

Multiple Agency Fiscal Note Summary

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government
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Estimated Cash Receipts

Agency Name	2009-11		2011-13		2013-15	
	GF- State	Total	GF- State	Total	GF- State	Total
Office of State Auditor	0	(123,604)	0	48,459	0	(204,120)
Office of Attorney General	0	(14,734)	0	(166,395)	0	(4,313)
Washington State Health Care Authority	0	(35,574)	0	(68,561)	0	(38,556)
Department of Personnel	0	0	0	(170,301)	0	(74,638)
State Investment Board	0	(7,688)	0	(36,725)	0	(36,754)
Department of General Administration	0	(63,971)	0	(126,982)	0	(115,881)
Total \$	0	(245,571)	0	(520,505)	0	(474,262)

Local Gov. Courts *						
Local Gov. Other **						
Local Gov. Total						

Estimated Expenditures

* See Office of the Administrator for the Courts judicial fiscal note

** See local government fiscal note

FNPID 26394

FNS029 Multi Agency rollup

Agency Name	2009-11			2011-13			2013-15		
	FTEs	GF-State	Total	FTEs	GF-State	Total	FTEs	GF-State	Total
House of Representatives	Fiscal note not available								
Senate	Fiscal note not available								
Joint Transportation Committee	Fiscal note not available								
Joint Legislative Audit and Review Committee	.0	0	0	.0	0	0	.0	0	0
Legislative Evaluation and Accountability Program Committee	.0	0	0	.0	0	0	.0	0	0
Office of the State Actuary	.0	0	0	.0	0	0	.0	0	0
Joint Legislative Systems Committee	.0	0	0	.0	0	0	.0	0	0
Statute Law Committee	.0	0	0	.0	0	0	.0	0	0
Commission on Judicial Conduct	.0	0	0	.0	0	0	.0	0	0
Administrative Office of the Courts	.0	0	0	.0	0	0	.0	0	0
Office of Public Defense	.0	0	0	.0	0	0	.0	0	0
Office of Civil Legal Aid	.0	0	0	.0	0	0	.0	0	0
Office of the Governor	.0	(12,058)	(12,058)	.0	705	705	.0	(4,063)	(4,063)
Office of Lieutenant Governor	.0	0	0	.0	0	0	.0	0	0
Public Disclosure Commission	Fiscal note not available								
Office of the Secretary of State	.0	0	0	.0	0	0	.0	0	0
Governor's Office of Indian Affairs	.0	0	0	.0	0	0	.0	0	0
Commission on Asian Pacific American Affairs	.0	0	0	.0	0	0	.0	0	0
Office of State Treasurer	.0	0	0	.0	0	0	.0	0	0
Office of State Auditor	.0	0	(151,355)	.0	0	57,776	.0	0	(295,012)
Citizens' Commission on Salaries for Elected Officials	.0	0	0	.0	0	0	.0	0	0
Office of Attorney General	.0	0	(14,734)	.0	0	(166,395)	.0	0	(4,313)
Caseload Forecast Council	.0	0	0	.0	(3,443)	(3,443)	.0	(1,106)	(1,106)
Department of Financial Institutions	.0	0	(11,182)	.0	0	(46,632)	.0	0	(21,488)
Department of Commerce	.0	0	0	.0	0	0	.0	0	0
Economic and Revenue Forecast Council	.0	0	0	.0	(1,513)	(1,513)	.0	(1,946)	(1,946)

* See Office of the Administrator for the Courts judicial fiscal note

** See local government fiscal note

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FNS029 Multi Agency rollup

Office of Financial Management	.5	41,237	41,237	.0	705	705	.0	(25,253)	(25,253)
Washington State Health Care Authority	.0	(29,341)	(64,915)	.0	(56,549)	(125,110)	.0	(31,803)	(70,359)
Office of Administrative Hearings	.0	0	0	.0	0	0	.0	0	0
Department of Personnel	.0	0	0	.0	0	(170,301)	.0	0	(74,638)
State Lottery	.0	0	0	.0	0	0	.0	0	0
Washington State Gambling Commission	.0	0	(10,843)	.0	0	(96,820)	.0	0	24,680
Commission on Hispanic Affairs	.0	0	0	.0	0	0	.0	0	0
Commission on African-American Affairs	.0	0	0	.0	0	0	.0	0	0
Human Rights Commission	.0	0	0	.0	0	0	.0	0	0
Department of Retirement Systems	.1	0	14,848	.0	0	(75,882)	.0	0	59,219
State Investment Board	.0	0	(7,688)	.0	0	(36,725)	.0	0	(36,754)
Public Printer	.0	0	0	.0	0	0	.0	0	0
Department of Revenue	Fiscal note not available								
Board of Tax Appeals	.0	0	0	.0	0	0	.0	0	0
Municipal Research Council	.0	0	0	.0	0	0	.0	0	0
Office of Minority and Women's Business Enterprises	.0	0	0	.0	0	0	.0	0	0
Department of General Administration	.0	0	(63,971)	.0	0	(126,982)	.0	0	(115,881)
Department of Information Services	.0	0	(308,157)	.0	0	244,873	.0	0	(315,430)
Office of Insurance Commissioner	Fiscal note not available								
Board of Accountancy	.0	0	0	.0	0	0	.0	0	0
Forensic Investigations Council	.0	0	0	.0	0	0	.0	0	0
Horse Racing Commission	.0	0	0	.0	0	0	.0	0	0
Board of Industrial Insurance Appeals	.0	0	(21,844)	.0	0	(60,394)	.0	0	0
Liquor Control Board	.0	0	(103,057)	.0	0	(133,910)	.0	0	(165,130)
Board of Pilotage Commissioners	.0	0	0	.0	0	0	.0	0	0
Utilities and Transportation Commission	.0	0	(23,569)	.0	0	(10,542)	.0	0	3,450
Board for Volunteer Firefighters and Reserve Officers	Fiscal note not available								

* See Office of the Administrator for the Courts judicial fiscal note

** See local government fiscal note

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Washington State Patrol	.0	(42,105)	(144,443)	.0	(47,335)	(162,383)	.0	26,043	89,344
Criminal Justice Training Commission	.0	0	0	.0	0	0	.0	0	0
Traffic Safety Commission	.0	0	0	.0	0	(3,913)	.0	0	3,914
Department of Labor and Industries	Fiscal note not available								
Department of Licensing	Fiscal note not available								
Military Department	.0	(9,658)	(44,935)	.0	(42,877)	(222,251)	.0	8,610	89,532
Indeterminate Sentence Review Board	Fiscal note not available								
Public Employment Relations Commission	Fiscal note not available								
Department of Social and Health Services	Fiscal note not available								
Home Care Quality Authority	.0	0	0	.0	0	0	.0	0	0
Department of Health	Fiscal note not available								
Department of Veterans Affairs	Fiscal note not available								
Department of Corrections	.0	0	0	.0	(1,004,339)	(1,004,339)	.0	(914,402)	(914,402)
Department of Services for the Blind	.0	(4,000)	(18,000)	.0	(1,000)	(2,000)	.0	(1,000)	(8,000)
Sentencing Guidelines Commission	.0	0	0	.0	0	0	.0	0	0
Law Enforcement Officers' and Fire Fighters' Plan 2 Retirement Board	.0	0	0	.0	0	(4,177)	.0	0	(1,842)
Higher Education Coordinating Board	.0	0	0	.0	0	0	.0	0	0
Superintendent of Public Instruction	.0	0	0	.0	0	0	.0	0	0
State School For The Blind	.0	0	0	.0	0	0	.0	0	0
Washington State Center for Childhood Deafness and Hearing Loss	.0	0	0	.0	0	0	.0	0	0
Work Force Training and Education Coordinating Board	.0	0	0	.0	0	0	.0	0	0
Department of Archaeology and Historic Preservation	.0	0	0	.0	0	0	.0	0	0
Department of Early Learning	Fiscal note not available								
University of Washington	.8	1,200,803	1,200,803	1.5	2,401,606	2,401,606	1.5	2,401,606	2,401,606
Washington State University	Non-zero but indeterminate cost and/or savings. Please see discussion.								

* See Office of the Administrator for the Courts judicial fiscal note

** See local government fiscal note

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FNS029 Multi Agency rollup

Eastern Washington University	1.0	160,000	160,000	2.0	320,000	320,000	1.0	320,000	320,000
Central Washington University	Fiscal note not available								
The Evergreen State College	5.7	1,546,000	1,546,000	1.0	142,000	142,000	1.0	142,000	142,000
Spokane Intercollegiate Research and Technology Institute	Fiscal note not available								
Western Washington University	.5	60,091	2,148,316	1.0	110,938	1,502,800	1.0	110,938	1,351,000
Washington State Arts Commission	.0	0	0	.0	0	0	.0	0	0
Washington State Historical Society	.0	(768)	(768)	.0	(1,536)	(1,536)	.0	(1,536)	(1,536)
Eastern Washington State Historical Society	.0	0	0	.0	0	0	.0	0	0
Department of Transportation	.0	0	0	.0	0	0	.0	0	0
County Road Administration Board	.0	0	0	.0	0	0	.0	0	0
Transportation Improvement Board	.0	0	0	.0	0	0	.0	0	0
Marine Employees' Commission	.0	0	0	.0	0	(1,335)	.0	0	1,335
Transportation Commission	.0	0	0	.0	0	0	.0	0	0
Freight Mobility Strategic Investment Board	.0	0	0	.0	0	0	.0	0	0
Columbia River Gorge Commission	.0	0	0	.0	0	0	.0	0	0
Department of Ecology	.0	0	0	.0	0	0	.0	0	0
Pollution Liability Insurance Program	.0	0	0	.0	0	0	.0	0	0
State Parks and Recreation Commission	.0	0	0	.0	(90,302)	(90,302)	.0	(80,079)	(80,079)
Recreation and Conservation Funding Board	.0	0	(3,946)	.0	0	(10,871)	.0	0	(10,895)
Environmental Hearings Office	.0	0	0	.0	0	0	.0	0	0
State Conservation Commission	Fiscal note not available								
Growth Management Hearings Office	.0	0	0	.0	0	0	.0	0	0
Department of Fish and Wildlife	.0	(23,922)	(95,682)	.0	(18,291)	(73,161)	.0	(9,209)	(36,839)
Puget Sound Partnership	.0	0	0	.0	0	0	.0	0	0
Department of Natural Resources	Non-zero but indeterminate cost and/or savings. Please see discussion.								
Department of Agriculture	Fiscal note not available								

* See Office of the Administrator for the Courts judicial fiscal note

** See local government fiscal note

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FNS029 Multi Agency rollup

Employment Security Department	Fiscal note not available								
State Convention and Trade Center	Fiscal note not available								
Community and Technical College System	Fiscal note not available								
Total	8.6	\$2,886,279	\$4,010,057	5.5	\$1,708,769	\$2,039,548	4.5	\$1,938,800	\$2,301,114

Local Gov. Courts *									
Local Gov. Other **									
Local Gov. Total									

* See Office of the Administrator for the Courts judicial fiscal note

** See local government fiscal note

Estimated Capital Budget Impact

Agency Name	2009-11		2011-13		2013-15	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Board of Tax Appeals						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Citizens' Commission on Salaries for Elected Officials						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Commission on Hispanic Affairs						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Commission on Judicial Conduct						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Department of Archaeology and Historic Preservation						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Department of Commerce						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Department of General Administration						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Department of Natural Resources						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Department of Retirement Systems						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Department of Services for the Blind						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Environmental Hearings Office						
Acquisition	0	0	0	0	0	0

* See Office of the Administrator for the Courts judicial fiscal note

** See local government fiscal note

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FNS029 Multi Agency rollup

Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Home Care Quality Authority						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Horse Racing Commission						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Human Rights Commission						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Liquor Control Board						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Municipal Research Council						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Office of Attorney General						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Pollution Liability Insurance Program						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Sentencing Guidelines Commission						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
State Lottery						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
State Parks and Recreation Commission						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Superintendent of Public Instruction						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0

* See Office of the Administrator for the Courts judicial fiscal note

** See local government fiscal note

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FNS029 Multi Agency rollup

Washington State Arts Commission						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Washington State Gambling Commission						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Washington State Health Care Authority						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Washington State Patrol						
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total \$	\$0	\$0	\$0	\$0	\$0	\$0

Clarification of Lead Agency Assumptions for Sections 1 and 2: DIS, OFM and state agencies must being preparations to centralize IT services and consider IT services for outsourcing, but immediate implementation or provision of centralized IT services or outsourcing is not currently mandated.

Prepared by: Tristan Wise, OFM	Phone: (360) 902-0538	Date Published: Preliminary
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* See Office of the Administrator for the Courts judicial fiscal note

** See local government fiscal note

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 014-Joint Leg. Audit & Review Committee
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Keenan Konopaski	Phone: 360-786-5187	Date: 02/10/2010
Agency Approval: Ruta Fanning	Phone: 360-786-5175	Date: 02/10/2010
OFM Review: Mike Steenhout	Phone: 360-902-0554	Date: 02/10/2010

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

This bill amends provisions in RCW 43.105 related to the oversight of information technology in state agencies. This oversight does not apply to the legislative branch, and therefore does not impact JLARC.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

No fiscal impact.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 020-Leg Evaluation & Account Prog Comm
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Part I: Estimates

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- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Natalie Zukowski	Phone: 360-786-6103	Date: 02/08/2010
Agency Approval: Tom Jensen	Phone: 360-786-6101	Date: 02/08/2010
OFM Review: Mike Steenhout	Phone: 360-902-0554	Date: 02/08/2010

Request # 3178-1-1

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part IV: Capital Budget Impact

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 035-Office of State Actuary
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Part I: Estimates

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- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Kelly Burkhart	Phone: 360-786-6142	Date: 02/10/2010
Agency Approval: Matthew M. Smith	Phone: 360-786-6140	Date: 02/10/2010
OFM Review: Jane Sakson	Phone: 360-902-0549	Date: 02/10/2010

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

No fiscal impact to OSA based on the assumption the Legislature is exempt from RCW 43.105 (RCW 44.68.105).

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 038-Joint Legislative Systems Committee
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Part I: Estimates

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- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Larry Watilo	Phone: 360-786-7002	Date: 02/11/2010
Agency Approval: Cathy Munson	Phone: 3607867725	Date: 02/11/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/12/2010

Request # LSC-FN1001-2

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part IV: Capital Budget Impact

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 040-Statute Law Committee
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Part I: Estimates

☒ No Fiscal Impact

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- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Debbie Deibert	Phone: 360-786-6997	Date: 02/10/2010
Agency Approval: Debbie Deibert	Phone: 360-786-6997	Date: 02/10/2010
OFM Review: Mike Steenhout	Phone: 360-902-0554	Date: 02/10/2010

Request # H-4951/10-1

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part IV: Capital Budget Impact

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 050-Commission On Judicial Conduct
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Reiko Callner	Phone: (360) 753-4585	Date: 02/10/2010
Agency Approval: Reiko Callner	Phone: (360) 753-4585	Date: 02/10/2010
OFM Review: Mike Steenhout	Phone: 360-902-0554	Date: 02/10/2010

Request # 3178-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

HB 3178 establishes procedures designed to centralize and strategically administer executive branch agency information technology, from acquisition through deployment and maintenance. The bill amends Chapter 43.105 RCW, giving the Information Services Board heightened authority over executive branch agency information technology policy and practice.

The proposed bill amends Chapter 43.105 RCW, which applies to executive branch agencies. The amendments will have no fiscal impact on the Commission on Judicial Conduct, an independent judicial branch agency. We note that section 1 of HB 3178 indicates the legislature's intent is to create a model within the executive branch that may be an attractive future option for the legislative and judicial branches.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

None

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

None

Part III: Expenditure Detail

Part IV: Capital Budget Impact

None

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

None

Judicial Impact Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 055-Admin Office of the Courts
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Part I: Estimates



No Fiscal Impact

The revenue and expenditure estimates on this page represent the most likely fiscal impact. Responsibility for expenditures may be subject to the provisions of RCW 43.135.060.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Brian Backus	Phone: 360-705-5320	Date: 02/11/2010
Agency Approval: Dirk Marler	Phone: 360-705-5211	Date: 02/11/2010
OFM Review: Cherie Berthon	Phone: 360-902-0659	Date: 02/11/2010

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact on the Courts

The proposed amendments to Chapter 43.105 RCW will not have a fiscal impact on the Administrative Office of the Courts. Chapter 2.68 RCW provides that the Judicial Information System Committee, as established by court rule, shall determine all matters pertaining to the delivery of services available from the judicial information system. Section 1 of the bill indicates the legislature's intent is to create a model within the executive branch that may be an attractive future option for the legislative and judicial branches.

II. B - Cash Receipts Impact

II. C - Expenditures

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 056-Office of Public Defense
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Sophia Byrd McSherry	Phone: 360-586-3164	Date: 02/11/2010
Agency Approval: Joanne Moore	Phone: 360 956-2107	Date: 02/11/2010
OFM Review: Cherie Berthon	Phone: 360-902-0659	Date: 02/12/2010

Request # 056-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

The bill has no fiscal impact on the Office of Public Defense.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 057-Office of Civil Legal Aid
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Jim Bamberger	Phone: (360) 704-4135	Date: 02/10/2010
Agency Approval: Jim Bamberger	Phone: (360) 704-4135	Date: 02/10/2010
OFM Review: Cherie Berthon	Phone: 360-902-0659	Date: 02/10/2010

Request # 2010-02-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

HB 3178 establishes protocols and procedures designed to coordinate, centralize and strategically administer executive branch agency technology strategies, from acquisition, through deployment and maintenance. To this end, the bill amends Chapter 43.105 RCW providing the Information Services Board with heightened authority over executive branch agency information technology policy and practice.

The proposed amendments to Chapter 43.105 RCW will not have a fiscal impact on the Office of Civil Legal Aid, an independent judicial branch agency. RCW 43.105 applies to executive branch agencies only. Consistent with this understanding, section 1 of HB 3178 indicates the legislature's intent is to create a model within the executive branch that may be an attractive future option for the legislative and judicial branches.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Revised

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 075-Office of the Governor
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
General Fund-State 001-1	0	(12,058)	(12,058)	705	(4,063)
Total \$	0	(12,058)	(12,058)	705	(4,063)

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Stephanie Lidren	Phone: 360-902-0615	Date: 02/12/2010
Agency Approval: Aaron Butcher	Phone: 360-902-0406	Date: 02/12/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/12/2010

Request # 012-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 3 requires agencies to purchase cellular or mobile phone service through state master contracts.

Section 4 (1)(a) The department shall develop a personal computer replacement policy for all personal computers owned or leased by state agencies.

Section 5 requires agencies to develop data storage policies to achieve greater storage efficiency. DIS shall offer tiered data storage services to state agencies.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

The Governor's Office currently uses state master contracts for cellular phone service, so there is no fiscal impact related to section 3.

For section 4, savings in the amount of \$12,058 in fiscal year 2011, \$2,609 in fiscal year 2014, and \$1,454 fiscal year 2015 are estimated. There is a cost of \$705 in fiscal year 2012 for PC/notebook replacements. There is no fiscal impact on fiscal year 2013.

Until the tiered data storage services are developed by DIS, we cannot calculate the fiscal impact of section 5.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays		(12,058)	(12,058)	705	(4,063)
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$(12,058)	\$(12,058)	\$705	\$(4,063)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

New York to
Mr. Thompson

Nov

Comments

This area calculates the expected costs of PCs, with no change in current refresh cycle

This area calculates remaining lease payment obligations

This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

* NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a positive number. A negative number indicates negative expenditure.

