iii) Beginning July 1, 2021, a subsequent qualifying training must be selected from the department's model list, as required in WAC 246-809-615.

(iv) The hours spent completing training in suicide assessment, treatment, and management count toward the total 32 hours of CE.

(v) An individual applying for initial licensure as a licensed marriage and family therapist, licensed mental health counselor, or licensed social worker on or after January 1, 2014, may delay completion of the first training required for six years after initial licensure if he or she can demonstrate completion of six hours of training in suicide assessment, treatment, and management that:

(A) Was completed no more than six years prior to the application for initial licensure; and

(B) Meets the qualifications listed in WAC 246-809-615.

[Statutory Authority: RCW 18.225.040, 18.225.090, 18.225.145, 2023 c 425, and 2024 c 371. WSR 25-11-019, s 246-809-630, filed 5/12/25, effective 10/1/25. Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-630, filed 11/20/23, effective 1/1/24. Statutory Authority: RCW 18.225.040, 2020 c 229 and 2020 c 76. WSR 21-09-037, § 246-809-630, filed 4/13/21, effective 5/14/21. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-630, filed 6/16/17, effective 7/17/17. Statutory Authority:

RCW 43.70.442(7). WSR 14-09-102, § 246-809-630, filed 4/22/14, effective 4/22/14. Statutory Authority: RCW 18.225.040. WSR 04-06-010, § 246-809-630, filed 2/20/04, effective 3/22/04. Statutory Authority: Chapter 18.19 RCW. WSR 02-11-108, § 246-809-630, filed 5/20/02, effective 6/20/02.]

(Effective until October 1, 2025)

WAC 246-809-632 Licensed associate continuing education. (1)

All licensed associates must complete a total of 18 hours of continuing education (CE) every year in order to renew their license. The CEs must be completed in accordance with this chapter. An associate must attest to completing the CE every year during the renewal.

(2) Professional ethics and law CE for all licensed associates. All licensed associates must include six hours of CE in professional ethics and law every two years. The associates must attest to completing the CE during the second renewal, fourth renewal, and sixth renewal. These six CE hours may be completed anytime within the two-year period before each of these renewals. The six hours may contribute to the total 18 hours of CE for the year in which the CE was completed.

(3) All licensed associates must complete a minimum of two hours in health equity continuing education training every four years. The training content must be consistent with requirements established in WAC 246-12-830.

(4) Suicide assessment, treatment, and management CE only for licensed social worker associate advanced and licensed social worker associate independent clinical.

(a) Licensed social worker associate advanced and licensed social worker associate independent clinical must complete:

(i) Six hours of suicide assessment, treatment, and management CE after initial licensure and before the first renewal in accordance with WAC 246-809-615 and 246-809-630; and

(ii) Six hours of subsequent training per WAC 246-809-615 and 246-809-630 in the following six-year period.

(b) The licensed social worker associate advanced and licensed social worker associate independent clinical may delay completing the first training if he or she can demonstrate completion of the training no more than six years before gaining their initial license.

(c) The hours spent completing training in suicide assessment, treatment, and management count toward the total 18 hours of CE.

[Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-632, filed 11/20/23, effective 1/1/24. Statutory Authority: RCW 18.225.040, 2020 c 229 and 2020 c 76. WSR 21-09-037, § 246-809-632, filed 4/13/21, effective 5/14/21. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-632, filed 6/16/17, effective 7/17/17.]

(Effective October 1, 2025)

WAC 246-809-632 Licensed associate continuing education. (1)

All licensed associates shall complete a total of 16 hours of continuing education (CE) every year in order to renew their license. The CEs must be completed in accordance with this chapter. An associate shall attest to completing the CE every year during the renewal.

(2) Professional ethics and law CE for all licensed associates. All licensed associates shall include six hours of CE in professional ethics and law every two years. The associates shall attest to completing the CE during the second renewal, fourth renewal, and sixth renewal. These six CE hours may be completed anytime within the two-year period before each of these renewals. The six hours may contribute to the total 16 hours of CE for the year in which the CE was completed.

(3) All licensed associates shall complete a minimum of two hours in professional roles and boundaries. These hours must be taken separate from the requirements in subsection (2) of this section.

