

**WAC 246-341-0365 Agency licensure and certification—Fee requirements.** (1) An agency must include payment of licensing and certification fees required under this chapter with the initial application, renewal application, or with requests for other services.

(2) The department may refund one-half of the application fee if an application is withdrawn before certification or denial.

(3) The department will not refund fees when licensure or certification is denied, revoked, or suspended.

(4) An agency must annually complete a form provided by the department to indicate information necessary for establishing fees and updating certification information. Required information includes, but is not limited to:

(a) The agency provider's national accreditation status, if applicable;

(b) The number of licensed beds, if applicable; and

(c) The number of annual service hours provided for outpatient services, if applicable.

(i) Existing licensed agencies must compute the annual service hours based on the most recent state fiscal year.

(ii) Agencies seeking initial licensure must compute the annual service hours by projecting the service hours for the first 12 months of operation.

(5) The following fees will be charged:

(a) Application fees:

New agency	\$2,250
Branch agency	\$1,150
To add one or more certifications	\$450
To change ownership	\$1,150

(b) Residential and inpatient service fees:

	With deemed status per WAC 246-341-0310	Without deemed status
Per licensed bed	\$125	\$250

(c) Outpatient service fees:

Annual service hours	With deemed status per WAC 246-341-0310	Without deemed status
0-3,999	\$830	\$1,650
4,000-14,999	\$1,200	\$2,400
15,000-29,999	\$1,600	\$3,200
30,000-49,999	\$2,380	\$4,750
50,000 or more	\$2,900	\$5,800

(d) Investigation fees:

Per substantiated complaint investigation and per substantiated critical incident investigation that results in a requirement for corrective action	\$2,250
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[Statutory Authority: RCW 43.70.110, 43.70.250, and 71.24.037. WSR 25-08-069, s 246-341-0365, filed 4/1/25, effective 7/15/25. Statutory Authority: RCW 71.24.037, 2023 c 433, 2023 c 425, and 2023 c 469. WSR 24-17-003, § 246-341-0365, filed 8/8/24, effective 9/8/24. Statutory Authority: RCW 71.24.037, 71.05.560, 71.34.380, 18.205.160, 43.70.080(5), 41.05.750, 43.70.250, 74.09.520, and chapters 71.05, 71.12, 71.24, and 71.34 RCW. WSR 22-24-091, § 246-341-0365, filed 12/6/22, effective 5/1/23. Statutory Authority: RCW 71.24.037, 71.05.560, 71.34.380, 18.205.160, 71.24.037 and chapters 71.05, 71.24, and 71.34 RCW. WSR 21-12-042, § 246-341-0365, filed 5/25/21, effective 7/1/21. Statutory Authority: 2019 c 324, RCW 71.24.037, 71.24.648, and 71.24.649. WSR 20-07-091, § 246-341-0365, filed 3/17/20, effective 5/1/20. Statutory Authority: 2018 c 201 and 2018 c 291. WSR 19-09-062, § 246-341-0365, filed 4/16/19, effective 5/17/19.]