Instructions: In the column "G" green input area, enter your agency's Notebooks ages by year. For example, a Notebook that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the Notebooks are still under warranty and would not require additional expense by the agency. A 33% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 43 below.

Please answer the following questions for those Notebooks in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many Notebooks are one year old?	5
Of your agency's current inventory, how many Notebooks are two years old?	5
Of your agency's current inventory, how many Notebooks are three years old?	5
Of your agency's current inventory, how many Notebooks are four years old?	6
Are the Notebooks leased? If so, Type "Yes". If not, type "No"	No

Remaining 4-year lease cost	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Remaining 4-year lease cost	-	-	-	-	-	-

Savings	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		4,231	(705)	-	-	2,789

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

*NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 080-Office of Lieutenant Governor
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Katherine Chapman See	Phone: (360) 786-7745	Date: 02/10/2010
Agency Approval:	Katherine Chapman See	Phone: (360) 786-7745	Date: 02/10/2010
OFM Review:	Tristan Wise	Phone: (360) 902-0538	Date: 02/12/2010

Request # 3178-1-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 3 (1) of this bill requires state agencies to purchase cellular or mobile phone service through participation in the state master contract. The Office of Lieutenant Governor mobile phone service is currently provided through the state master contract, so no fiscal impact is anticipated from this provision.

Section 4 of this bill requires state agencies to participate in the state master contract for the purchase of personal computers and specifies the personal computer replacement cycle must be a minimum of five years. This corresponds with the current replacement cycle for the Legislative Service Center (LSC), with whom the agency contracts for information technology services. Therefore, the agency anticipates no fiscal impact from this provision.

Section 5 of this bill requires that state agencies develop data storage policies. This can be achieved with the agency's existing staff and resources, so no fiscal impact is anticipated.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 085-Office of the Secretary of State
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Dalene Conant	Phone: 360-236-5046	Date: 02/11/2010
Agency Approval: Dan Speigle	Phone: 360-236-5050	Date: 02/11/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/12/2010

Request # 2010-32-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 3 - adds a new requirement to RCW 43.105 that agencies must purchase cellular or mobile phone service through the Department of Information Services (DIS) state master contract. The Secretary of State's office already purchases these services using the state master contract so there is no impact.

Section 4 – adds new requirements to RCW 43.105 that agencies must follow a personal computer replacement cycle of at least five years and purchase all personal computers through the state master contract. The Secretary of State's office already is on a five year or longer replacement cycle and purchases all personal computers through the state master contract. All outdated equipment (including servers, monitors, printers, etc.) is surplussed through the Department of General Administration. The agency does not lease or purchase extended warranties on personal computers or laptops. If DIS were to mandate leasing PC's and charge their standard \$3 per month per PC, this would increase our costs by over \$23,000.

Section 5(1) – adds a new requirement to RCW 43.105 that agencies must perform a data storage efficiency review. It is assumed the impact would be current staff time to compile the review to include the following items –

- o Email retention and backup schedules
- o Document retention and backup schedules
- o Database retention and backup schedules
- o Network attached storage (network drives)
- o Storage area networks

and provide this inventory to DIS by January 31, 2011.

Section 5 (2) would require the Information Systems Board to develop a data retention policy for state agencies. It is assumed this would be in partnership with DIS and the State Records Committee with input from state agencies by November 1, 2011. Individual state agency policies will be developed after the statewide policy is developed. OFM and DIS will review the information obtained from the storage efficiency review in developing records retention recommendations.

Section 5 (3) would require state agencies to purchase additional storage through DIS. DIS currently does not offer tiered structure storage services and therefore the Secretary of State's office did not include any assumptions in this fiscal note. If DIS offered an optional use master contracts through their Brokering & Procurement section this may provide slight savings to our agency.

Section 6 (4) (a) through (c) would impose limitations for the 2009-11 biennium on the information technology that agencies purchase or projects implemented. Subsection (a) would require agencies to secure prior authorization from OFM to purchase or implement new projects. Subsection (b) would require agencies to secure prior authorization from OFM to purchase servers, virtualization, data storage, or related software. Subsection (c) would require agencies to secure prior approval from OFM to upgrade existing software. Other than significant staff time to follow these procedures there isn't a fiscal impact to follow these limitations. We anticipate that we'll probably eventually get what we request, the costs will be in extra personnel time preparing the justifications and the time delays.

Request # 2010-32-1

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 086-Governor's Office of Indian Affairs
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Michelle Salinas	Phone: (360) 725-0190	Date: 02/11/2010
Agency Approval:	Michelle Salinas	Phone: (360) 725-0190	Date: 02/11/2010
OFM Review:	Tristan Wise	Phone: (360) 902-0538	Date: 02/12/2010

Request # -1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 - No fiscal impact.

Section 2 - No fiscal impact.

Section 3 - Requires the agency to contract for cellular or mobile services through the state master contract. No fiscal impact because the agency currently uses the DIS master contracts for cell phones.

Section 4 - Requires a minimum five years replacement cycle of personal computers or laptops. No fiscal impact. The Governor's Office of Indian Affairs (GOIA) recently replaced its personal computers in fiscal year 2010 with savings incentive funds. Under this bill, GOIA will not replace computers again until 2015. At which time, GOIA will request funding from the Small Agency Technology Pool, the budget development process or use savings incentive funds to replace its computers.

Section 5 - Requires the agency to develop data storage policies to achieve greater storage efficiency. In addition, the agency must provide information to Department of Information Services by January 31, 2011. No fiscal impact. GOIA is co-located with the Department of General Administration (GA) and purchases IT support from GA. The agency's data is maintained and stored on GA's servers. The agency will defer to GA's policies to achieve greater storage efficiency.

Section 6 - No fiscal impact.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 087-Comm on Asian Pacific Amer Affairs
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Michelle Salinas	Phone: 360-664-7669	Date: 02/11/2010
Agency Approval: Michelle Salinas	Phone: 360-664-7669	Date: 02/11/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/12/2010

Request # -1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 - No fiscal impact.

Section 2 - No fiscal impact.

Section 3 - Requires the agency to contract for cellular or mobile services through the state master contract. No fiscal impact because the agency currently uses the DIS master contracts for cell phones.

Section 4 - Requires a minimum five years replacement cycle of personal computers or laptops. No fiscal impact. Commission on Asian Pacific American Affairs (CAPAA) recently replaced its personal computers in fiscal year 2010 with savings incentive funds. Under this bill, CAPAA will not replace computers again until 2015. At which time, CAPAA will request funding from the Small Agency Technology Pool, the budget development process or use savings incentive funds to replace its computers.

Section 5 - Requires the agency to develop data storage policies to achieve greater storage efficiency. In addition, the agency must provide information to Department of Information Services by January 31, 2011. No fiscal impact. CAPAA is co-located with the Department of General Administration (GA) and purchases IT support from GA. The agency's data is maintained and stored on GA's servers. The agency will defer to GA's policies to achieve greater storage efficiency.

Section 6 - No fiscal impact.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 090-Office of State Treasurer
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Dan Mason	Phone: 360-902-9090	Date: 02/11/2010
Agency Approval: Dan Mason	Phone: 360-902-9090	Date: 02/11/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/12/2010

Request # 110-1

Bill # 3178 HB

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part IV: Capital Budget Impact

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 095-Office of State Auditor
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT	FY 2010	FY 2011	2009-11	2011-13	2013-15
Municipal Revolving Account-Non-Appropriated 413-6		(105,677)	(105,677)	41,332	(174,643)
Auditing Services Revolving Account-State 483-1		(17,927)	(17,927)	7,127	(29,477)
Total \$		(123,604)	(123,604)	48,459	(204,120)

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
Municipal Revolving Account-Non-Appropriated 413-6	0	(105,677)	(105,677)	41,332	(174,643)
Auditing Services Revolving Account-State 483-1	0	(17,927)	(17,927)	7,127	(29,477)
Performance Audits of Government Account-Non-Appropriated 553-6	0	(27,751)	(27,751)	9,317	(90,892)
Total \$	0	(151,355)	(151,355)	57,776	(295,012)

Estimated Capital Budget Impact:

Total \$					

Request # 010-011-1

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Janel Roper	Phone: 360-725-5600	Date: 02/12/2010
Agency Approval:	Linda Long	Phone: 360 902 0367	Date: 02/12/2010
OFM Review:	Tristan Wise	Phone: (360) 902-0538	Date: 02/12/2010

Request # 010-011-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 3 Requires state agencies to use the state master contract for cellular or mobile phone service.

Section 4 Requires state agencies to follow a five-year replacement cycle for desktop and laptop computers. Requires state agencies to purchase computers through the state master contract after prior approval from Department of Information Services.

Section 5 Requires state agencies to develop data storage policies to achieve great storage efficiency.

Section 6 Requires that during the 2009-11 biennium state agencies obtain prior approval for all information technology projects, server and software purchases.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 3 has no fiscal impact as the State Auditor's Office currently uses the master contract for cellular phone service.

Section 4 requires:

- All personal computers will be kept for the required five years (60 months) regardless of lease period or cash refresh period.
- Computers are to be surplus through GA or as part of the "Computers for Kids" Program at the end of the 5th year of operation.
- State agencies will replace any Desktop or Notebook computers that fail in the 4th year of operation with a new machine. The failure rate in the 4th year of operation is estimated to be at 12% for a Desktop and 30% for a Notebook (Data from Gartner – Cost Optimization: Re-evaluating Your PC Hardware Replacement Strategies, March 27, 2009, ID: G00166285).
- State agencies will replace any Desktop or Notebook computers that fail in the 5th year of operation with a new machine. The failure rate in the 5th year of operation is estimated to be at 14% for a Desktop and 33% for a Notebook (Data from Gartner – Cost Optimization: Re-evaluating Your PC Hardware Replacement Strategies, March 27, 2009, ID: G00166285).

- The price of a new Desktop Computer System (tower and keyboard) is \$758.42 (Dell PC Tower) and for a new Notebook is \$1,052.45 (Dell Latitude 6400). It is assumed that monitors will not be purchased for Desktop replacement machines.

Section 4 would result in a net cost savings by extending the replacement life cycle of our laptop and desktop computers. The State Auditor's Office is currently on a three-year replacement cycle for laptops and a four-year replacement cycle for desktops.

Section 5 costs will be absorbed within the SAO's IT program administrative budget.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays		(151,355)	(151,355)	57,776	(295,012)
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$(151,355)	\$(151,355)	\$57,776	\$(295,012)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 099-Comm on Salaries Elected Officials
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Part I: Estimates

☒

No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

☐

If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.

☐

If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).

☐

Capital budget impact, complete Part IV.

☐

Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Carol Sayer	Phone: 360-725-5669	Date: 02/11/2010
Agency Approval: Carol Sayer	Phone: 360-725-5669	Date: 02/11/2010
OFM Review: Ryan Black	Phone: 360-902-0417	Date: 02/11/2010

Request # 099-03-4

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 - No fiscal impact.

Section 2 - No fiscal impact.

Section 3 - No fiscal impact. The agency does not use cell phones to conduct business.

Section 4 - No fiscal impact. The agency is on a five year replacement cycle. In addition, the agency replaced its two laptops at the end of fiscal year 2009 per the DIS master contract.

Section 5 - No fiscal impact. The agency is co-located with the Department of General Administration (GA) and purchases IT support from GA. The agency's data is maintained and stored on GA's servers. The agency will default to GA's policies.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

No fiscal impact.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 1 - No fiscal impact.

Section 2 - No fiscal impact.

Section 3 - No fiscal impact. The agency does not use cell phones to conduct business.

Section 4 - No fiscal impact. The agency is on a five year replacement cycle. In addition, the agency replaced its two laptops at the end of fiscal year 2009 per the DIS master contract.

Section 5 - No fiscal impact. The agency is co-located with the Department of General Administration (GA) and purchases IT support from GA. The agency's data is maintained and stored on GA's servers. The agency will default to GA's policies.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

No capital budget impact.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 100-Office of Attorney General
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT	FY 2010	FY 2011	2009-11	2011-13	2013-15
Legal Services Revolving Account-State 405-1		(14,734)	(14,734)	(166,395)	(4,313)
Total \$		(14,734)	(14,734)	(166,395)	(4,313)

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
Legal Services Revolving Account-State 405-1	0	(14,734)	(14,734)	(166,395)	(4,313)
Total \$	0	(14,734)	(14,734)	(166,395)	(4,313)

Estimated Capital Budget Impact:

	2009-11		2011-13		2013-15	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total \$	\$0	\$0	\$0	\$0	\$0	\$0

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Gretchen Leanderson	Phone: 253-597-4434	Date: 02/16/2010
Agency Approval:	Sarian Scott	Phone: (360) 586-2104	Date: 02/16/2010
OFM Review:	Tristan Wise	Phone: (360) 902-0538	Date: 02/16/2010

Request # 10-120-3

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 details the legislative intent to develop a statewide strategy for information technology to organize, consolidate, and where appropriate outsource information technology systems that is based on sound, objective, nonpolitical and independent technical and financial criteria.

Section 2 adds to the list of what the Department of Information Services (DIS) needs to make available to state agencies and local governments, a) the procurement and maintenance of mainframes and personal computers, servers and virtualization services; b) data storage services; c) training (eliminates the option for agencies to obtain them elsewhere).

Section 3 requires state agencies purchase cellular or mobile phone service through the state master contract, unless obtaining a waiver.

Section 4 requires the DIS to develop a personal computer replacement policy for all personal computers owned or leased by state agencies. The section requires the state to revise the master contract for personal computers and gives DIS full authority over personal computer purchase, replacement and inventory for the state. The section prohibits purchase or replacement of personal computers without first securing approval from DIS. All purchases for use by a state agency must be purchased through participation in the master contract.

Subsection (3) authorizes DIS to only approve a purchase or replacement consistent with the state's personal computer replacement policy, or if the replacement is because the computer is necessary and the computer is no longer working.

Section 5 requires state agencies develop data storage policies to achieve greater storage efficiencies. The section requires the Information Services Board to develop a data retention policy for state agencies.

Subsection (3) requires DIS to offer tiered data storage services to state agencies and requires additional agency data storage be purchased through DIS.

Section 6 places detailed limitations on information technology procurement for the 2009-11 biennium.

Section 7 repeals RCW 43.105.017, the current legislative intent section of RCW 43.105.

The Attorney General's Office (AGO) estimates a fiscal impact of (\$14,734) in Fiscal Year (FY) 2011, (\$111,539) in FY2012, (\$54,856) in FY2013, \$90,976 in FY2014, and (\$95,289) in FY2015.

This bill is assumed effective July 1, 2010.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

Request # 10-120-3

Funds are assumed to be Legal Service Revolving Account dollars. Legal services costs incurred by the AGO will be billed through the revolving fund to the client agencies.

Please note that these cash receipts represent the AGO authority to bill and are not a direct appropriation to the AGO. The direct appropriations are reflected in the client agencies' appropriation.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

The AGO estimates a fiscal impact of (\$14,734) in FY2011, (\$111,539) in FY2012, (\$54,856) in FY2013, \$90,976 in FY2014, and (\$95,289) in FY2015.

Assumptions

1. We assume no fiscal impact based on Section 3's requirement to use DIS master contracts for cellular or mobile phone services. The AGO currently uses the DIS master contract for wireless services.
2. We assume no fiscal impact in the new timeline enforced for desktop replacement. The AGO already enforces a 60-month replacement lifecycle for desktop computers.
3. We assume no fiscal impact for recycling of obsolete computers in the Computers for Kids program. The AGO already participates in this program.
4. Per the lead agency assumption, our assumed desktop replacement costs will be \$30,756 in year 4 and 5 of lifecycle based on the assumption of 10%. (\$699 per PC X 44 = \$30,756). 44 is 10% of total number of machines that would be in year 4 or 5 from today.
5. We assume no fiscal impact relating to the lease program imposed in Section 4.
6. We assume the cost for a notebook computer is \$1,052.45, which includes appropriate sales tax.
7. Cost impacts of each FY are calculated by using the Office of Financial Management (OFM) spreadsheet (HB 3178 PC Replacement Calculator Updated Feb 12th.xls)(Attached - filename '3178 HB, REV 2 Creating IT efficiencies in state government.xls'). See OFM worksheet (3-year refresh cycle) calculating impacts of HB-3178 for notebooks for reference. The number of notebooks one year old is 140. The number of notebooks two years old is 158. The number of notebooks three years old is 20.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays		(14,734)	(14,734)	(166,395)	(4,313)
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$(14,734)	\$(14,734)	(\$166,395)	\$(4,313)

Part IV: Capital Budget Impact

None.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

None.

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3178 HB , REV 2 Creating IT efficiencies in
state government.xls

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 101-Caseload Forecast Council
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
General Fund-State 001-1	0	0	0	(3,443)	(1,106)
Total \$	0	0	0	(3,443)	(1,106)

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: john steiger	Phone: 360-902-0085	Date: 02/12/2010
Agency Approval: john steiger	Phone: 360-902-0085	Date: 02/12/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/12/2010

Request # CFC2010-02-3

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Sec 4. Requires development of a computer replacement policy with a minimum 5 year replacement cycle.

CFC has six funded positions, each with a personal computer. All six computers are between one and two years old. Current CFC replacement policy utilizes a 3 year cycle. Savings would accrue from replacing the one year old computers in four years rather than two years.

The following HB 3178 savings were calculated using OFM replacement assumptions:

of desktops currently intended to be purchased/leased:

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
PCs	-	-	6.0	-	-	6.0
Est Cost	-	-	4,550	-	-	4,550

of desktops purchased under HB 3178:

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
PCs	-	-	0.7	0.7	4.5	-
Est Cost	-	-	546	561	3,444	-

HB 3178 Savings

FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
-	-	4,004	(561)	(3,444)	4,550

Sec 5. Requires development of a data storage policy, including a review of data storage efficiency review, and provide this information to the Department of Information Services upon completion (section 5.1).

The review should include at a minimum the following items –

- o Email retention and backup schedules
- o Document retention and backup schedules
- o Database retention and backup schedules
- o Network attached storage (network drives)
- o Storage area networks

CFC has minimal storage needs and requirements of this section may be met within current agency resources.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services				(3,443)	(1,106)
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$0	\$0	(\$3,443)	\$(1,106)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 102-Dept of Financial Institutions
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
Financial Services Regulation Account-Non-Appropriated 300 -6	0	(11,182)	(11,182)	(46,632)	(21,488)
Total \$	0	(11,182)	(11,182)	(46,632)	(21,488)

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Bonnie Anderson	Phone: (360) 902-8792	Date: 02/16/2010
Agency Approval: Gloria Papiez	Phone: (360) 902-8820	Date: 02/16/2010
OFM Review: Matthew Bridges	Phone: (360) 902-0575	Date: 02/16/2010

Request # -2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 3 of the proposed legislation has no impact as DFI already purchases phones from the DIS Master contract. Section 4 of the proposed legislation requires a five year replacement cycle and requires approval to purchase from DIS, and only from the state master contract. DFI makes all computer purchases from the DIS master contracts. DFI's current replacement cycle is 4 years.