(4) All licensed associates shall complete a minimum of two hours in health equity continuing education training every four years. The training content must be consistent with requirements established in WAC 246-12-830.

(5) Suicide assessment, treatment, and management CE only for licensed social worker associate advanced and licensed social worker associate independent clinical.

(a) A licensed social worker associate advanced and a licensed social worker associate independent clinical shall complete:

(i) Six hours of suicide assessment, treatment, and management CE after initial licensure and before the first renewal in accordance with WAC 246-809-615 and 246-809-630; and

(ii) Six hours of subsequent training per WAC 246-809-615 and 246-809-630 in the following six-year period.

(b) A licensed social worker associate advanced and licensed social worker associate independent clinical may delay completing the first training if they can demonstrate completion of the training no more than six years before gaining their initial license.

(c) The hours spent completing training in suicide assessment, treatment, and management count toward the total 18 hours of CE.

[Statutory Authority: RCW 18.225.040, 18.225.090, 18.225.145, 2023 c 425, and 2024 c 371. WSR 25-11-019, s 246-809-632, filed 5/12/25, effective 10/1/25. Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-632, filed 11/20/23, effective 1/1/24. Statutory Authority: RCW 18.225.040, 2020 c 229 and 2020 c 76. WSR 21-09-037, § 246-809-632, filed 4/13/21, effective 5/14/21. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-632, filed 6/16/17, effective 7/17/17.]

WAC 246-809-640 Credit hours for preparation and presentation of a lecture or educational course. A licensed counselor who presents at an eligible continuing education (CE) activity under WAC 246-809-630 may receive the same CE credit hours as a licensee who attends the presentation. The hours for preparing and presenting a specific topic lecture or education may only be used for CE credit once during each reporting period.

[Statutory Authority: RCW 43.70.442(7). WSR 14-09-102, § 246-809-640, filed 4/22/14, effective 4/22/14. Statutory Authority: Chapter 18.19 RCW. WSR 02-11-108, § 246-809-640, filed 5/20/02, effective 6/20/02.]

WAC 246-809-650 Coursework documentation. Acceptable documentation for all licenses under this chapter shall include transcripts,

letters from course instructors, certificate of completion, or other formal certification, as required in chapter 246-12 WAC.

[Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-650, filed 11/20/23, effective 1/1/24. Statutory Authority: Chapter 18.19 RCW. WSR 02-11-108, § 246-809-650, filed 5/20/02, effective 6/20/02.]

PROFESSIONAL STANDARDS

WAC 246-809-700 Client disclosure information. Licensees must provide disclosure information to each client in accordance with chapter 18.225 RCW prior to implementation of a treatment plan. The disclosure information must be specific to the type of treatment service offered; in a language that can be easily understood by the client; and contain sufficient detail to enable the client to make an informed decision whether or not to accept treatment from the disclosing licensee.

Firms, agencies, or businesses having more than one licensee involved in a client's treatment, may provide disclosure information general to that agency. In these cases, the licensee would not be required to duplicate the information disclosed by the agency.

The disclosure information may be printed in a format of the licensee's choosing, but must include all required disclosure information per WAC 246-809-710.

[Statutory Authority: RCW 18.225.040. WSR 04-06-011, § 246-809-700, filed 2/20/04, effective 3/22/04.]

WAC 246-809-710 Required disclosure information. (1) The following information shall be provided to each client or patient at the commencement of any program of treatment:

- (a) Name of firm, agency, business, or licensee's practice;
- (b) Licensee's business address and telephone number;
- (c) Washington state license number;
- (d) The licensee's name;
- (e) The methods or treatment modality and therapeutic orientation the licensee uses;
- (f) The licensee's education, and training;
- (g) The course of treatment, when known;
- (h) Billing information, including:
- (i) Client's cost per each treatment session; and
- (ii) Billing practices, including any advance payments and refunds;
- (i) Clients are to be informed that they as individuals have the right to refuse treatment and the right to choose a practitioner and treatment modality which best suits their needs;
- (j) This subsection does not grant (clients) new rights and is not intended to supersede state or federal laws and regulations, or professional standards;
- (k) The licensee must provide department of health contact information to the client so the client may obtain a list of or copy of the acts of unprofessional conduct listed under RCW 18.130.180. Department

of health contact information must include the name, address, and telephone number for the health professions complaint process.