This fiscal note has been prepared with assumptions and templates provided by OFM assuming a change from 4 to 5 year replacement cycle.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

There are no cash receipts associated with the proposed legislation.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

The expenditure savings have been prepared with templates provided by OFM and assume cost savings from changing from a 4 year replacement cycle to a 5 year replacement cycle for leasing.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services		(11,182)	(11,182)	(46,632)	(21,488)
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$ (11,182)	\$ (11,182)	\$ (46,632)	\$ (21,488)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 103-Department of Commerce
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Don Whiting	Phone: 360-725-2706	Date: 02/10/2010
Agency Approval: Cindy Trambitas	Phone: 360-725-2703	Date: 02/10/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/12/2010

Request # 092-100-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

This bill will have no fiscal impact on the Department of Commerce. Commerce already uses the DIS state contract for mobile phone service, has adopted a five-year replacement cycle for personal computers, and has already provided for moving all server and data storage functions to DIS, including virtualization, by the end of FY2011.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

None

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

None

Part III: Expenditure Detail

Part IV: Capital Budget Impact

None

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

None

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 104-Economic & Revenue Forecast Council
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
General Fund-State 001-1	0	0	0	(1,513)	(1,946)
Total \$	0	0	0	(1,513)	(1,946)

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Desiree Carson	Phone: (360) 570-6101	Date: 02/12/2010
Agency Approval: Arun Raha	Phone: 360-570-6105	Date: 02/12/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/12/2010

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

This bill would centralize information technology (IT) for the state of Washington by using an enterprise-wide approach.

The bill would require the Department of Information (DIS) services to review agency information technology portfolios and related requests and implement statewide policies, standards and guidelines. Agency 104 would be required to utilize DIS for all telecommunications, equipment acquisitions, and IT training.

The bill would require Agency 104 to extend its current refresh cycle to one of 60 months. The agency currently has a 36 month refresh cycle because of the importance IT to the agency's core mission.

The bill would also require for the agency to develop data storage policies and purchase tiered data storage services from DIS.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

This fiscal note was completed using replacement calculator provided to the agency.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays				(1,513)	(1,946)
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$0	\$0	(\$1,513)	\$(1,946)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Revised

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 105-Office of Financial Management
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years	0.0	1.0	0.5	0.0	0.0
Account					
General Fund-State 001-1	0	41,237	41,237	705	(25,253)
Total \$	0	41,237	41,237	705	(25,253)

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Stephanie Lidren	Phone: 360-902-3056	Date: 02/12/2010
Agency Approval: Aaron Butcher	Phone: 360-902-0406	Date: 02/12/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/12/2010

Request # 069-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 3 requires agencies to purchase cellular or mobile phone service through state master contracts.

Section 4 (1)(a) The department shall develop a personal computer replacement policy for all personal computers owned or leased by state agencies.

Section 5 requires agencies to develop data storage policies to achieve greater storage efficiency. DIS shall offer tiered data storage services to state agencies.

Section 6 (4) (a-c) Office of Financial Management will manage the implementation of established limitations policy for information technology procurements through the 2009-2011 biennium.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

OFM currently uses state master contracts for cellular phone service, so there is no fiscal impact related to section 3.

For section 4, savings in the amount of \$86,519 in fiscal year 2011 and \$111,067 fiscal year 2015 are estimated. There are fiscal costs in fiscal year 2012 of \$705 and \$85,814 in fiscal year 2014 for PC/Notebook replacements.

Until the tiered data storage services are developed by DIS, we cannot calculate the fiscal impact of section 5.

It is estimated that OFM will need 1 FTE at \$75,396 for fiscal year 2011, and related goods and services and travel in order to manage the workload associated with the additional responsibilities in Section 6.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years		1.0	0.5		
A-Salaries and Wages		75,396	75,396		
B-Employee Benefits		18,960	18,960		
C-Personal Service Contracts					
E-Goods and Services		24,000	24,000		
G-Travel		2,400	2,400		
J-Capital Outlays		(79,519)	(79,519)	705	(25,253)
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$41,237	\$41,237	\$705	\$(25,253)

III. B - Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2010	FY 2011	2009-11	2011-13	2013-15
Budget analyst	75,396		1.0	0.5		
Total FTE's	75,396		1.0	0.5		0.0

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Nov 27, 1962
212 Grand
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CMA

OFM

Call center operator	0
Of your agency's current inventory, how many PCs are one year old?	0

Call center operator	0
Of your agency's current inventory, how many PCs are one year old?	0

# of desktops intended to be purchased/leased	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	84.0	84.0	84.0	84.0	-	84.0
If leased	-	-	-	-	-	-
total cost	63,707	63,707	63,707	63,707	-	63,707

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Remaining 4-year lease cost						
Remaining 4-year lease cost		-	-	-		

# of desktops purchased/leased under HB 3178	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Total PCs purchased		11.8	11.8	11.8	72.2	-
If Leased		11.8	84.0	84.0	72.2	-
total cost		8,919	63,707	63,707	54,788	-

Savings	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		54,788	-	-	(54,788)	63,707

*NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Comments
This area calculates the expected costs of PCs, with no change in current refresh cycle

This area calculates remaining lease payment obligations

This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

Calculating impacts of HB 3178 for Notebooks on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's Notebooks ages by year. For example, a Notebook that is six months old would be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the Notebooks are still under warranty and would not require additional expense by the agency. A 33% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 43 below.

OFM

Please answer the following questions for those Notebooks in your agency that are on a four-year refresh cycle:					
Of your agency's current inventory, how many Notebooks are one year old?					0
Of your agency's current inventory, how many Notebooks are two years old?					44
Of your agency's current inventory, how many Notebooks are three years old?					44
Of your agency's current inventory, how many Notebooks are four years old?					45
Are the Notebooks leased? If so, type "Yes". If not, type "No"					No

# of Notebooks intended to be purchased/leased					
	FY 10	FY 11	FY 12	FY 13	FY 14
		45.0	44.0	44.0	45.0
If Leased					
total cost	47,360	46,308	46,308	46,308	47,360

Remaining 4-year lease cost					
	FY 10	FY 11	FY 12	FY 13	FY 14
Remaining 4-year lease cost	-	-	-	-	-

# of Notebooks purchased/leased under HB 3178					
	FY 10	FY 11	FY 12	FY 13	FY 14
			14.5	14.5	29.5
		14.9	30.2	29.5	
	14.9	44.7	44.0	29.5	
Total Notebooks purchased					
If Leased					
total cost	15,629	47,013	46,308	31,026	-

Savings					
	FY 10	FY 11	FY 12	FY 13	FY 14
			(705)	-	(31,026)
	31,731				47,360

* NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Comments

This area calculates the expected costs of Notebooks, with no change in current refresh cycle

This area calculates remaining lease payment obligations

This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 107-Wash State Health Care Authority
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Part I: Estimates



No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT	FY 2010	FY 2011	2009-11	2011-13	2013-15
General Fund-Federal 001-2		(2,662)	(2,662)	(5,130)	(2,884)
St Health Care Authority Admin Acct-State 418-1		(32,912)	(32,912)	(63,431)	(35,672)
Total \$		(35,574)	(35,574)	(68,561)	(38,556)

Estimated Expenditures from:

Account	FY 2010	FY 2011	2009-11	2011-13	2013-15
General Fund-State 001-1	0	(29,341)	(29,341)	(56,549)	(31,803)
General Fund-Federal 001-2	0	(2,662)	(2,662)	(5,130)	(2,884)
St Health Care Authority Admin Acct-State 418-1	0	(32,912)	(32,912)	(63,431)	(35,672)
Total \$	0	(64,915)	(64,915)	(125,110)	(70,359)

Estimated Capital Budget Impact:

	2009-11		2011-13		2013-15	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total \$	\$0	\$0	\$0	\$0	\$0	\$0

Request # 10-24-2

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Stephanie Atkins	Phone: 360-923-2871	Date: 02/12/2010
Agency Approval:	Tim Smolen	Phone: 360 923-2735	Date: 02/12/2010
OFM Review:	Nick Lutes	Phone: 360-902-0570	Date: 02/15/2010

Request # 10-24-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

See attached narrative.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

See attached narrative.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

See attached narrative.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
J-Capital Outlays		(64,915)	(64,915)	(125,110)	(70,359)
Total:	\$0	\$(64,915)	\$(64,915)	\$(125,110)	\$(70,359)

Part IV: Capital Budget Impact

See attached narrative.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

See attached narrative.

HCA Fiscal Note

Bill Number: 3178 HB Creating IT Efficiencies in State Government HCA Request #: 10-24-02

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

This bill is about creating efficiencies in the use of technology in state government that affects RCW 43.105.

Section 1 is a new section that intends to organize, consolidate and outsource information technology systems and resources in a strategic fashion.

Section 2 is being amended to require the Department of Information Services (DIS) to:

- Make certain information available related to procurement and maintenance of mainframe and personal computers, services, and virtualization services;
- Develop a personal computer replacement policy for all personal computers owned or leased by state agencies;
- Revise the state master contract for personal computers; and
- Offer tiered data storage services to state agencies.

Section 3 is a new section that prohibits state agencies from purchasing cellular or mobile phone service from providers that do not participate in the state master contract unless a waiver is obtained from the Office of Financial Management (OFM).

Section 4 is a new section that requires the development of a policy that requires personal computers (PCs) replacement cycle of at least 5 years. The required 5 year period includes PCs that are leased even if the lease period is less than 5 years.

Section 5 is a new section that requires agencies to develop data storage policies to achieve greater storage efficiency. In developing data storage policies, state agencies must review what information currently exists in digital format, where it is stored, how it is being used, and the business and legal requirements for retaining the information.

Section 6 is being amended to restrict agencies from:

- Purchasing or implementing new information technology projects;
- Purchasing servers, virtualization, data storage, or related software; and
- Upgrading existing software
- This section is effective for the 2009-11 biennium

II. B – Cash Receipts Impact

For the purposes of this fiscal note, cash receipts are based on the agency's administrative cost allocation and do not reflect the revenue source for the HCA Administrative Account (Fund 418).

	FY10	FY11	FY12	FY13	FY14	FY15
001-2 General Fund - Federal	-	(2,662)	(3,262)	(1,868)	(1,466)	(1,418)
418-1 HCA Administrative Account	-	(32,912)	(40,337)	(23,094)	(18,132)	(17,540)
Total	-	(35,574)	(43,599)	(24,962)	(19,598)	(18,958)
Biennial Total		(35,574)		(68,561)		(38,556)

HCA Fiscal Note

Bill Number: 3178 HB Creating IT Efficiencies in State Government HCA Request #: 10-24-02

II. C - Expenditures

Section 1:

The HCA assumes no fiscal impact associated with this section.

Section 2:

The HCA assumes no fiscal impact associated with this section.

Section 3:

HCA currently uses the DIS master contracts for cellular phone service, therefore assumes no fiscal impact associated with this section.

Section 4:

HCA currently utilizes the DIS Leasing program for PCs, with lease cycles ranging from three to five years. HCA assumes the following (based on lead agency assumptions):

- All PCs will be kept for the required five years (60 months) regardless of lease period or cash refresh period.
- State agencies will replace any Desktop or Notebook computers that fail in the 4th year of operation with a new machine.
- State agencies will replace any Desktop or Notebook computers that fail in the 5th year of operation with a new machine.
- All leases that are currently in place will continue under the terms and conditions as written and not be amended.
- For DIS leases that expire prior to the 60 month mark, there will still be \$3 per month per PC system administrative fee until the five years have been met.
- All personal computers will be kept for the required 60 months regardless of the lease period.
- Leased PCs will remain with the state agency at the expiration of the contract.

Estimated expenditure impact:

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
3-year Refresh Cycle - PCs	-	(55,837)	(66,340)	(36,613)	(28,894)	(28,352)
3-year Refresh Cycle - Notebooks	-	(9,078)	(13,220)	(8,937)	(6,870)	(6,243)
Total	-	(64,915)	(79,560)	(45,550)	(35,764)	(34,595)
Biennial Total		(64,915)		(125,110)		(70,359)

Section 5:

HCA assumes no fiscal impact associated with this section.

Section 6:

The HCA assumes no fiscal impact associated with this section.

Part IV: Capital Budget Impact

None.

Part V: New Rule Making Required

None.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 110-Office of Administrative Hearings
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Jane Habegger	Phone: 360-753-4625	Date: 02/11/2010
Agency Approval: Les Myhre	Phone: 360-586-4949	Date: 02/11/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/11/2010

Request # 10-06-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Based upon the assumptions provided by the lead agency, we believe this bill will have no fiscal impact on the Office of Administrative Hearings (OAH).

We make this assertion because the:

- (1)Department of Information Services (DIS) already stores OAH IT data,
- (2)OAH presently utilizes at least a 5 year replacement policy for personal computers,
- (3)OAH is in the process of testing moving our servers to DIS,
- (4)OAH currently utilizes Citrix as our virtualization methodology, and
- (5)OAH uses the DIS State Master Contracts for cellular or mobile phone services.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 111-Department of Personnel
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Part I: Estimates

☐

No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT	FY 2010	FY 2011	2009-11	2011-13	2013-15
Data Processing Revolving Account-Non-Appropriated 419-6				(170,301)	(74,638)
Total \$				(170,301)	(74,638)

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
Data Processing Revolving Account-Non-Appropriated 419-6	0	0	0	(170,301)	(74,638)
Total \$	0	0	0	(170,301)	(74,638)

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Heidi Jones	Phone: 360-664-6338	Date: 02/12/2010
Agency Approval: Heidi Jones	Phone: 360-664-6338	Date: 02/12/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/15/2010

Request # 16-2-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

HB3178 establishes the Department of Information Services (DIS) as the service provider for technology and technology facilities management. DIS must develop a personal computer replacement policy for all personal computers owned or leased by state agencies. The replacement policy must consist, at a minimum, of a replacement cycle of at least five years. The Department of Personnel (DOP) uses a three year replacement cycle.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

The Department of Personnel's savings are incurred in the Data Processing Revolving Account, therefore agency billings would be reduced by the amount of savings incurred by DOP.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 1. No fiscal impact per lead agency instructions.

Section 2. No fiscal impact per lead agency instructions

Section 3. No fiscal impact, the Department of Personnel (DOP) currently uses the state master contract for cellular phone service.

Section 4. The Department of Personnel personal computers are on a three year replacement cycle. If DOP were required to move to a five year replacement cycle, the timing of replacing personal computers would result in cash savings of \$170,301 during the 2011-2013 biennium and \$74,638 during the 2013-2015 biennium. See attachments for calculations.

Section 5. Per lead agency assumptions, costs associated with this section are to be absorbed within the agency's IT program administrative budget.

Section 6. Per lead agency assumptions no fiscal impacts are to be associated with this section.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services				(170,301)	(74,638)
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$0	\$0	(\$170,301)	\$(74,638)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Calculating impacts of HB 3178 for PCs on a 3-year refresh cycle

Please answer the following questions for those PCs in your agency that are on a three-year refresh cycle:

Of your agency's current inventory, how many PCs are one year old?	0
Of your agency's current inventory, how many PCs are two years old?	300
Of your agency's current inventory, how many PCs are three years old?	0
Are the PCs leased? If so, Type "Yes". If not, type "No"	Yes

of desktops intended to be purchased/leased

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		-	300.0	-	-	300.0
If Leased		10,800.0	10,800.0	10,800.0	10,800.0	10,800.0
Planned Expenses	-	91,269	91,269	91,269	91,269	91,269

Remaining 3-year lease cost

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Remaining 3-year lease cost		80,469	-			

of desktops purchased/leased on a 5-year term

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
				-	-	-
			36.0	37.0	227.0	
		-	-	-		-
Total PCs purchased/Leased	-	-	36.000	36.960	227.0	-
If Leased		10,800.0	10,800.0	10,800.0	10,800.0	10,800.0
Estimated Expenses	-	10,800	16,819	22,999	60,960	60,960

Savings*

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	-	74,449	68,270	30,309	30,309

*NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Calculating impacts of HB 3178 for Notebooks on a 3-year refresh cycle

Please answer the following questions for those Notebooks in your agency that are on a three-year refresh cycle:	
Of your agency's current inventory, how many Notebooks are one year old?	0
Of your agency's current inventory, how many Notebooks are two years old?	50
Of your agency's current inventory, how many Notebooks are three years old?	0
Are the Notebooks leased? If so, Type "Yes". If not, type "No"	Yes

# of Notebooks intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		-	50.0	-	-	50.0
If Leased		1,800.0	1,800.0	1,800.0	1,800.0	1,800.0
Planned Expenses	-	20,411	20,411	20,411	20,411	20,411

Remaining 3-year lease cost						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Remaining 3-year lease cost		18,611	-			

# of Notebooks purchased/leased on a 5-year term						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
				-	-	-
			15.0	11.6	23.5	
		-	-	-		-
Total Notebooks purchased/Leased	-	-	15.0	11.6	23.5	-
If Leased		1,800.0	1,800.0	1,800.0	1,800.0	1,800.0
Estimated Expenses	-	1,800	5,280	7,960	13,401	13,401

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	-	15,131	12,451	7,010	7,010

*NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 116-State Lottery Commission
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Joy Miller	Phone: 360-664-4778	Date: 02/11/2010
Agency Approval: Chris Liu	Phone: 360-664-4800	Date: 02/11/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/12/2010

Request # 005-1

Bill # 3178 HB

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

New Section Sec 1 declares legislative intent.

Sec 1(2)(b) is altered to include personal computers, servers and virtualization services.

Sec 2(2)(c) is altered to include data storage services.

Sec 2(2)(i) is altered to remove the discretion of agencies to choose training services from DIS.

New Section Sec 3 mandates participation in the state master cell phone contract except with a waiver secured by OFM.

New Section Sec 4(1)(a) mandates DIS develop a pc replacement policy and replacement plan with a 5 year cycle.

New Section Sec 4(1)(b) mandates DIS develop a pc state master contract with up to three contractors with up to four models to choose from for each contractor.

New Section Sec 4(2) mandates DIS has full authority over PC purchase, replacement and inventory for the state. State agencies may not perform these functions without written permission from DIS. All PC purchases must be through the state master contract.

New Section Sec 4(3) mandates how DIS is to process requests from state agencies to purchase, or replace a PC and declares that approval is dependant on if the PC is necessary and is no longer operational.

New Section Sec 5(1) directs state agencies to develop data storage policies to achieve greater storage efficiency. State agencies must review existing stored files, where those files are stored, how they are being used and the business/legal requirements for retaining the information.

New Section Sec 5(2) directs the board to develop a data retention policy in consultation with affected state agencies to comply with business, legal and storage management needs of those agencies.

New Section Sec 5(3)(a) directs DIS to offer tiered data storage services to state agencies that comply with the state agencies needs.

New Section Sec 5(3)(b) directs state agencies to purchase any data storage through DIS.

Sec 6(4)(a) declares that state agencies are not permitted to purchase or implement new IT projects without securing prior authorization from OFM. It goes on to direct OFM to only approve projects that contribute towards and enterprise strategy or that meet a critical, localized need of the requesting agency.

Sec 6(4)(b) declares that state agencies are not permitted to purchase servers, virtualization, data storage, or related software through their operation funds or through a separate IT budget item without securing prior authorization from

OFM. OFM will grant approval only if the purchase is consistent with the states overall migration strategy of the state data center and critical to the operation of the agency.

Sec 6(4)(C) state agencies are not permitted to upgrade existing software without securing prior approval from OFM. OFM will only approve requests to upgrade software if it is critical to the operation of the agency.

New Section Sec 7 repeals 43.105.017 and 1992 c 20 s 6, 1990 c 208 s 2 & 1987 c 504 s 2.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

None.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Lottery's PC purchases are through the state master contract; therefore no fiscal impact.

Lottery began a 5 year replacement cycle for computers in FY10; therefore no fiscal impact.

Lottery participates in the state master cell phone contract; therefore no fiscal impact.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

None.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 117-Washington State Gambling Comm
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
Gambling Revolving Account-Non-Appropriated -6 884	0	(10,843)	(10,843)	(96,820)	24,680
Total \$	0	(10,843)	(10,843)	(96,820)	24,680

Estimated Capital Budget Impact:

	2009-11		2011-13		2013-15	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total \$	\$0	\$0	\$0	\$0	\$0	\$0

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Terry Westhoff	Phone: (360) 486-3488	Date: 02/12/2010
Agency Approval:	Dave Trujillo	Phone: (360) 486-3512	Date: 02/12/2010
OFM Review:	Tristan Wise	Phone: (360) 902-0538	Date: 02/12/2010

Request # 117-06-10-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Sec. 3(1) provides that no state agency is permitted to purchase cellular service or mobile phone service except through participation in the state master contract. The Gambling Commission already purchases cellular phone service through the state master contract, so this section has no fiscal impact.

Sec. 4 (1) adds language that requires an agency personal computer replacement cycle of at least five years. Sec. 4 (2) adds language that state agencies may not purchase or replace a personal computer unless the purchase or replacement is consistent with the proposed replacement cycle or the personal computer is replacing a necessary and nonoperational computer. The Gambling Commission current replaces its personal computers on a three-year cycle, so there is fiscal impact as noted in Part II.C.

Sec. 5(1) would require the agency to develop data storage policies to achieve greater storage efficiency and conduct a review of information the exists in a digital format. This requirement can be absorbed within our current budget, so there is no fiscal impact.

Sec. 6(4) would require the agency to secure prior authorization from the Office of Financial Management to purchase or implement new information technology projects during the 2009-11 biennium. There are no fiscal impacts associated with this section.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

None

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Sec. 4 (1) adds language that requires an agency personal computer replacement cycle of at least five years, and Sec. 4 (2) adds language that state agencies may not purchase or replace a personal computer unless the purchase or replacement is consistent with the proposed replacement cycle or the personal computer is replacing a necessary and nonoperational computer.

Presently, the Gambling Commission has a total of 183 computers. Of these 110 (60%) are notebook computers and 73 (40%) are desktop computers. All agency computers are purchased on state contract and include a three-year warranty that covers costs of repairs and replacement within this period. After the warranty period, the agency would be responsible for repair or replacement of computers. Statewide assumptions are that 30% of notebook computers require replacement due to failure in their fourth year of operation and 33% fail in their fifth year. State assumptions are

that 12% of desktop computers require replacement due to failure in their fourth year of operation and 14% require replacement in their fifth year. The cost for a notebook on the state master contract is \$1052.45, and the cost for a desktop computer on the state master contract is \$758.42, inclusive of tax.

The attachment includes detail on the expenditure impact of switching from a three to a five-year replacement cycle for the Gambling Commission's desktop and notebook computers. Total expenditure reduction for computers by switching from a three to a five-year replacement cycle from FY11 through FY15 is estimated at \$82,982, or about an average of \$16,596 per fiscal year.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays		(10,843)	(10,843)	(96,820)	24,680
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$(10,843)	\$(10,843)	(\$96,820)	\$24,680

Part IV: Capital Budget Impact

None

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

None

Calculating impacts of HB 3178 for Desktop PCs on a 3-year refresh cycle

Number of Desktop PCs that are one year old	12
Number of Desktop PCs that are two-years old	58
Number of Desktop PCs that are three-years old	3
Are the PCs leased?	No

# of desktops intended to be purchased on the current three-year replacement cycle						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
If Leased	-	-	-	-	-	-
Planned Expenses	-	2,275	43,988	9,101	2,275	43,988

# of desktops purchased on a five-year replacement cycle						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
				1.4	1.5	9.1
			7.0	7.1	43.9	
		0.4	0.4	2.3		0.0
Total PCs purchased/Lt	-	0.4	7,330	10,856	45.4	9.1
If Leased	-	-	-	-	-	-
Estimated Expenses	-	273	5,559	8,233	34,411	6,920

Savings*	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	2,002	38,429	868	(32,136)	37,068

*NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Comments
This area calculates the expected costs of PCs, with no change in current refresh cycle

This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

Number of Notebooks that are one year old	74
Number of Notebooks that are two-years old	24
Number of Notebooks that are three-years old	12
Are the Notebooks leased?	No

Comments
This area calculates the expected costs of notebooks, with no change in current refresh cycle

# of Notebooks purchased on a five-year replacement cycle	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Total Notebooks purchased/Leased	-	3.6	10.0	33.4	28.4	35.8
If Leased	-	-	-	-	-	-
Estimated Expenses	-	3,789	10,495	35,122	29,837	37,663

This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

*NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Fiscal Impact on Expenditures

	<u>FY 10</u>	<u>FY 11</u>	<u>FY 12</u>	<u>FY 13</u>	<u>FY 14</u>	<u>FY 15</u>	<u>Total</u>
Desktop PC's	\$0	(\$2,002)	(\$38,429)	(\$868)	\$32,136	(\$37,068)	(\$46,231)
Notebook PC's	<u>\$0</u>	<u>(\$8,841)</u>	<u>(\$14,764)</u>	<u>(\$42,759)</u>	<u>\$17,208</u>	<u>\$12,404</u>	<u>(\$36,752)</u>
Total		(\$10,843)	(\$53,193)	(\$43,627)	\$49,344	(\$24,664)	(\$82,982)

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 118-Commission On Hispanic Affairs
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Michelle Salinas	Phone: (360) 664-7669	Date: 02/11/2010
Agency Approval: Michelle Salinas	Phone: (360) 664-7669	Date: 02/11/2010
OFM Review: Ryan Black	Phone: 360-902-0417	Date: 02/12/2010

Request # -1

Bill # 3178 HB

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 - No fiscal impact.

Section 2 - No fiscal impact.

Section 3 - Requires the agency to contract for cellular or mobile services through the state master contract. No fiscal impact because the agency currently uses the DIS master contracts for cell phones.

Section 4 - Requires a minimum five years replacement cycle of personal computers or laptops. No fiscal impact. Commission on Hispanic Affairs (CHA) recently replaced two personal computers in fiscal year 2009. Under this bill, CHA will not replace computers again until 2014. At which time, CHA would do so out of savings incentive funds, if available.

Section 5 - Requires the agency to develop data storage policies to achieve greater storage efficiency. In addition, the agency must provide information to Department of Information Services by January 31, 2011. No fiscal impact. CHA is co-located with the Department of General Administration (GA) and purchases IT support from GA. The agency's data is maintained and stored on GA's servers. The agency will defer to GA's policies to achieve greater storage efficiency.

Section 6 - No fiscal impact.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

No cash receipt impact.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

No capital budget impact.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 119-Commission African-American Affairs
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Michelle Salinas	Phone: (360) 664-7669	Date: 02/11/2010
Agency Approval: Michelle Salinas	Phone: (360) 664-7669	Date: 02/11/2010
OFM Review: Ryan Black	Phone: 360-902-0417	Date: 02/12/2010

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 - No fiscal impact.

Section 2 - No fiscal impact.

Section 3 - Requires the agency to contract for cellular or mobile services through the state master contract. No fiscal impact because the agency does not use cell phone services.

Section 4 - Requires a minimum five years replacement cycle of personal computers or laptops. No fiscal impact. Commission on African-American Affairs (CAAA) currently uses the five year cycle. CAAA will request funding from the Small Agency Technology Pool, the budget development process or use savings incentive funds to replace its computers. When replacing the personal computers, CAAA will chose the most cost-effective method between the lease option or owning the computers.

Section 5 - Requires the agency to develop data storage policies to achieve greater storage efficiency. In addition, the agency must provide information to Department of Information Services by January 31, 2011. No fiscal impact. CAAA is co-located with the Department of General Administration (GA) and purchases IT support from GA. The agency's data is maintained and stored on GA's servers. The agency will defer to GA's policies to achieve greater storage efficiency.

Section 6 - No fiscal impact.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 120-Human Rights Commission
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Laura Lindstrand	Phone: 360-753-6770	Date: 02/11/2010
Agency Approval: Regina Hook	Phone: 360-753-6770	Date: 02/11/2010
OFM Review: Adam Aaseby	Phone: 360-902-0539	Date: 02/11/2010

Request # 3-1

Bill # 3178 HB

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 of the measure has no fiscal impact per lead agency.

Section 2 of the measure has no fiscal impact per lead agency.

Section 3 of the measure will have no fiscal impact on the Human Rights Commission. The Human Rights Commission currently has one cell phone in use, but plans to cancel this cell phone. We will not have a cell phone, and the this measure will have no impact on the cost of cell phones.

Section 4 of this measure will have no fiscal impact. The computer replacement rate in this agency is every 5 years (or more), and thus there is no fiscal impact per lead agency.

The cost related to Section 5 of this measure will be absorbed by the agency. This is a small agency, and the time spent related to Section 5 will be minimal.

Section 6 of the measure has no fiscal impact per lead agency.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

No impact.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

No impact. Computers in the agency have been sporadically replaced - there was no set schedule for replacement, and machines were usually replaced only when broken. We estimate that they were replaced at an average of every 5 years or more.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

No capital budget impact.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

No rule changes related to this measure are necessary for this agency.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 124-Department of Retirement Systems
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Part I: Estimates



No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years	0.0	0.2	0.1	0.0	0.0
Account					
Department of Retirement Systems Expense Account-State 600-1	0	13,839	13,839	(70,722)	55,192
OASI Revolving Account-State 874-1	0	74	74	(379)	296
Deferred Compensation Administrative Account-Non-Appropriated 888 -6	0	935	935	(4,781)	3,731
Total \$	0	14,848	14,848	(75,882)	59,219

Estimated Capital Budget Impact:

	2009-11		2011-13		2013-15	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total \$	\$0	\$0	\$0	\$0	\$0	\$0

Request # 10-045-1

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Chris Lamb	Phone: 360-664-7282	Date: 02/16/2010
Agency Approval:	Marcie Frost	Phone: 360-664-7224	Date: 02/16/2010
OFM Review:	Ryan Black	Phone: 360-902-0417	Date: 02/16/2010

Request # 10-045-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 – Declares the legislature’s intent to organize, consolidate, and, where appropriate, outsource information technology systems and resources in a strategic fashion that is based upon sound, objective, nonpolitical, and independent technical and financial criteria.

Section 2 – Expands the services the Department of Information Services (DIS) is to provide to include:

- Procurement and maintenance of mainframe and personal computers, servers, and virtualization services
- Data storage services

Section 2 also serves to remove:

- The discretionary use qualifier for these services; and
- The requirement of DIS for “full cost recovery” in support of its services. Services are still required to be under a cost recovery model but now must be simply “self-supporting,” rather than “full cost recovery.”

Section 3 – Requires all state agencies to use a state master contract to purchase cellular or mobile phone service, unless a waiver has been petitioned for and granted by the Office of Financial Management (OFM) or DIS.

Section 4 – Changes the state personal computer replacement cycle to at least five years. Requires DIS to develop a PC replacement policy and gives DIS full authority over state PC purchases, replacements, and inventory.

Section 5 – Pertains to digital data storage services and requires the following:

- In consultation with state agencies, the Information Services Board (ISB) must develop data storage policies
- Based on the policies developed by the ISB, state agencies must then develop their own data storage policies to achieve greater storage efficiencies
- DIS must offer tiered data storage services to state agencies
- State agencies must purchase all additional data storage through DIS

Section 6 – Requires that any projects DIS has evaluated as part of their current duties must now be reported by DIS to both the Senate and House of Representatives. If any of these projects are funded through transportation account dollars, they must also be reported by DIS to the transportation committees of both the Senate and House of Representatives.

Section 6 also sets limitations on information technology (IT) procurement for the remainder of the 2009-2010 biennium. Unless approved by OFM:

- State agencies may not purchase or implement new IT projects
- State agencies may not purchase servers, virtualization, data storage, or related software from operational funds or

through a separate budget IT item

- State agencies may not upgrade existing software

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

No impact.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 1 – No fiscal impact.

Section 2 – No fiscal impact.

Section 3 – No fiscal impact. The Department of Retirement Systems (DRS) currently uses the DIS state master contracts for cellular and mobile phone services.

Section 4 – DRS' current lease is on a 3-year cycle using the DIS leasing program. The lease expires in January 2012 and contains 100 PCs with monitors, 107 PCs without monitors and 81 laptops. DRS will need to maintain these computers for an additional 24 months (through January 2014) to complete the 5-year cycle. All future leases will be on a 5-year cycle. Please see the following savings/(costs) produced by the calculation spreadsheet provided by OFM/DIS.

207 PCs:

FY 10 = \$0

FY 11 = \$0

FY 12 = \$0

FY 13 = \$51,370

FY 14 = (\$10,822)

FY 15 = (\$31,833)

81 Laptops:

FY 10 = \$0

FY 11 = \$0

FY 12 = \$0

FY 13 = \$24,512

FY 14 = (\$6,382)

FY 15 = (\$10,182)

The table assumes that DRS will need to replace PC systems that fail during 4th and 5th year of operation with a new machine. The estimated failure rate in the 4th year is 12% for desktops and 30% for laptops. The estimated failure rate for the 5th year is 14% for desktops and 33% for laptops. The table also assumes that DRS will pay a \$3 per month per

PC system administrative fee until the 5-year cycle is completed January 2014.

Section 5 –DRS will need to perform an analysis of data type and storage review, and provide the inventory analysis to DIS. Because of the unknown size of scope of the analysis along with the amount and diversity of the data DRS has, this would not be a minimal task. DRS network data is over 2.5 terabytes and mainframe production database is over 83 gigabyte.

DRS can determine a high-level inventory, to be provided to DIS by January 31, 2011, containing current storage size, backups, schedules and retentions of the following:

- Email data storage
- Document files data storage
- Databases storage
- Network attached storage (network drives)
- Storage area networks

Information Technology Specialist 4 – 40 hours (salaries/benefits) = \$1,745

Information Technology Specialist 5 – 275 hours (salaries/benefits) = \$13,103

Total Estimated Costs for Data Storage Inventory = \$14,848

Any cost changes that result from tiered data storage services will be factored into the biennial budget's revolving fund adjustment process.

Section 6 – No fiscal impact.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years		0.2	0.1		
A-Salaries and Wages		11,762	11,762		
B-Employee Benefits		3,086	3,086		
C-Personal Service Contracts					
E-Goods and Services				(75,882)	59,219
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$14,848	\$14,848	(75,882)	\$59,219

III. B - Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2010	FY 2011	2009-11	2011-13	2013-15
Info Tech Specialist 4	71,496		0.0	0.0		
Info Tech Specialist 5	78,900		0.1	0.1		
Total FTE's	150,396		0.2	0.1		0.0

Part IV: Capital Budget Impact

No impact.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

No impact.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 126-State Investment Board
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Part I: Estimates

☐

No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT	FY 2010	FY 2011	2009-11	2011-13	2013-15
State Investment Board Expense Account-State 031-1		(7,688)	(7,688)	(36,725)	(36,754)
Total \$		(7,688)	(7,688)	(36,725)	(36,754)

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
State Investment Board Expense Account-State 031-1	0	(7,688)	(7,688)	(36,725)	(36,754)
Total \$	0	(7,688)	(7,688)	(36,725)	(36,754)

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

☒

If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.

☐

If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).

☐

Capital budget impact, complete Part IV.

☐

Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Mike Donovan	Phone: (360) 956-4746	Date: 02/16/2010
Agency Approval: Celina Verme	Phone: (360) 956-4740	Date: 02/16/2010
OFM Review: Jane Sakson	Phone: 360-902-0549	Date: 02/16/2010

Request # HB3178-3-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 – This could impact the amount and format of data collected by DIS in the future but the extent is unknown at this time.

Section 2 – If the removal of language about discretionary usage of services listed in 2a-i is meant to make the department mandatory for those services, then it could limit the availability of more cost effective and efficient alternatives for specialized uses. In particular, office automation and system development efforts often require specialized expertise in the investment industry.

Section 3 – The agency currently purchases T-Mobile for Blackberry data and voice service directly. Our current rate is constant for the service under state contract.

Section 4 - The Washington State Investment Board (WSIB) has 93 computers, comprised of 55 desktops and 38 laptops. The agency is on a three year replacement cycle and currently uses the Certificate of Participation program through the Office of the State Treasurer. In addition to the savings and costs associated with computer purchases, there are likely other productivity impacts, including:

1) A large percentage (41%) of WSIB staff use laptops. Many investment officers require laptops to perform due diligence work on investments. The failure rate and deteriorating performance of laptops older than three years could have significant negative impact on productivity. Even a 1% reduction in the productivity of laptop users could be significant.

2) There could also be additional costs associated with staying interoperable with our business partners in the investment field. The global investment industry is driven by and completely dependent on the use of computer and telecommunication technology to conduct business. Therefore keeping existing systems current and running as reliably as possible is a top priority. It is also very important to build and maintain a hardware/software infrastructure that can readily take on additional workloads and adapt to changing requirements. A 5 year replacement cycle could create interoperability issues with some tools and services available to investors through our business partners. The 5 year cycle could put the WSIB in a reactive posture to staying interoperable with our key business partners.

3) The requirement of up to 3 vendors and 4 models could be too limiting and not meet the needs of some user groups. Many staff members regularly use their computers for calculation intensive analysis on large data sets.

Section 5 – WSIB currently has a LAN facility. The resiliency features in place that protect the LAN are also used to maintain trading functions and direct connections to key business partners from WSIB in the event of a possible disruption. Much of this infrastructure and costs associated with it will need to be maintained even if data storage is consolidated through a statewide service. Overall savings and costs would depend on the costs and nature of the tiered storage service. This section does not address back-up or disaster recovery features of the service, which could result in savings or costs depending on what is offered. Additionally, tradeoffs could occur when storing data offsite; such as additional complexity to coordinate troubleshooting, slower resolution to issues that may be easily resolved when onsite

and potentially slower response times when competing with other agencies for shared support. Also, WSIB is currently connected to the SGN through T-1 lines running through DIS-administered firewalls. To make use of centralized storage facilities, a significant increase in bandwidth between WSIB and the SGN will need to be in place. Our understanding is that the state network will expand over the next few years to reach our LAN. Costs associated with this are unknown at this time.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

WSIB's expenses do not come from the General Fund. WSIB's expenses are funded based on a formula established whereby each fund invested by WSIB pays a share proportional to the value of the assets of the fund.

Until the tiered data storage services are developed by DIS, we cannot calculate the fiscal impact of section 5.

Amount of savings calculated based on excel spreadsheet supplied by Office of Financial Management.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

WSIB's expenses do not come from the General Fund. WSIB's expenses are funded based on a formula established whereby each fund invested by WSIB pays a share proportional to the value of the assets of the fund.

Amount of savings calculated based on excel spreadsheet supplied by Office of Financial Management.

Until the tiered data storage services are developed by DIS, we cannot calculate the fiscal impact of section 5.