(2) Associates must provide each client or patient, during the first professional contact, with a disclosure form disclosing that he or she is an associate under the supervision of an approved supervisor. Associates may not independently provide clinical social work, mental health counseling, or marriage and family therapy for a fee, monetary or otherwise.

(3) Signatures are required of both the licensee providing the disclosure and the client following a statement that the client has been provided a copy of the required disclosure information and that the client has read and understands the information provided. The date of signature by each party is to be included at the time of signing.

[Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-710, filed 6/16/17, effective 7/17/17. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-710, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 18.225.040. WSR 04-06-011, § 246-809-710, filed 2/20/04, effective 3/22/04.]

WAC 246-809-720 Failure to provide client disclosure information. Failure to provide the client disclosure information required under WAC 246-809-700 and 246-809-710, and required under RCW 18.225.100, constitutes an act of unprofessional conduct as defined in RCW 18.130.180(7).

[Statutory Authority: RCW 18.225.040. WSR 04-06-011, § 246-809-720, filed 2/20/04, effective 3/22/04.]

WAC 246-809-730 Retired active credential. (1) To obtain a retired active license a licensed counselor must comply with chapter 246-12 WAC.

(2) A licensed counselor with a retired active license may practice no more than 90 days each year in Washington, or practice only in emergency circumstances such as earthquakes, floods, time of declared war or other states of emergency; and

(3) A licensed counselor with a retired active license must renew yearly on their birthday, and must report 18 hours of continuing education including six hours in professional ethics and law as required under WAC 246-809-630 every two years.

[Statutory Authority: RCW 18.225.040, 2021 c 276, 2020 c 76, and 2023 c 425. WSR 23-23-150, § 246-809-730, filed 11/20/23, effective 1/1/24. Statutory Authority: RCW 18.225.040. WSR 17-13-082, § 246-809-730, filed 6/16/17, effective 7/17/17. Statutory Authority: RCW 18.130.250, chapter 18.225 RCW, and 2012 c 58. WSR 13-16-034, § 246-809-730, filed 7/29/13, effective 8/29/13.]

FEES

WAC 246-809-990 Licensed counselor, and associate—Fees and renewal cycle. (1) Except for a probationary license as described in

WAC 246-809-095, a license must be renewed every year on the practitioner's birthday as provided in chapter 246-12 WAC.

(2) An associate license is valid for one year and must be renewed every year on the date of issuance.

(3) The following nonrefundable fees will be charged:

Title	Fee
Licensed marriage and family therapist	
Original application	
Application and initial license	\$290.00
UW online access fee (HEAL-WA)	16.00
Active license renewal	
Renewal	180.00
Late renewal penalty	90.00
Expired license reissuance	85.00
UW online access fee (HEAL-WA)	16.00
Retired active license renewal	
Renewal	70.00
Late renewal penalty	35.00
UW online access fee (HEAL-WA)	16.00
Duplicate license	10.00
Verification of license	25.00
Licensed marriage and family therapy associate	
Original application	
Application	65.00
UW online access fee (HEAL-WA)	16.00
Renewal	
Renewal	50.00
UW online access fee (HEAL-WA)	16.00
Late renewal penalty	50.00
Expired license reissuance	40.00
Duplicate license	10.00
Verification of license	25.00
Licensed mental health counselor	
Original application	
Application	95.00
Initial license	80.00
UW online access fee (HEAL-WA)	16.00
Active license renewal	
Renewal	125.00
Late renewal penalty	65.00
Expired license reissuance	65.00
UW online access fee (HEAL-WA)	16.00
Retired active license renewal	
Renewal retired active	70.00
Late renewal penalty	35.00
UW online access fee (HEAL-WA)	16.00
Duplicate license	10.00
Verification of license	25.00