The WSIB equipment is purchased using the Certificate of Participation program through the Office of the State Treasurer.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service		(7,688)	(7,688)	(36,725)	(36,754)
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$(7,688)	\$(7,688)	(\$36,725)	\$(36,754)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Agency: 126 - State Investment Board

1000

This area calculates the expected costs of notebooks, with no change in current refresh cycle

This area calculates remaining lease payment obligations

This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

Calculating impacts of HB 3178 for PCs on a 3-year refresh cycle

Agency: 126 - State Investment Board

Instructions: In the column "G" green input area, enter your agency's PCs ages by year. For example, a PC that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 3-year to a 5-year replacement cycle. It also assumes that in year 4, 12% of the PCs will be out of warranty and fail requiring replacement with a new PC. A 14% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 42 below.

Please answer the following questions for those PCs in your agency that are on a three-year refresh cycle:				
Of your agency's current inventory, how many PCs are one year old?	0			
Of your agency's current inventory, how many PCs are two years old?	49			
Of your agency's current inventory, how many PCs are three years old?	6			
Are the PCs leased? If so, Type "Yes", if not, type "No"	No			

# of desktops intended to be purchased/leased					
FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	6.0	49.0		6.0	49.0
If Leased	-	-	-	-	-
Planned Expenses	-	4,550	37,162	-	4,550
					37,162

This area calculates the expected costs of PCs, with no change in current refresh cycle

Remaining 3-year lease cost					
FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	-			
Remaining 3-year lease cost	-	-			

This area calculates remaining lease payment obligations

# of desktops purchased/leased on a 5-year term					
FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		5.9	6.0	37.1	-
	0.7	0.7	4.5		0.1
Total PCs purchased/Leased	-	0.7	6,619	10,578	37.1
If Leased	-	-	-	-	-
Estimated Expenses	-	546	5,020	8,022	28,124
					66

This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)

Savings*					
FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	4,004	32,142	(8,022)	(23,574)	37,097
	-				

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

* NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 130-Public Printer
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: David Tuckett	Phone: 360-570-5029	Date: 02/16/2010
Agency Approval: Dan Swisher	Phone: 360-570-5555	Date: 02/16/2010
OFM Review: Ryan Black	Phone: 360-902-0417	Date: 02/16/2010

Request # 3178 HB-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 – NEW SECTION (1) Finds that enterprise-wide oversight is needed for provision of information technology to ensure best value for the state’s dollar. (2) Intends to organize, consolidate, and outsource information technology systems and resources to ensure transparency and accountability about resource allocation, decision making, and responsibility for delivery on schedule and within budget.

Section 2 – (2) Removes the word “full” from cost recovery. Amends law to change the services provided by the department to include (2)(b) procurement and maintenance of mainframe and personal computers, servers, and virtualization services; and, (2)(c) data storage services. (2)(e) Removes some language related to training services. This Section has no fiscal impact on the Department of Printing.

Assumption:

* Department of Printing assumes the agency will not be required to move servers to the Department of Information Services and incur monthly charges.

Section 3 – NEW SECTION

Prohibits state agencies from purchasing cellular or mobile phone service outside of the state master contract unless a waiver is secured from the office of financial management or the department.

Section 4 – NEW SECTION

(1)(a) Directs the department to develop a replacement policy for all personal computers owned or leased by state agencies. Defines the minimum replacement cycle as at least five years. Directs the department to review existing personal computer lease programs and permits the department to discontinue those programs that are not consistent with a five-year replacement cycle.

(1)(b) Directs the department to revise the state master contract for personal computers, offering up to three contractors with up to four models to choose from for each contractor.

(2) Gives the department full authority over personal computer purchase, replacement, and inventory for the state. Prohibits state agencies from purchasing or replacing a personal computer without prior approval from the department.

(3) Directs the department to only approve personal computer purchase or replacement consistent with the state's personal computer replacement policy, or to replace broken personal computers that are necessary.

Section 5 – NEW SECTION

(1) Directs state agencies to develop data storage policies to meet business and legal retention requirements and achieve greater storage efficiency.

(2) Directs the board to consult with state agencies to determine their business, legal, and storage management needs, and to develop a data retention policy for them.

(3) Directs the department to consult with state agencies to determine their storage demands and needs, and to offer tiered data storage services to state agencies. Requires state agencies to purchase any additional data storage through the department.

Section 6

(3) Divides this section into three parts labeled “a,” “b,” and “c.”

(4) Limits information technology procurement during the 2009-2011 biennium. State agencies may not (a) purchase or implement new information technology projects; (b) purchase servers, virtualization, data storage, or related software; or upgrade existing software without prior authorization from the office of financial management. The office of financial management will only approve requests that contribute towards an enterprise strategy, are consistent with the state’s overall migration strategy to the state data center, or are critical to the operation of the agency.

Section 7 – NEW SECTION

Repeals legislative intent.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Assumption:

The agency is currently replacing computers on a longer than 5-year refresh cycle. Computers will only be replaced as needed for the foreseeable future.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 142-Board of Tax Appeals
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Victoria Walker	Phone: (360) 753-5446	Date: 02/11/2010
Agency Approval:	Steve Saynisch	Phone: 360-753-5446	Date: 02/11/2010
OFM Review:	Ryan Black	Phone: 360-902-0417	Date: 02/11/2010

Request # 3178.1-2

Bill # 3178 HB

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

HB 3178 establishes protocols and procedures for centralizing decisions to purchase, lease, maintain computer resources throughout state government to ensure there is transparency and accountability regarding how information technology resources are being allocated, how decisions are being made, and who is accountable for on-time, on-budget delivery.

Section 1. No fiscal impact.

Section 2. No fiscal impact.

New Section 3. Requires an agency to contract for cellular or mobile services through the state master contract. No fiscal impact. The Board of Tax Appeals (Board) does not purchase or lease cellular or mobile services.

New Section 4. Requires a personal computer replacement cycle of at least five years for all state agencies. No fiscal impact. The Board's personal computer replacement cycle is five years or more. Individual computers are replaced on an "as needed" basis, and funded out of current resources.

New Section 5. Requires each agency to perform a data storage efficiency review to include an inventory of email retention and backup schedules, document retention and backup schedules, database retention and backup schedules, network attached storage (network drives), and storage area networks. This review is due to the department by January 31, 2011. No fiscal impact. The Board can meet this requirement and will absorb the cost within current resources.

Section 6. No fiscal impact.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

No Cash Receipts. The Board of Tax Appeals does not generate fees.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 144-Municipal Research Council
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Michelle Salinas	Phone: (360) 664-7669	Date: 02/09/2010
Agency Approval:	Michelle Salinas	Phone: (360) 664-7669	Date: 02/09/2010
OFM Review:	Tristan Wise	Phone: (360) 902-0538	Date: 02/09/2010

Request # -1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Municipal Research Council (MRC) is comprised of one personal services contract with the Municipal Research and Services Center and two interagency contracts with the Department of Commerce and Office of Financial Management. In addition, MRC has 14 members that receive no compensation but are reimbursed for travel expenses.

Section 3 - The Municipal Research Council does not use cell phones.

Section 4 - The Municipal Research Council does not own or lease computer equipment.

Section 5 - The Municipal Research Council does not own any servers.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

No impact.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Sections 3 - 5: No fiscal impact.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

No impact.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

No impact.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 147-Off of Minority & Women's Business
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Tammi Hazlitt	Phone: 360-753-9691	Date: 02/16/2010
Agency Approval: Cynthia Cooper	Phone: 360-753-9679	Date: 02/16/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/16/2010

Request # 2010-03-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 3 - Requires agencies to purchase cellular or mobile phone service through state master contracts.

Section 4 (1)(a) - The department of information services shall develop a personal computer replacement policy for all personal computers owned or leased by state agencies.

Section 5 - Requires agencies to develop data storage policies to achieve greater storage efficiency. The department of information services shall offer tiered data storage services to state agencies.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

OMWBE currently uses state master contracts for cellular phone service, so there is no fiscal impact related to section 3.

Section 4 of this bill requires all state agencies to keep personal computers on at least a 5 year replacement cycle. OMWBE replaced many of its computers in FY08 and is currently mid-way through our already established 5 year replacement cycle; therefore, there is no fiscal impact.

Until the tiered data storage services are developed by DIS, we cannot calculate the fiscal impact of section 5.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 150-Dept of General Administration
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT	FY 2010	FY 2011	2009-11	2011-13	2013-15
General Administration Service Account-Non-Appropriated 422-6		(63,971)	(63,971)	(126,982)	(115,881)
Total \$		(63,971)	(63,971)	(126,982)	(115,881)

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
General Administration Service Account-Non-Appropriated 422-6	0	(63,971)	(63,971)	(126,982)	(115,881)
Total \$	0	(63,971)	(63,971)	(126,982)	(115,881)

Estimated Capital Budget Impact:

	2009-11		2011-13		2013-15	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total \$	\$0	\$0	\$0	\$0	\$0	\$0

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Sherrie Bowman	Phone: 360-902-7347	Date: 02/16/2010
Agency Approval:	Michael Kashmar	Phone: 360-902-7353	Date: 02/16/2010
OFM Review:	Tristan Wise	Phone: (360) 902-0538	Date: 02/16/2010

Request # HB 3178-2-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1.

This section strategically coordinates networks, systems, services, and structures across state government.

Section 2. (Amending RCW 43.105.052 and 2000 c 180 s 1)

This section requires Department of Information Services (DIS) to recover costs for services rendered to include procurement and maintenance of mainframe and personal computers, servers, virtualization services and data storage. Customers are no longer allowed to select alternative services.

Section 3. (Amending RCW 43.105)

This section requires state agencies to purchase cellular, or mobile phone service through participation in the state master contract, unless a waiver is obtained in advance from the Office of Financial Management (OFM) or DIS, to purchase services outside of the master contract

Section 4. (Amending RCW 43.105)

This section requires DIS to develop a replacement policy for all personal computers owned or leased by state agencies. Prior approval by DIS is required for all personal computer purchases. Purchases must be made through the state master contract.

Section 5. (Amending RCW 43.105)

This section requires state agencies to perform a data storage efficiency review to assist DIS with development of a statewide data retention policy. Requires state agencies to purchase storage service from DIS.

Section 6. (Amends RCW 43.105.190 and 2005 c 319 s 111)

This section requires DIS, with the approval of the Information Services Board (ISB), to establish standards and policies for major IT projects including criteria, process, and procedures. Limits information technology procurement for the 2009-11 biennium, by requiring prior approval from OFM for all purchases.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

Projected savings in FY 2011-2015.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Sections 1 and 2 contain no fiscal impacts to General Administration (GA).

Section 3.

GA currently purchases cellular/mobile phone service through the DIS state master contract so there is no fiscal impact.

Section 4.

To comply with this bill, GA would be required to pay a \$3.00 monthly PC administrative fee for 24 months on 290 PC's, and 63 laptop/tablets, currently under a three-year lease plan, and a \$3.00 monthly administrative fee for 12 months on 97 PC's and 58 laptop/tablets, currently under a four-year lease plan.

It is assumed 12% of leased PC's and 30% of notebooks would fail in the 4th year and require replacement. Replacement cost is estimated at \$758 per PC, and \$1,052 per notebook, plus sales tax estimated at 8.5%. Monitors are not included in calculations. (Replacement cost data defined in lead agency assumptions)
See attached worksheet for details.

It is assumed 14% of leased PC's and 33% of notebooks would fail in the 5th year and require replacement. Replacement cost is estimated at \$758 per PC, and \$1,052 per notebook, plus sales tax estimated at 8.5%. Monitors are not included in calculations. (Replacement cost data defined in lead agency assumptions)
See attached worksheet for details.

Paying only the administrative fees and the percentage of replacement costs listed above for the time period, GA would realize a savings. See attached worksheet for details.

Section 5.

GA assumes the costs to perform a data storage efficiency review would be absorbed by the IT program. We estimate a minimum of 80 hours staff time would be required to perform this task, resulting in delays to project delivery schedules under our current staffing and workload levels.

Section 6. No fiscal impact to GA.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services		(63,971)	(63,971)	(126,982)	(115,881)
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$(63,971)	\$(63,971)	\$(126,982)	\$(115,881)

Part IV: Capital Budget Impact

No impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

No Impact

Calculating impacts of HB 3178 for PCs on a 3-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's PCs ages by year. For example, a PC that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 3-year to a 5-year replacement cycle. It also assumes that in year 4, 12% of the PCs will be out of warranty and fail requiring replacement with a new PC. A 14% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 42 below.

Please answer the following questions for those PCs in your agency that are on a three-year refresh cycle:	
Of your agency's current inventory, how many PCs are one year old?	34
Of your agency's current inventory, how many PCs are two years old?	47
Of your agency's current inventory, how many PCs are three years old?	209
Are the PCs leased? If so, Type "Yes". If not, type "No"	Yes

# of desktops intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		209.0	47.0	34.0	209.0	47.0
If Leased		10,440.0	10,440.0	10,440.0	10,440.0	10,440.0
Planned Expenses	-	88,226	88,226	88,226	88,226	88,226

Comments
This area calculates the expected costs of PCs, with no change in current refresh cycle

Remaining 3-year lease cost						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Remaining 3-year lease cost		21,727	9,120			

This area calculates remaining lease payment obligations
--

# of desktops purchased/leased on a 5-year term						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
				4.1	4.2	25.7
			5.6	5.8	35.6	
		25.1	25.7	158.2		3.0
Total PCs purchased/Le	-	25.1	31.389	168.042	39.8	28.7
If Leased		10,440.0	10,440.0	10,440.0	10,440.0	10,440.0
Estimated Expenses	-	14,633	19,882	47,978	54,626	59,431

This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)
--

Savings*						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	51,866	59,225	40,248	33,601	28,795

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

*NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Calculating impacts of HB 3178 for Notebooks on a 3-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's Notebooks ages by year. For example, a Notebook that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 3-year to a 5-year replacement cycle. It also assumes that in year 4, 30% of the Notebooks will be out of warranty and fail requiring replacement with a new Notebook. A 33% failure/replacment rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 42 below.

Please answer the following questions for those Notebooks in your agency that are on a three-year refresh cycle:	
Of your agency's current inventory, how many Notebooks are one year old?	3
Of your agency's current inventory, how many Notebooks are two years old?	20
Of your agency's current inventory, how many Notebooks are three years old?	40
Are the Notebooks leased? If so, Type "Yes". If not, type "No"	Yes

# of Notebooks intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		40.0	20.0	3.0	40.0	20.0
If Leased		2,268.0	2,268.0	2,268.0	2,268.0	2,268.0
Planned Expenses	-	25,718	25,718	25,718	25,718	25,718

Remaining 3-year lease cost						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Remaining 3-year lease cost		8,561	1,117			

# of Notebooks purchased/leased on a 5-year term						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
				0.9	0.7	1.4
			6.0	4.6	9.4	
		12.0	9.2	18.8		3.6
Total Notebooks purchased/Leasec	-	12.0	15.2	24.3	10.1	5.0
If Leased		2,268.0	2,268.0	2,268.0	2,268.0	2,268.0
Estimated Expenses	-	5,052	8,588	14,222	16,559	17,721

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	12,105	16,013	11,496	9,159	7,997

*NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Comments
This area calculates the expected costs of notebooks, with no change in current refresh cycle

This area calculates remaining lease payment obligations
--

This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)
--

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

Calculating impacts of HB 3178 for PCs on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's PCs ages by year. For example, a PC that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the PCs are still under warranty and would not require additional expense by the agency. A 14% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 43 below.

Please answer the following questions for those PCs in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many PCs are one year old?	97
Of your agency's current inventory, how many PCs are two years old?	0
Of your agency's current inventory, how many PCs are three years old?	0
Of your agency's current inventory, how many PCs are four years old?	0
Are the PCs leased? If so, Type "Yes". If not, type "No"	Yes

# of desktops intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		-	-	-	97.0	-
If Leased		3,492.0	3,492.0	3,492.0	3,492.0	3,492.0
total cost		23,362	23,362	23,362	23,362	23,362

Remaining 4-year lease cost						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Remaining 4-year lease cost		19,870	19,870	19,870		

# of desktops purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					13.6	83.4
				-	-	
			-	-		
		-	-			
Total PCs purchased		-	-	-	13.6	83.4
If Leased		3,492.0	3,492.0	3,492.0	3,492.0	3,492.0
total cost		3,492	3,492	3,492	5,763	19,710

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		-	-	-	17,600	3,652

*NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Comments
This area calculates the expected costs of PCs, with no change in current refresh cycle
This area calculates remaining lease payment obligations
This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)
This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

Calculating impacts of HB 3178 for Notebooks on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's Notebooks ages by year. For example, a Notebook that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the Notebooks are still under warranty and would not require additional expense by the agency. A 33% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 43 below.

Please answer the following questions for those Notebooks in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many Notebooks are one year old?	58
Of your agency's current inventory, how many Notebooks are two years old?	0
Of your agency's current inventory, how many Notebooks are three years old?	0
Of your agency's current inventory, how many Notebooks are four years old?	0
Are the Notebooks leased? If so, Type "Yes". If not, type "No"	Yes

# of Notebooks intended to be purchased/leased					
	FY 10	FY 11	FY 12	FY 13	FY 14
		-	-	-	58.0
If Leased		2,088.0	2,088.0	2,088.0	2,088.0
total cost		18,576	18,576	18,576	18,576

Remaining 4-year lease cost					
	FY 10	FY 11	FY 12	FY 13	FY 14
Remaining 4-year lease cost		16,488	16,488	16,488	

# of Notebooks purchased/leased under HB 3178					
	FY 10	FY 11	FY 12	FY 13	FY 14
					19.1
				-	-
			-	-	
		-	-		
Total Notebooks purchased		-	-	-	19.1
If Leased		2,088.0	2,088.0	2,088.0	2,088.0
total cost		2,088	2,088	2,088	6,529

Savings					
	FY 10	FY 11	FY 12	FY 13	FY 14
		-	-	-	12,047
					3,030

*NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Comments
This area calculates the expected costs of Notebooks, with no change in current refresh cycle

This area calculates remaining lease payment obligations
--

This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)
--

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 155-Department of Information Services
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
Data Processing Revolving Account-Non-Appropriated -6 419	0	(308,157)	(308,157)	244,873	(315,430)
Total \$	0	(308,157)	(308,157)	244,873	(315,430)

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Mariann Schols	Phone: 360-902-3518	Date: 02/12/2010
Agency Approval: Connie Robins	Phone: 360-902-2987	Date: 02/12/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/15/2010

Request # 009-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 3 Forbids state agencies from purchasing mobile or cell service except through a state master contract.

Section 4(1) Requires DIS to establish a state-wide desktop replacement policy that would consist of at least a five year cycle. DIS shall revise master contract to offer at least three vendors with four models each.

Section 4(2) New section. Gives DIS fully authority of desktop procurement and inventory.

Section 5(1) New section. Requires Agencies to develop data storage policies.

Section 5(2) New section. Requires ISB to develop data retention policy.

Section 5(3) New section. Requires DIS to offer tiered data storage and agencies to purchase storage through DIS.

Section 6(1) Requires DIS with approval from ISB to establish performance standards and policies for IT project management for state agencies and the OSPI. Allows DIS to require Agencies to modify projects to meet the standards. Allows Director, DIS to terminate a project not meeting the standards.

Section 6(4) Establishes limitations for the 2009-2011 biennium – Requires agencies to seek OFM approval for new IT projects and purchases of servers, virtualization, storage, and upgrades of existing software. Criteria is established that said purchases must be critical to agencies' mission and/or consistent to the overall migration to state data center.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 3 – DIS currently uses the DIS Master Contracts for cell phone service. No fiscal impact for this item.

Section 4 – DIS estimated savings/costs from moving from the current four (4) year refresh cycle of Personal Computers to a five (5) year refresh cycle using the following assumptions –

- Number of Desktop machines = 620
- Number of Notebook machines = 172
- DIS refreshes its machines on a cash basis (i.e. does not use leasing)

Section 5 – DIS will perform the inventory of its data storage. Staff time to conduct this inventory can be absorbed by the agency. DIS can also absorb the work load associated with the development of the records retention policy.

Section 6 – No fiscal impact.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays		(308,157)	(308,157)	244,873	(315,430)
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$(308,157)	\$(308,157)	\$244,873	\$(315,430)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 165-State Board of Accountancy
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Diane Bren	Phone: (360) 664-9196	Date: 02/09/2010
Agency Approval: Cheryl Sexton	Phone: 360 664-9194	Date: 02/09/2010
OFM Review: Ryan Black	Phone: 360-902-0417	Date: 02/10/2010

Request # -1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

The Board of Accountancy currently uses the Department of Information Services' (DIS) master contract for computer purchases, and we surplus our personal computers through General Administration (GA). Our computer replacement cycle recently moved from three to five years. We use the master contract for the two cell phones our agency currently has. The agency will perform the data storage efficiency review with current resources.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

No cash receipt impact.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

No expenditure impact.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 167-Forensic Investigations Council
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Diann Lewallen	Phone: 360-664-7663	Date: 02/09/2010
Agency Approval:	Diann Lewallen	Phone: 360-664-7663	Date: 02/09/2010
OFM Review:	Alyson Cummings	Phone: 360-902-0576	Date: 02/09/2010

Request # 10-003-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

The Forensic Investigations Council has no staff. It does not have any information technology equipment, software, or telecommunications equipment. The agency does not contract for information technology or telecommunication services.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 185-Washington Horse Racing Commission
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Robert Lopez	Phone: 360-459-6462	Date: 02/10/2010
Agency Approval: Randy Todd	Phone: 360-664-7667	Date: 02/10/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/11/2010

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1: No fiscal impact

Section 2: No fiscal impact

New Section 3: requires agency to contract for cellular or mobile services through the state master contract. No fiscal impact. The agency purchases cellular or mobile services through DIS master contracts.

New Section 4: requires a personal computer replacement cycle of at least five years. In addition, the agency may not purchase replacement computers without DIS approval and must use the state master contracts. The agency practices a replacement cycle which exceeds the required five year replacement cycle, and individual computers replaced on an 'as needed' basis. Funding for replacement equipment provided out of existing funding sources.

New Section 5: requires the agency to develop data storage policies. No fiscal impact. This requirement can be absorbed within the agency's administrative IT program budget.

Section 6: No fiscal impact

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

No capital budget impact.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

No rule changes required.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 190-Board of Indust Insurance Appeals
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
Accident Account-State 608-1	0	(10,922)	(10,922)	(30,198)	0
Medical Aid Account-State 609-1	0	(10,922)	(10,922)	(30,196)	0
Total \$	0	(21,844)	(21,844)	(60,394)	0

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: William Chase	Phone: 360-753-2790	Date: 02/10/2010
Agency Approval: Bob Liston	Phone: 360-753-6823	Date: 02/10/2010
OFM Review: Matthew Bridges	Phone: (360) 902-0575	Date: 02/11/2010

Request # 1-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$0	\$0	\$0	\$0

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 195-Liquor Control Board
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
Liquor Revolving Account-State 501-1	0	(103,057)	(103,057)	(133,910)	(165,130)
Total \$	0	(103,057)	(103,057)	(133,910)	(165,130)

Estimated Capital Budget Impact:

	2009-11		2011-13		2013-15	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total \$	\$0	\$0	\$0	\$0	\$0	\$0

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Colin O'Neill	Phone: (360) 664-1675	Date: 02/12/2010
Agency Approval:	Virgil Sweeney	Phone: 360-664-1690	Date: 02/12/2010
OFM Review:	Tristan Wise	Phone: (360) 902-0538	Date: 02/15/2010

Request # 3178 HB-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

This bill relates to creating efficiencies in the use of technology in state government.

Section 1: No fiscal impact.

Section 2: No fiscal impact.

New Section 3: requires agency to contract for cellular or mobile services through the state master contract. No fiscal impact. The agency purchases cellular or mobile services through DIS master contracts.

New Section 4: The department shall develop a personal computer replacement policy for all personal computers owned or leased by state agencies. The personal computer replacement policy must consist, at a minimum, of a replacement cycle of at least five years. LCB currently has 3-year and 4-year replacement cycles. This will have a fiscal impact on LCB.

New Section 5: requires the agency to develop data storage policies. No fiscal impact. This requirement can be absorbed within the agency's administrative IT program budget.

Section 6: No fiscal impact.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

n/a

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 4. Savings and/or expenses were calculated based on the \$3 administrative fee charged by DIS on PC's that expire prior to the 60-month mark, as well as the refresh cycle established by DIS. Please see the attached spreadsheet for detail on savings/expenses. Through FY2015 LCB realizes savings of just over \$400k.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services		(103,057)	(103,057)	(133,910)	(165,130)
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$(103,057)	\$(103,057)	(\$133,910)	\$(165,130)

III. C - Expenditures By Program (optional)

Program	FY 2010	FY 2011	2009-11	2011-13	2013-15
I.T. (070)		(103,057)	(103,057)	(133,910)	(165,130)
Total \$		(103,057)	(103,057)	(133,910)	(165,130)

Part IV: Capital Budget Impact

n/a

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

n/a

General Instruction: Select the tab that best reflects your PC and notebook inventory and refresh cycle. There are four tabs for different combinations of equipment age and lease conditions. These are:

1. PC's with a 3-year refresh cycle
2. Notebooks with a 3-year refresh cycle
3. PC's with a 4-year refresh cycle
4. Notebooks with a 4-year refresh cycle

Assumptions include:

- * PCs cost \$699 plus 8.5% sales tax
- * Notebooks cost \$970 plus 8.5% sales tax
- * Interest rates for leasing are cited in tab "Interest Rates from OST"
- * Failure rates for notebooks are higher than PCs, based on Gartner data.
- * If you lease today, you will lease in the future for the PC's that are replaced.
- * For leased equipment, the DIS \$3.00 per month fee will continue until the equipment is replaced.
- * It is assumed that any current lease/purchase term, whether for 3 or 4 years includes warranty coverage.

Additional information at the top of each tab.

Total Savings By Fiscal Year

FY10	FY11	FY12	FY13	FY14	FY15
-	103,057	79,570	54,340	109,572	55,558

Calculating impacts of HB 3178 for PCs on a 3-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's PCs ages by year. For example, a PC that is six months old would be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 3-year to a 5-year replacement cycle. It also assumes that in year 4, 12% of the PCs will be out of warranty and fail requiring replacement with a new PC. A 14% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 42 below.

Please answer the following questions for those PCs in your agency that are on a three-year refresh cycle:	
Of your agency's current inventory, how many PCs are one year old?	0
Of your agency's current inventory, how many PCs are two years old?	8
Of your agency's current inventory, how many PCs are three years old?	91
Are the PCs leased? If so, Type "Yes". If not, type "No"	Yes

# of desktops intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		91.0	8.0	-	91.0	8.0
If Leased		3,564.0	3,564.0	3,564.0	3,564.0	3,564.0
Planned Expenses	-	30,119	30,119	30,119	30,119	30,119

Remaining 3-year lease cost						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Remaining 3-year lease cost		2,146	-			

# of desktops purchased/leased on a 5-year term						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
			1.0	1.0	6.1	-
		10.9	11.2	68.9		1.3
Total PCs purchased/Leased	-	10.9	12.171	69.854	6.1	1.3
If Leased		3,564.0	3,564.0	3,564.0	3,564.0	3,564.0
Estimated Expenses	-	5,390	7,425	19,105	20,117	20,336

Savings*						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	22,583	22,694	11,014	10,002	9,783

*NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Comments
This area calculates the expected costs of PCs, with no change in current refresh cycle

This area calculates remaining lease payment obligations
--

This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)
--

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

Calculating impacts of HB 3178 for Notebooks on a 3-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's Notebooks ages by year. For example, a Notebook that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 3-year to a 5-year replacement cycle. It also assumes that in year 4, 30% of the Notebooks will be out of warranty and fail requiring replacement with a new Notebook. A 33% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 42 below.

Please answer the following questions for those Notebooks in your agency that are on a three-year refresh cycle:	
Of your agency's current inventory, how many Notebooks are one year old?	0
Of your agency's current inventory, how many Notebooks are two years old?	30
Of your agency's current inventory, how many Notebooks are three years old?	167
Are the Notebooks leased? If so, Type "Yes". If not, type "No"	Yes

# of Notebooks intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		167.0	30.0	-	167.0	30.0
If Leased		7,092.0	7,092.0	7,092.0	7,092.0	7,092.0
Planned Expenses	-	80,419	80,419	80,419	80,419	80,419

Remaining 3-year lease cost						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Remaining 3-year lease cost		11,167	-			

# of Notebooks purchased/leased on a 5-year term						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
			9.0	6.9	14.1	-
		50.1	38.6	78.3		15.0
Total Notebooks purchased/Leased	-	50.1	47.6	85.3	14.1	15.0
If Leased		7,092.0	7,092.0	7,092.0	7,092.0	7,092.0
Estimated Expenses	-	18,716	29,755	49,536	52,801	56,288

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	50,536	50,664	30,883	27,619	24,132

*NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Comments
This area calculates the expected costs of notebooks, with no change in current refresh cycle

This area calculates remaining lease payment obligations
--

This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)
--

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

Calculating impacts of HB 3178 for PCs on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's PCs ages by year. For example, a PC that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the PCs are still under warranty and would not require additional expense by the agency. A 14% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 43 below.

Please answer the following questions for those PCs in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many PCs are one year old?	285
Of your agency's current inventory, how many PCs are two years old?	0
Of your agency's current inventory, how many PCs are three years old?	0
Of your agency's current inventory, how many PCs are four years old?	165
Are the PCs leased? If so, Type "Yes". If not, type "No"	Yes

# of desktops intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		165.0	-	-	285.0	165.0
If Leased		16,200.0	16,200.0	16,200.0	16,200.0	16,200.0
total cost		108,382	108,382	108,382	108,382	108,382

Remaining 4-year lease cost						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Remaining 4-year lease cost		58,382	58,382	58,382		

# of desktops purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					39.9	245.1
				-	-	
			-	-		
		23.1	141.9			
Total PCs purchased		23.1	141.9	-	39.9	245.1
If Leased		16,200.0	16,200.0	16,200.0	16,200.0	16,200.0
total cost		20,062	43,788	43,788	50,459	91,440

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		29,938	6,212	6,212	57,922	16,942

*NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Comments
This area calculates the expected costs of PCs, with no change in current refresh cycle

This area calculates remaining lease payment obligations
--

This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)
--

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

Calculating impacts of HB 3178 for Notebooks on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's Notebooks ages by year. For example, a Notebook that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the Notebooks are still under warranty and would not require additional expense by the agency. A 33% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 43 below.

Please answer the following questions for those Notebooks in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many Notebooks are one year old?	60
Of your agency's current inventory, how many Notebooks are two years old?	30
Of your agency's current inventory, how many Notebooks are three years old?	0
Of your agency's current inventory, how many Notebooks are four years old?	0
Are the Notebooks leased? If so, Type "Yes". If not, type "No"	Yes

# of Notebooks intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		-	-	30.0	60.0	-
If Leased		3,240.0	3,240.0	3,240.0	3,240.0	3,240.0
total cost		28,824	28,824	28,824	28,824	28,824

Remaining 4-year lease cost						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Remaining 4-year lease cost		25,584	25,584	17,056		

# of Notebooks purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					19.8	40.2
				9.9	20.1	
			-	-		
		-	-			
Total Notebooks purchased		-	-	9.9	39.9	40.2
If Leased		3,240.0	3,240.0	3,240.0	3,240.0	3,240.0
total cost		3,240	3,240	5,537	14,795	24,122

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		-	-	6,231	14,029	4,702

*NOTE: a positive number indicates savings, and therefore would be included in the Fiscal Note as a negative expenditure.

Comments
This area calculates the expected costs of Notebooks, with no change in current refresh cycle

This area calculates remaining lease payment obligations
--

This area calculates the number of expected failures AND purchases/leases required under a 5-year refresh cycle; then, appropriate costs are applied (these vary, depending upon whether the equipment is leased or not)
--

This area calculates the savings expected from converting from a 3-year refresh cycle to a 5-year refresh cycle

	Selected Lease/Purchase Interest Rates*					
	Term/date	12/16/2008	3/17/2009	6/23/2009	11/17/2009	Average
	3 years	3.94	3.34	3.55	2.92	3.44%
	4 years	4.2	3.35	3.58	2.88	3.50%
	5 years	4.42	3.45	3.77	2.85	3.62%
	*Accessed from State Treasurer's Office on 2/10/2010. This analysis uses an average of the previous four interest rates					
	Link here					

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 205-Board of Pilotage Commissioners
-----------------------------	--	--

Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Diann Lewallen	Phone: 360-664-7663	Date: 02/10/2010
Agency Approval: Peggy Larson	Phone: 206-515-3904	Date: 02/10/2010
OFM Review: Erik Hansen	Phone: 360-902-0423	Date: 02/11/2010

Request # 10-001-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 3 of the bill requires agencies to purchase cell and mobile services through the state master contract. The Board of Pilotage Commissioners does not currently purchase cell services for board members or staff so this has zero impact on the agency.

Section 5 requires agencies to perform a data storage efficiency review and provide the results to the Department of Information Services by January 31, 2011. It also requires agencies to purchase data storage services from the Department of Information Services.

The Board of Pilotage is supported by WSDOT/WSF for the acquisition and maintenance of all IT equipment. We have no expenses related to IT services.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 215-Utilities and Transportation Comm
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
Public Service Revolving Account-State 111-1	0	(21,212)	(21,212)	(9,488)	3,105
Pipeline Safety Account-State 297-1	0	(1,414)	(1,414)	(632)	207
Pipeline Safety Account-Federal 297-2	0	(943)	(943)	(422)	138
Total \$	0	(23,569)	(23,569)	(10,542)	3,450

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Michael Young	Phone: 360-664-1155	Date: 02/12/2010
Agency Approval:	Walsh Sondra	Phone: 360-664-1286	Date: 02/12/2010
OFM Review:	Alyson Cummings	Phone: 360-902-0576	Date: 02/12/2010

Request # 10-35-5

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 3: the UTC currently utilizes state contracts for cell phone, data cards, and Blackberry devices. No fiscal impact.

Section 4: mandates a five year replacement cycle for desktop and laptop PCs. The UTC currently uses a four year replacement cycle for desktop PCs and laptop PCs.

Section 5 (1) directs agencies to perform a data storage efficiency review of electronic data including storage location, how it is used, and the retention requirements of that information. The UTC estimates 174 hours of an IT Specialist 3 costing \$6,264, 40 hours of consultation by an Attorney General costing \$3,255, and 80 hours of time by the agency's Records Manager costing \$2,503. The total cost is estimated at \$12,022 but will be absorbed by the UTC.

Section 5 (3) requires agencies to utilize the Department of Information Services (DIS) for data storage. It is not clear what form this data storage would take. Servers often have their own storage, and Database servers may not be able to use it directly. Also, the backup and recovery of the information using this new storage was not specifically addressed. The UTC would need to pay DIS additional fees for the backup of any data on this new storage system, but no fee structure has yet been established.

Section 6 requires approval from OFM for new information technology projects, server purchases and software upgrades. The terms "project" and "software upgrade" are very broad and not defined in this part. No expected fiscal impact.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 4: mandates a five year replacement cycle for desktop and laptop PCs. The UTC currently uses a four year replacement cycle for desktop PCs and laptop PCs. Based on calculations provided by DIS, the UTC would experience savings by delaying the purchase of new machines an extra year. Some of the savings would be offset by the purchase of new machines on a five year cycle. In addition, replacement of failed machines before the end of their planned life based on DIS's provided failure rate would also decrease total savings. See attached spreadsheets for more detail. It is assumed that 10% of the laptop replacement cycle would be machines used by the Pipeline Safety staff, and charged to the Pipeline Safety Account, fund 297 with approx 40% federal funds.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays		(23,569)	(23,569)	(10,542)	3,450
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$(23,569)	\$(23,569)	\$(10,542)	\$3,450

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Calculating impacts of HB 3178 for notebooks on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's notebooks ages by year. For example, a notebook that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the notebooks are still under warranty and would not require additional expense by the agency. A 14% failure/replacment rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 36 below.

Please answer the following questions for those notebooks in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many notebooks are one year old?	2
Of your agency's current inventory, how many notebooks are two years old?	16
Of your agency's current inventory, how many notebooks are three years old?	33
Of your agency's current inventory, how many notebooks are four years old?	14
Are the notebooks leased? If so, Type "Yes". If not, type "No"	No

# of notebooks intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		14.0	33.0	16.0	2.0	14.0
total cost	-	14,734	34,731	16,839	2,105	14,734

# of notebooks purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					0.7	1.3
				5.3	10.7	-
			10.9	22.1	-	-
		4.6	9.4			
Total notebooks purchased	-	4.6	20.3	27.4	11.4	1.3
total cost	-	4,862	21,333	28,827	11,977	1,410

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	9,872	13,398	(11,987)	(9,872)	13,324

Calculating impacts of HB 3178 for PCs on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's PCs ages by year. For example, a PC that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the PCs are still under warranty and would not require additional expense by the agency. A 14% failure/replacment rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 36 below.

Please answer the following questions for those PCs in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many PCs are one year old?	14
Of your agency's current inventory, how many PCs are two years old?	35
Of your agency's current inventory, how many PCs are three years old?	34
Of your agency's current inventory, how many PCs are four years old?	21
Are the PCs leased? If so, Type "Yes". If not, type "No"	No

# of desktops intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		21.0	34.0	35.0	14.0	21.0
total cost	-	15,927	25,786	26,545	10,618	15,927

# of desktops purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					2.0	12.0
				4.9	30.1	
			4.8	29.2		
		2.9	18.1			
Total PCs purchased	-	2.9	22.8	34.1	32.1	12.0
total cost	-	2,230	17,307	25,892	24,315	9,131

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	13,697	8,479	652	(13,697)	6,795

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 225-Washington State Patrol
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
General Fund-State 001-1	0	(42,105)	(42,105)	(47,335)	26,043
State Patrol Highway Account-State 081-1	0	(102,338)	(102,338)	(115,048)	63,301
Total \$	0	(144,443)	(144,443)	(162,383)	89,344

Estimated Capital Budget Impact:

	2009-11		2011-13		2013-15	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total \$	\$0	\$0	\$0	\$0	\$0	\$0

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Shawn Eckhart	Phone: 360-596-4080	Date: 02/16/2010
Agency Approval:	Bob Maki	Phone: (360) 596-4045	Date: 02/16/2010
OFM Review:	Alyson Cummings	Phone: 360-902-0576	Date: 02/16/2010

Request # 0084-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 2 changes the services that the Department of Information Services (DIS) may provide, adding procurement and maintenance of personal computers, servers, virtualization services, and data storage services. It eliminates language allowing for agencies to use these services at their discretion.