Title	Fee
Licensed mental health counselor associate	
Original application	
Application	35.00
Renewal	
Renewal	25.00
Late renewal penalty	25.00
Expired license reissuance	40.00
Duplicate license	10.00
Verification of license	25.00
Licensed advanced social worker and licensed independent clinical social worker	
Original application	
Application and initial license	170.00
UW online access fee (HEAL-WA)	16.00
Active license renewal	
Renewal	70.00
Late renewal penalty	50.00
Expired license reissuance	72.50
UW online access fee (HEAL-WA)	16.00
Retired active license renewal	
Renewal retired active	65.00
Late renewal penalty	30.00
UW online access fee (HEAL-WA)	16.00
Duplicate license	10.00
Verification of license	25.00
Licensed advanced social worker associate and licensed independent clinical social worker associate	
Original application	
Application	35.00
UW online access fee (HEAL-WA)*	16.00
Renewal	
Renewal	25.00
Late renewal penalty	25.00
UW online access fee (HEAL-WA)*	16.00
Expired license reissuance	40.00
Duplicate license	10.00
Verification of license	25.00

* Surcharge applies to independent clinical social worker associate only.

(4) For a probationary license as described under WAC 246-809-095, the following nonrefundable fees will be charged:

Title	Fee
Licensed marriage and family therapist	
Original application	
Application and initial license	\$290.00
Active license renewal	
Renewal	180.00

Title	Fee
Late renewal penalty	90.00
Expired license reissuance	85.00
Duplicate license	10.00
Verification of license	25.00
Licensed mental health counselor	
Original application	
Application and initial license	175.00
Active license renewal	
Renewal	90.00
Late renewal penalty	50.00
Expired license reissuance	65.00
Duplicate license	10.00
Verification of license	25.00
Licensed advanced social worker and licensed independent clinical social worker	
Original application	
Application and initial license	200.00
Active license renewal	
Renewal	100.00
Late renewal penalty	50.00
Expired license reissuance	72.50
Duplicate license	10.00
Verification of license	25.00

[Statutory Authority: RCW 18.225.040, 18.225.090, 18.225.145, 2023 c 425, and 2024 c 371. WSR 25-11-019, s 246-809-990, filed 5/12/25, effective 6/12/25. Statutory Authority: RCW 43.70.110, 43.70.250, and 43.70.280. WSR 23-07-057, § 246-809-990, filed 3/9/23, effective 6/1/23. Statutory Authority: RCW 18.225.040, 18.205.060, and 2021 c 57; RCW 18.225.145, 18.205.095. WSR 21-20-030, § 246-809-990, filed 9/24/21, effective 10/25/21. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-809-990, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 43.70.250 and 43.70.280. WSR 18-01-098, § 246-809-990, filed 12/18/17, effective 4/1/18. Statutory Authority: RCW 43.70.110, 43.70.280 and 18.225.145. WSR 15-19-149, § 246-809-990, filed 9/22/15, effective 1/1/16. Statutory Authority: RCW 18.130.250, 18.225.170, 43.70.110, and 43.70.250. WSR 13-24-097, § 246-809-990, filed 12/3/13, effective 2/1/14. Statutory Authority: RCW 43.70.110 (3)(c) and 43.70.250. WSR 12-19-088, § 246-809-990, filed 9/18/12, effective 11/1/12. Statutory Authority: RCW 43.70.110 and 43.70.112. WSR 11-19-098, § 246-809-990, filed 9/20/11, effective 1/1/12. Statutory Authority: RCW 43.70.110, 43.70.250, and 2010 c 37. WSR 10-19-071, § 246-809-990, filed 9/16/10, effective 10/15/10. Statutory Authority: Chapter 18.225 RCW. WSR 09-15-039, § 246-809-990, filed 7/8/09, effective 7/8/09. Statutory Authority: RCW 43.70.110, 43.70.250 and 2008 c 329. WSR 08-16-008, § 246-809-990, filed 7/24/08, effective 7/25/08. Statutory Authority: RCW 43.70.250, [43.70.]280 and 43.70.110. WSR 05-12-012, § 246-809-990, filed 5/20/05, effective 7/1/05. Statutory Authority: 2001 c 251, RCW 43.70.250. WSR 01-17-113, § 246-809-990, filed 8/22/01, effective 9/22/01.]