Section 3 requires that purchase of cellular or mobile phone service be made through the state master contract unless the agency secures a waiver in advance of the purchase from the Office of Financial Management (OFM).

Section 4 requires that the DIS develop a personal computer replacement policy for all personal computers owned or leased by state agencies. The replacement cycle of this program must have a minimum of five years. All state agencies are required to buy personal computers from a revised state master contract for personal computers. DIS has full authority over state purchase, replacement and inventory of these computers, including giving prior approval before agencies may purchase or replace computers. Approval for a purchase is only valid if the purchase is consistent with the state's personal computer replacement policy or if the request replaces a computer that is no longer operational.

Section 5 requires that state agencies develop data storage policies to achieve greater storage efficiency, including review of what is currently digitally stored, where it is stored, how it is used, and the business and legal requirements for its retention. The Information Services Board is required to develop data retention policy for state agencies in consultation with affected state agencies. DIS is required to offer tiered data storage services to state agencies and state agencies are required to purchase additional data storage through DIS.

Section 6 places limits applicable to only the 2009-2011 biennium: A) State agencies are required to receive OFM approval before purchasing or implementing new information technology (IT) projects and OFM may only approve these projects if they contribute towards an enterprise strategy or meet a critical, localized need of the requesting agency; B) State agencies are required to receive OFM approval before purchasing servers, virtualization, data storage or related software through operational funds or through a separate IT budget item and OFM may only approve these requests if they are consistent with the state's overall migration strategy to the state data center and critical to the operation of the agency; C) State agencies are required to receive OFM approval before upgrading existing software, and OFM may only approve these requests if the agency can show that the upgrade is critical to its operation.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

There are no provisions for cash receipts to the Washington State Patrol (WSP) in HB 3178.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 3 does not have a fiscal impact for WSP. We currently purchase our cellular and mobile services off the state contract.

We have reviewed the impact of Section 4 to the WSP, using the assumptions DIS provided as guidance. This fiscal note compares the cost of future computer replacement under our current plan, which is based on a four-year replacement schedule, to the cost of a five-year replacement schedule under the assumptions provided. This only looks at laptop and desktop computers and not other standardized components like monitors, keyboards, mice, etc. Though in the long term, the five-year schedule would save on expenditures over the four-year schedule, there will be points in time when the number of computers to be replaced in a specific fiscal year is less under the four-year plan, such as fiscal years 2014 and 2015. This is because we have purchased computers in uneven quantities in past fiscal years. This evaluation only looks at computers currently in our replacement schedule. It does not include hardened laptops purchased with grant funding for in-car applications.

In the absence of additional information, we see no fiscal impact from Section 5, assuming that future data retention policies are consistent with our current data retention policies.

We do not see fiscal impact to WSP from the other areas of the bill.

If we should find that our estimates for the fiscal impact from any of these sections in the bill are inaccurate, then we will request an appropriation adjustment through the legislative budget process.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays		(144,443)	(144,443)	(162,383)	89,344
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$(144,443)	\$(144,443)	(\$162,383)	\$89,344

Part IV: Capital Budget Impact

HB 3178 has no impact on WSP's capital budget.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

HB 3178 does not require rule changes for WSP.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 227-Wa St Criminal Justice Train Comm
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Brian Elliott	Phone: 360-486-2436	Date: 02/10/2010
Agency Approval: Brian Elliott	Phone: 360-486-2436	Date: 02/10/2010
OFM Review: Alyson Cummings	Phone: 360-902-0576	Date: 02/10/2010

Request # 2010-21-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 3 provides that no state agency is permitted to purchase cellular or mobile phone service except through participation in the state master contract. The Washington State Criminal Justice Training Commission currently uses the state master contract for cell phone service so there is no fiscal impact from this section of the bill.

Section 4 states the personal computer replacement policy must consist, at a minimum, of a replacement cycle of at least five years. The Washington State Criminal Justice Training Commission (CJTC) currently is on a four year replacement cycle. The CJTC must submit a budget request for funding of replacement computers as it does not have sufficient funding in the operating budget for this expense. With the current CJTC four year replacement cycle, agency computers will be replaced in fiscal year 2012. If the provisions of this bill are passed, the CJTC would submit a budget request for the replacement of 19 agency computers in fiscal year 2012 due to failure and the remaining 71 computers in fiscal year 2013.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 228-Wash Traffic Safety Commission
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Part I: Estimates

☐

No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

		FY 2010	FY 2011	2009-11	2011-13	2013-15
Account						
Highway Safety Account-State	106	0	0	0	(3,913)	3,914
-1						
Total \$		0	0	0	(3,913)	3,914

Estimated Capital Budget Impact:

Total \$						

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Steve Lind	Phone: 360-753-6538	Date: 02/12/2010
Agency Approval:	Steve Lind	Phone: 360-753-6538	Date: 02/12/2010
OFM Review:	Alyson Cummings	Phone: 360-902-0576	Date: 02/12/2010

Request # 10-5

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

The bill requires implementation of a 5 year personal computer replacement cycle. WTSC would be required to move from a 4 year PC replacement cycle to the new 5 year cycle.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays				(3,913)	3,914
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$0	\$0	(\$3,913)	\$3,914

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

No new rules required

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 245-Military Department
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
General Fund-State 001-1	0	(9,658)	(9,658)	(42,877)	8,610
General Fund-Federal 001-2	0	(35,277)	(35,277)	(179,374)	80,922
Total \$	0	(44,935)	(44,935)	(222,251)	89,532

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Thomas Muehleisen	Phone: (253) 512-7575	Date: 02/12/2010
Agency Approval: Timothy Lowenberg	Phone: (253) 512-8201	Date: 02/12/2010
OFM Review: Tristan Wise	Phone: (360) 902-0538	Date: 02/15/2010

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 & 2 - No fiscal impact

Section 3 - No impact since current DIS master contract used for cell phone service.

Section 4 - Extending 4 year refresh cycle to a 5 year refresh cycle for Desktops/Notebooks on purchases and leases.

Cost absorbed for any additional maintenance for 4th+ yrs on equipment.

Section 5* - Absorbed within agency budget and unknown price tier structure for storage services at this time.

Section 6* - No fiscal impact

* Per lead agency assumptions

Spreadsheet showing how expenditures we calculated is attached.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Per lead agency assumptions, the cost reductions relate to extending the life of equipment from a four to a five year life cycle.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services		(44,936)	(44,936)	(222,251)	89,532
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$(44,936)	\$(44,936)	(\$222,251)	\$89,532

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

General Instruction: Select the tab that best reflects your PC and notebook inventory and refresh cycle. There are four tabs for different combinations of equipment age and lease conditions. These are:

1. PC's with a 3-year refresh cycle
2. Notebooks with a 3-year refresh cycle
3. PC's with a 4-year refresh cycle
4. Notebooks with a 4-year refresh cycle

Assumptions include:

- * PCs cost \$699 plus 8.5% sales tax
- * Notebooks cost \$970 plus 8.5% sales tax
- * Interest rates for leasing are cited in tab "Interest Rates from OST"
- * Failure rates for notebooks are higher than PCs, based on Gartner data.
- * If you lease today, you will lease in the future for the PC's that are replaced.
- * For leased equipment, the DIS \$3.00 per month fee will continue until the equipment is replaced.
- * It is assumed that any current lease term, whether for 3 or 4 years includes warranty coverage.

Additional information at the top of each tab.

	FY11	FY12	FY13	FY14	FY15
PC's & Laptops 10% State	35,536	79,535	104,463	(61,236)	(32,653)
PC's & Laptops - 50% State-Purchased & Leased	6,590	32,603	(5,052)	(20,776)	27,931
PC's & Laptops - 100% State-Purchased & Leased	2,810	7,034	3,667	(5,259)	2,460
State Fund Breakdown	9,658.71	31,288.60	11,587.49	(21,770.20)	13,160.09
Federal Fund Breakdown	35,277.31	87,883.13	91,491.05	(65,500.05)	(15,422.46)
	44,936	119,172	103,079	(87,270)	(2,262)
			222,250		(89,533)

Calculating impacts of HB 3178 for PCs on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's PCs ages by year. For example, a PC that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the PCs are still under warranty and would not require additional expense by the agency. A 14% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 36 below.

Please answer the following questions for those PCs in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many PCs are one year old?	132
Of your agency's current inventory, how many PCs are two years old?	30
Of your agency's current inventory, how many PCs are three years old?	8
Of your agency's current inventory, how many PCs are four years old?	21
Are the PCs leased? If so, Type "Yes". If not, type "No"	NO

# of desktops intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		8.0	30.0	132.0	8.0	30.0
total cost	-	6,067	22,752	100,111	6,067	22,752

# of desktops purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					18.5	113.5
				4.2	25.8	-
			1.1	6.9	-	-
Total PCs purchased	-		1.1	11.1	44.3	113.5
total cost	-	-	849	8,403	33,583	86,095

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	6,067	21,903	91,708	(27,515)	(63,343)

PC's & Laptops 10% State	35,536	79,535	104,463	(61,236)	(32,653)
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Calculating impacts of HB 3178 for PCs on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's PCs ages by year. For example, a PC that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the PCs are still under warranty and would not require additional expense by the agency. A 14% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 36 below.

Please answer the following questions for those PCs in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many PCs are one year old?	3
Of your agency's current inventory, how many PCs are two years old?	13
Of your agency's current inventory, how many PCs are three years old?	7
Of your agency's current inventory, how many PCs are four years old?	16
Are the PCs leased? If so, Type "Yes". If not, type "No"	NO

# of desktops intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
			7.0	13.0	3.0	7.0
						13.0
total cost	-	5,309	9,859	2,275	5,309	9,859

# of desktops purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					0.4	2.6
				1.8	11.2	-
			1.0	6.0	-	-
Total PCs purchased	-		1.0	7.8	11.6	2.6
total cost	-	-	743	5,946	8,798	1,957

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	5,309	9,116	(3,671)	(3,489)	7,903

PC's & Laptops - 50%

State

Purchased & Leased	6,590	32,603	(5,052)	(20,776)	27,931
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Calculating impacts of HB 3178 for PCs on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's PCs ages by year. For example, a PC that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the PCs are still under warranty and would not require additional expense by the agency. A 14% failure/replacment rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 36 below.

Please answer the following questions for those PCs in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many PCs are one year old?	2
Of your agency's current inventory, how many PCs are two years old?	5
Of your agency's current inventory, how many PCs are three years old?	2
Of your agency's current inventory, how many PCs are four years old?	5
Are the PCs leased? If so, Type "Yes". If not, type "No"	NO

# of desktops intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
			2.0	5.0	2.0	2.0
						5.0
total cost	-	1,517	3,792	1,517	1,517	3,792

# of desktops purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					0.3	1.7
				0.7	4.3	-
			0.3	1.7	-	-
Total PCs purchased	-		0.3	2.4	4.6	1.7
total cost	-	-	212	1,835	3,474	1,304

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	1,517	3,580	(319)	(1,957)	2,488

PC's & Laptops - 100%

State

Purchased & Leased	2,810	7,034	3,667	(5,259)	2,460
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Calculating impacts of HB 3178 for PCs on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's PCs ages by year. For example, a PC that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the PCs are still under warranty and would not require additional expense by the agency. A 14% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 36 below.

Please answer the following questions for those PCs in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many PCs are one year old?	6
Of your agency's current inventory, how many PCs are two years old?	46
Of your agency's current inventory, how many PCs are three years old?	0
Of your agency's current inventory, how many PCs are four years old?	0
Are the PCs leased? If so, Type "Yes". If not, type "No"	YES

# of desktops intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		-	46.0	6.0	-	46.0
total cost	-	-	11,079	1,445	-	11,079

# of desktops purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					0.8	5.2
				6.4	39.6	-
			-	-	-	-
Total PCs purchased	-	-	-	6.4	40.4	5.2
total cost	-	-	-	2,733	8,395	1,049

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	-	11,079	(1,288)	(8,395)	10,031

Calculating impacts of HB 3178 for PCs on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's PCs ages by year. For example, a PC that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the PCs are still under warranty and would not require additional expense by the agency. A 14% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 36 below.

Please answer the following questions for those PCs in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many PCs are one year old?	2
Of your agency's current inventory, how many PCs are two years old?	9
Of your agency's current inventory, how many PCs are three years old?	1
Of your agency's current inventory, how many PCs are four years old?	
Are the PCs leased? If so, Type "Yes". If not, type "No"	YES

# of desktops intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
			1.0	9.0	2.0	1.0
						9.0
total cost	-	241	2,168	482	241	2,168

# of desktops purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					0.3	1.7
				1.3	7.7	-
			0.1	0.9	-	-
Total PCs purchased	-		0.1	2.1	8.0	1.7
total cost	-	-	59	709	1,692	350

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	241	2,108	(228)	(1,451)	1,818

Calculating impacts of HB 3178 for notebooks on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's notebooks ages by year. For example, a notebook that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the notebooks are still under warranty and would not require additional expense by the agency. A 14% failure/replacment rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 36 below.

Please answer the following questions for those notebooks in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many notebooks are one year old?	52
Of your agency's current inventory, how many notebooks are two years old?	64
Of your agency's current inventory, how many notebooks are three years old?	28
Of your agency's current inventory, how many notebooks are four years old?	104
Are the notebooks leased? If so, Type "Yes". If not, type "No"	NO

# of notebooks intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		28.0	64.0	52.0	28.0	64.0
total cost	-	29,469	67,357	54,727	29,469	67,357

# of notebooks purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					17.2	34.8
				21.1	42.9	-
			9.2	18.8	-	-
Total notebooks purchased	-		9.2	39.9	60.0	34.8
total cost	-	-	9,725	41,972	63,189	36,667

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	29,469	57,632	12,756	(33,720)	30,689

Purchased & Leased

Calculating impacts of HB 3178 for notebooks on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's notebooks ages by year. For example, a notebook that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the notebooks are still under warranty and would not require additional expense by the agency. A 14% failure/replacment rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 36 below.

Please answer the following questions for those notebooks in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many notebooks are one year old?	1
Of your agency's current inventory, how many notebooks are two years old?	11
Of your agency's current inventory, how many notebooks are three years old?	0
Of your agency's current inventory, how many notebooks are four years old?	9
Are the notebooks leased? If so, Type "Yes". If not, type "No"	NO

# of notebooks intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		-	11.0	1.0	-	11.0
total cost	-	-	11,577	1,052	-	11,577

# of notebooks purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					0.3	0.7
				3.6	7.4	-
			-	-	-	-
Total notebooks purchased	-		-	3.6	7.7	0.7
total cost	-	-	-	3,820	8,104	705

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	-	11,577	(2,768)	(8,104)	10,872

Purchased & Leased

Calculating impacts of HB 3178 for notebooks on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's notebooks ages by year. For example, a notebook that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the notebooks are still under warranty and would not require additional expense by the agency. A 14% failure/replacment rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 36 below.

Please answer the following questions for those notebooks in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many notebooks are one year old?	4
Of your agency's current inventory, how many notebooks are two years old?	1
Of your agency's current inventory, how many notebooks are three years old?	1
Of your agency's current inventory, how many notebooks are four years old?	12
Are the notebooks leased? If so, Type "Yes". If not, type "No"	NO

# of notebooks intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		1.0	1.0	4.0	1.0	1.0
total cost	-	1,052	1,052	4,210	1,052	1,052

# of notebooks purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					1.3	2.7
				0.3	0.7	-
			0.3	0.7	-	-
Total notebooks purchased	-		0.3	1.0	2.0	2.7
total cost	-	-	347	1,052	2,094	2,821

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	1,052	705	3,157	(1,042)	(1,768)

Purchased & Leased

Calculating impacts of HB 3178 for notebooks on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's notebooks ages by year. For example, a notebook that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the notebooks are still under warranty and would not require additional expense by the agency. A 14% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 36 below.

Please answer the following questions for those notebooks in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many notebooks are one year old?	12
Of your agency's current inventory, how many notebooks are two years old?	4
Of your agency's current inventory, how many notebooks are three years old?	4
Of your agency's current inventory, how many notebooks are four years old?	0
Are the notebooks leased? If so, Type "Yes". If not, type "No"	Yes

# of notebooks intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		4.0	4.0	12.0	4.0	4.0
total cost	-	1,281	1,281	3,843	1,281	1,281

# of notebooks purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					4.0	8.0
				1.3	2.7	-
			1.3	2.7	-	-
Total notebooks purchased	-		1.3	4.0	6.6	8.0
total cost	-	-	450	1,169	2,069	2,155

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	1,281	831	2,675	(788)	(874)

Calculating impacts of HB 3178 for notebooks on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's notebooks ages by year. For example, a notebook that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the notebooks are still under warranty and would not require additional expense by the agency. A 14% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 36 below.

Please answer the following questions for those notebooks in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many notebooks are one year old?	4
Of your agency's current inventory, how many notebooks are two years old?	2
Of your agency's current inventory, how many notebooks are three years old?	0
Of your agency's current inventory, how many notebooks are four years old?	0
Are the notebooks leased? If so, Type "Yes". If not, type "No"	Yes

# of notebooks intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		-	2.0	4.0	-	2.0
total cost	-	-	641	1,281	-	641

# of notebooks purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					1.3	2.7
				0.7	1.3	-
			-	-	-	-
Total notebooks purchased	-		-	0.7	2.7	2.7
total cost	-	-	-	225	809	718

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	-	641	1,056	(809)	(78)

Selected Lease/Purchase Interest Rates*

Term/date	12/16/2008	3/17/2009	6/23/2009	11/17/2009	Average
3 years	3.94	3.34	3.55	2.92	3.44%
4 years	4.2	3.35	3.58	2.88	3.50%
5 years	4.42	3.45	3.77	2.85	3.62%

*Accessed from State Treasurer's Office on 2/10/2010. This analysis uses an average of the previous four interest rates

[Link here](#)

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 302-Home Care Quality Authority
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Michelle Salinas	Phone: 360-664-7669	Date: 02/11/2010
Agency Approval: Michelle Salinas	Phone: 360-664-7669	Date: 02/11/2010
OFM Review: Eric Mandt	Phone: 360-902-0543	Date: 02/11/2010

Request # -1

Bill # 3178 HB

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 - No fiscal impact.

Section 2 - No fiscal impact.

Section 3 - Requires the agency to contract for cellular or mobile services through the state master contract. No fiscal impact because the agency currently uses the DIS master contracts for cell phones.

Section 4 - Requires a minimum five years replacement cycle of personal computers or laptops. No fiscal impact. Home Care Quality Authority (HCQA) recently replaced its personal computers in fiscal year 2009. Under this bill, HCQA will not refresh computers again until 2014. At which time, we would do so out of savings incentive funds, if available.

Section 5 - Requires the agency to develop data storage policies to achieve greater storage efficiency. In addition, the agency must provide information to Department of Information Services by January 31, 2011. No fiscal impact. This requirement will be absorbed with the agency's operating budget.

Section 6 - No fiscal impact.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

No cash receipt impact.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

No fiscal impact.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

No capital budget impact.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

No impact.

Individual State Agency Fiscal Note

Revised

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 310-Department of Corrections
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
General Fund-State 001-1	0	0	0	(1,004,339)	(914,402)
Total \$	0	0	0	(1,004,339)	(914,402)

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Ronna Cole	Phone: 360-725-8263	Date: 02/15/2010
Agency Approval: Susan Lucas	Phone: (360) 725-8277	Date: 02/15/2010
OFM Review: Adam Aaseby	Phone: 360-902-0539	Date: 02/15/2010

Request # 087-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 outlines the legislative intent of the bill.

Section 2 amends RCW 43.105.052 requirements of DIS to include services to state agencies for procurement and maintenance of mainframe and personal computers, servers, virtualization servers and data storage. Removes the language stating that the services are discretionary.

Section 3 adds a new RCW in 43.105 requiring all agencies to utilize the state master contract for purchase of cellular or mobile phone services. Any purchase outside the state contract requires prior approval from OFM.

Section 4 adds a new RCW in 43.105 requiring DIS to develop a personal computer replacement policy for all personal computers owned or leased by state agencies. The cycle must be at least 5 years. State master contract must offer up to 3 vendors with 4 choices each. DIS has full authority over personal computer purchase, replacement, and inventory for the state.

Section 5 adds new RCW in 43.105 requiring state agencies to develop data storage policies for efficiency savings. Agencies must consider what exists in digital format, where it is stored, how it is being used, and the business requirements for the information. DIS board shall develop a retention policy. DIS shall offer a tiered data storage service to all agencies.

Section 6 requires for the 2009-2011 biennium that agencies must seek prior approval from OFM before they can procure the following:

1. New IT projects.
2. Servers, virtualization, data storage, or related software.
3. Agencies are not permitted to upgrade software.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

The proposed law shifts responsibilities from Departments for computer acquisition and inventory to the Department of Information Services (DIS). Additionally Departments are required to develop storage policies to achieve greater efficiencies. Finally requires Departments to use master contracts for the purchase of mobile or cellular services.

Section 3 – Requires Master Contract for all Cellular or mobile phone services. No Fiscal Impact, the Department

currently utilizes the Master Contract for all cellular or mobile phone services.

Section 4 – Requires DIS to manage personal computers to include purchase, replacement, and inventory for the state and institutes a 5 year lease replacement cycle.

Fiscal Impact:

The Department of Corrections currently leases PC utilized by staff for 4 years (N=6,915). The Department estimated the impacts of converting to a 5 year lease utilizing the projection tool provided by DIS. The estimated savings are (\$703,899) FY12, (\$300,440) FY13, (\$630,872) FY14, (283,530) FY15.

The Department also has 2,649 “owned” computers. These computers are not part of the Department’s network, however, many manage critical functions across the agency. These computers support cameras, master control, housing units, maintenance, lighting, radio systems, fire alarms/suppression systems, Correctional Industries, offender education, and perimeter security. Many of these computer are old and the replacement funds are not in the Department’s base budget. The Department will maintain for 5 years or until they fail. The cost of these replacements is indeterminate as the Department is unable to predict their failure that would result in a replacement. The following illustrates the age of these computers:

Purchase Date	Count
1994	2
1999	9
2000	13
2001	15
2002	51
2003	62
2004	350
2005	606
2006	318
2007	903
2008	60
Unknown	260

The Department would replace these PC’s upon failure. Because of the unique requirements some of these PC’s replacement may require a unique machine because of the safety, security, and maintenance functions that they support. Because the Department is unable to determine the failure rate of these machines, the fiscal impact is indeterminate.

Section 5 Data Storage:

No Fiscal Impact. The Department will develop the policies as outlined in the proposed bill.

Section 6 Enforcement to State Agencies for the 2009-2011 Biennium:

- State agencies are not permitted to purchase or implement new IT projects without prior authorization from OFM.
- Agencies cannot purchase servers, virtualization, data storage, or related software without prior authorization from OFM.
- Agencies are not allowed to upgrade existing software without prior approval from OFM.

The Department assumes a process will be established to request exception through DIS. It is a concern that the Department yearly renews software maintenance agreements with various vendors to continue support from the vendor for the service. For example:

1. The Department's Executive Information System which downloads AFRS data in to an Excel database allowing complex analysis of fiscal data requires a yearly maintenance renewal and software system support. The Department upon renewal many times will receive an upgraded version of the software.
2. Kalos is the vendor for our pharmacy tracking system. The yearly maintenance/support agreement includes routine software upgrades for the system.

Many times the vendor as part of the maintenance renewal will upgraded the software version to fix glitches in the software programs or provide a more efficient product. The Department may not know in advance that the vendor is sending an upgraded version until the renewal is received by the Department.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services				(1,004,339)	(914,402)
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$0	\$0	(\$1,004,339)	\$(914,402)

III. C - Expenditures By Program (optional)

Program	FY 2010	FY 2011	2009-11	2011-13	2013-15
Administrative Services (100)				(150,651)	(137,161)
Institutional Services (200)				(602,603)	(548,641)
Community Corrections (300)				(251,085)	(228,600)
Total \$				(1,004,339)	(914,402)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 315-Dept of Services for the Blind
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
General Fund-State 001-1	0	(4,000)	(4,000)	(1,000)	(1,000)
General Fund-Federal 001-2	0	(14,000)	(14,000)	(1,000)	(7,000)
Total \$	0	(18,000)	(18,000)	(2,000)	(8,000)

Estimated Capital Budget Impact:

	2009-11		2011-13		2013-15	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total \$	\$0	\$0	\$0	\$0	\$0	\$0

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Jim Lochner	Phone: 360-725-3840	Date: 02/16/2010
Agency Approval: Jim Lochner	Phone: 360-725-3840	Date: 02/16/2010
OFM Review: Eric Mandt	Phone: 360-902-0543	Date: 02/16/2010

Request # 3178-06-6

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Sections 1 & 2 - No fiscal impact.

Section 3 - DSB already uses the DIS master contracts.

Section 4 revises the DSB PC replacement cycle.

Section 5 & 6 - No fiscal impact.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Cost/savings for the revision in the aquisition schedule were calculated using the OFM Replacement Cost Calculator.

The summary of these cost/savings are attached to the fiscal note.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays		(18,000)	(18,000)	(2,000)	(8,000)
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$(18,000)	\$(18,000)	\$(2,000)	\$(8,000)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Department of Services for the Blind
Results from the Replacement Cost Calculator - HB 3178

	Savings					
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
3-yr PC	-	-	1,335	1,148	(1,335)	369
3-yr notebook	-	3,684	258	(1,481)	3,789	644
4-yr PC	-	9,784	(652)	(4,566)	2,609	4,202
4-yr notebook	-	4,936	2,115	3,526	(3,526)	316
Total	-	18,000	3,000	(1,000)	2,000	6,000
Fed		(14,000)	(2,000)	1,000	(2,000)	(5,000)
State		(4,000)	(1,000)	-	-	(1,000)
J		(18,000)	(3,000)	1,000	(2,000)	(6,000)

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 325-Sentencing Guidelines Commission
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Duc Luu	Phone: 360-407-1075	Date: 02/12/2010
Agency Approval: Jean Soliz-Conklin	Phone: 360-407-1056	Date: 02/12/2010
OFM Review: Adam Aaseby	Phone: 360-902-0539	Date: 02/12/2010

Request # 325-10-046-3

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 Creates legislative findings and intent regarding the need for strategic coordination and consolidation of information technology amongst state agencies.

Section 2 Amends RCW 43.105.052 by changing some services that the Department of Information Technology provides.

Section 3 Creates a new section which restricts state agencies from purchasing cellular or mobile phone service except through participation in the state master contract unless they obtain a waiver from the department or the Office of Financial Management.

Section 4 Creates a new section which limits state agencies' replacement of personal computers. The replacement cycle, at a minimum, will be at least five years. Requires the department to revise the state master contract for personal computers and outlines a required bidding process. Gives the department full authority over personal computer purchase, replacement and inventory for the state. Restricts state agencies from purchasing or replacing a personal computer without approval.

Section 5 Creates a new section which requires state agencies to develop data storage policies and review information which currently exists in digital format. Requires the board to create a data retention policy for state agencies. Requires the department to offer tiered data storage service to state agencies and requires state agencies to purchase additional data storage must purchase it from the department.

Section 6 Creates limitations on information technology procurement for the 2009-2011 biennium. They include no new purchases, IT projects, servers, data storage, upgrading existing software and other items without prior authorization from the department.

Section 7 Repeals RCW 43.105.017, 1992 c 20 s 6, 1990 c 208 s 2, & 1987 c 504 s 2.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 341-LEOFF 2 Retirement Board
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
Law Enforcement Officers' and Firefighters Retirement System Plan 2 Expense Acct-Non-Appropriated 548-6	0	0	0	(4,177)	(1,842)
Total \$	0	0	0	(4,177)	(1,842)

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Shawn Merchant	Phone: 360-586-2327	Date: 02/11/2010
Agency Approval: Steve Nelsen	Phone: 360-586-2323	Date: 02/11/2010
OFM Review: Jane Sakson	Phone: 360-902-0549	Date: 02/11/2010

Request # 3178-2-3

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Only Section 4 of the bill would have any fiscal impact on the LEOFF Plan 2 Retirement Board.

Sections 1, 2 and 6 have no impact.

Section 3 of the bill requires wireless purchases to use the state master contract. The agency used a state master contract for wireless service and therefore section 3 should not have a fiscal impact.

Section 5 concerns storage of the agency's data. The LEOFF Plan 2 Retirement Board is a small agency and the cost to store the small amount of data the agency produces is negligible. Section 5 would not produce any fiscal impact for the LEOFF Plan 2 Retirement Board.

Section 4 of the bill changes the agency's computer replacement cycle from the current replacement cycle of four years to five years. The Agency is currently in the second year of its computer replacement cycle. Under the bill the agency would begin to replace its PCs in three years instead of two.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 4 of the bill implements a five year replacement cycle for agency personal computers. Currently, the agency uses a four year personal computer replacement cycle.

The agency is in the second year of the current four year replacement cycle and was planning to replace all of the agency's 6 personal computers in FY 2012.

Under the provisions of the bill the agency will push beginning of the PC replacements to FY 2013 to meet the five year replacement cycle requirement. Costs to replace all 6 employee personal computers were determined using the assumed costs of \$758 for a Dell PC Tower and \$1052 for a Dell Latitude 6400 notebook. The agency uses one tower PC and five notebook PCs.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services				(4,177)	(1,842)
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$0	\$0	(\$4,177)	\$(1,842)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 343-Higher Education Coordinating Board
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Bob Billings	Phone: 360-753-7893	Date: 02/11/2010
Agency Approval: Jan Ignash	Phone: 360-704-4168	Date: 02/11/2010
OFM Review: Marc Webster	Phone: 360-902-0650	Date: 02/16/2010

Request # 61-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

This fiscal note reflects fiscal impact on solely the Higher Education Coordinating Board (HECB).

Section 1 of HB 3178 establishes legislative intent. The lead agency assumptions have explicitly stated there is no fiscal impact for state agencies related to this section.

Section 2 of HB 3178 alters the scope of the work done by the Department of Information Services (DIS), as well as removes customer discretion regarding the use of DIS services. The lead agency assumptions have explicitly stated there is no fiscal impact for state agencies related to this section.

Section 3 of HB 3178 requires state agencies to purchase mobile phone service through the state master contract, in lieu of a waiver from the Office of Financial Management of DIS. The HECB currently purchases mobile phone service through the state master contract, and as such anticipates no fiscal impact related to this section.

Section 4 of HB 3178 requires state agencies to comply with a personal computer replacement policy which is to be newly developed by DIS. The lead agency assumptions have explicitly stated that if the agency is already on a five-year or greater replacement policy, they are to anticipate no fiscal impact. As the HECB is currently on a five-year replacement policy, lead agency assumptions dictate that there will be no fiscal impact.

Section 5 of HB 3178 requires state agencies to develop data storage policies to achieve greater storage efficiencies. In developing these policies, agencies are required to conduct a data storage efficiency review. Although HECB analysis anticipates that the development of these policies and performance of the efficiency review will likely require a significant amount of staff and/or consultant time, lead agency assumptions have explicitly stated this should be absorbed within the agency's IT program administrative budget, and thus there is no fiscal impact for state agencies related to this section.

Section 6 of HB 3178 prohibits state agencies from purchasing servers, virtualization, data storage or related software, implementing new information technology projects, and upgrading software without prior approval of OFM. The lead agency assumptions have explicitly stated there is no fiscal impact for state agencies related to this section.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 350-Supt of Public Instruction
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

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- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Quynh Vu	Phone: 360 725 6297	Date: 02/11/2010
Agency Approval: JoLynn Berge	Phone: 360725-6293	Date: 02/11/2010
OFM Review: Amy Skei	Phone: 360-902-0572	Date: 02/11/2010

Request # HB 3178-1

Bill # 3178 HB

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 2 – Grants the Department of Information Services (DIS) the authority to make information services available to state agencies and local governments on a cost recovery basis. Services include the procurement and maintenance of mainframe and personal computers, servers, virtualization services; and data storage devices. DIS services are currently used at the discretion of agencies. Under this bill agencies would be required to use DIS services.

Section 3 – Requires state agencies to use the state master contract to purchase cellular or mobile phone services. State agencies may secure a waiver from this requirement from the Office of Financial Management.

Section 4 – Requires DIS to develop a personal computer replacement policy for all personal computers owned or leased by state agencies. The personal computer replacement cycle must be at least five years. DIS is to have full authority over personal computer purchase, replacement, and inventory for the state. State agencies would be forbidden from purchasing or replacing a personal computer without securing the approval of DIS. State agencies must use the state master contract for all purchases of personal computers.

Section 5 – State agencies must develop data storage policies to achieve greater efficiency. Requires the Information Services Board to consult with all state agencies to develop a data retention policy. DIS is to offer tiered data storage services to state agencies. State agencies needing additional data storage capacity must purchase their storage through DIS.

Section 6 – Places limits on information technology procurement in 2009-11.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

None

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 2 requires state agencies to use DIS services for the procurement and maintenance of mainframe and personal computers, servers, virtualization services; and data storage devices. OFM has directed agencies to assume no fiscal impact for this section.

Section 3 requires state agencies to use the state master contract to purchase cellular or mobile phone service. OSPI currently purchases service using the state master contract. Therefore no impact.

Section 4 gives DIS full authority over personal computer purchase, replacement and inventory for the state; and requires agencies to secure DIS approval of computer purchases. The personal computer replacement cycle is to be at least five years.

Inventory Impacts: OSPI assumes it will undertake an annual inventory of computer hardware and software and provide the information to DIS. OSPI will do this within existing resources.

DIS Approval of Computer Purchases: OSPI assumes our current internal computer purchasing practices will need only a slight modification to forward requests to DIS for final approval. No fiscal impact.

Five year personal computer replacement cycles: OSPI purchases and replaces computers using current year funds as funds are available and on an as needed basis. OSPI generally replaces less than 20% of its computers annually (in general, computers are replaced once every five to six years). Therefore this requirement has no impact on OSPI.

Section 5 requires state agencies to develop data storage policies to achieve greater efficiency, and requires the Information Services Board to consult with all state agencies to develop a data retention policy. The section requires state agencies to review what information currently exists in digital format, how it is being used, and the business and legal requirements for retaining the information. OFM has directed agencies to assume the information will be delivered to DIS by January 31, 2011 and that the review be completed within current resources.

DIS is to offer tiered data storage services to state agencies. State agencies needing additional data storage capacity must purchase their storage through DIS. OSPI assumes additional storage will be offered at rates comparable to agency purchase of additional storage. Therefore no impact.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

None

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

None

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 351-State School for the Blind
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

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- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Mary Sarate	Phone: 360.696.6321 x16	Date: 02/11/2010
Agency Approval: Mary Sarate	Phone: 360.696.6321 x16	Date: 02/11/2010
OFM Review: Cherie Berthon	Phone: 360-902-0659	Date: 02/12/2010

Request # WSSB0201-1-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

WSSB follows all state contracts where they exist including telecommunication services and equipment. WSSB complies with the five year replacement cycle and the state surplus programs. There have been occasions where upgrades were required by specific assistive technology requirements prior to the replacement cycle. Because of students' individualized and unique need for assistive technology, we will likely request waivers if the master contract does not meet student needs. WSSB will need to work with DIS to ensure standards for assistive technology are included in master contract language so that student needs can be met.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 353-WA St. Center for Child Deafness
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Charles McCarthy	Phone: 418-0412	Date: 02/10/2010
Agency Approval: Charles McCarthy	Phone: 418-0412	Date: 02/10/2010
OFM Review: Cherie Berthon	Phone: 360-902-0659	Date: 02/10/2010

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

The Center is currently on a 5year replacement cycle and already utilizes the master contracts for technology purchases of cell phones

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 354-Work Force Train & Educ Coord Board
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Walt Wong	Phone: 360-753-5676	Date: 02/16/2010
Agency Approval: Walt Wong	Phone: 360-753-5676	Date: 02/16/2010
OFM Review: Marc Webster	Phone: 360-902-0650	Date: 02/16/2010

Request # 021-10-01-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 3(1) requires state agencies to purchase services through the state master contracts.

Section 4 requires state agencies to purchase using the state master contracts and adhere to a replacement cycle of five years.

Section 5 requires state agencies to develop data storage policies.

The Workforce Training Board (WTB) anticipates no fiscal impact to these provisions since it currently uses state master contracts for acquisition efforts and our replacement cycles are near the five year refresh rate (we employ a technology committee that conducts replacement reviews on a more frequent basis but actual replacement occurs at or near the five year period). The WTB anticipates the development of IT policies, including data storage, to be conducted as part of its existing effort and thus require no additional funding.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 355-Dept of Arch and Hist Preservation
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Allyson Brooks	Phone: 360-586-3066	Date: 02/11/2010
Agency Approval: Randy Todd	Phone: 360-664-7667	Date: 02/11/2010
OFM Review: Matthew Bridges	Phone: (360) 902-0575	Date: 02/11/2010

Request # -1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1: No fiscal impact

Section 2: No fiscal impact

New Section 3: Requires agency to contract for cellular or mobile services through the state master contract. No fiscal impact. The agency purchases cellular or mobile services through DIS master contracts.

New Section 4: Requires a personal computer replacement cycle of at least five years. In addition, the agency may not purchase replacement computers without DIS approval and must use the state master contracts. The agency practices a replacement cycle the required five year replacement cycle, and this fiscal note will have no fiscal impact. Beginning in FY 2011, the agency received expenditure authority to replace their five year old computers with leased computers from DIS. This lease funding will continue as an on-going cost into future biennia.

New Section 5: Requires the agency to develop data storage polices. This requirement can be absorbed within the agency's administrative budget. No fiscal impact.

Section 6: No fiscal impact

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

No capital budget impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

No rule changes required.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 360-University of Washington
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years	0.0	1.5	0.8	1.5	1.5
Account					
General Fund-State 001-1	0	1,200,803	1,200,803	2,401,606	2,401,606
Total \$	0	1,200,803	1,200,803	2,401,606	2,401,606

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Julie Feyk	Phone: 206-685-5354	Date: 02/11/2010
Agency Approval: Jessica Thompson	Phone: (206) 685-9955	Date: 02/11/2010
OFM Review: Marc Webster	Phone: 360-902-0650	Date: 02/12/2010

Request # 2010-50-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

HB 3178 proposes centralizing most technology acquisitions in the Dept of Information Services and reverses agencies' statutory authority for the primary responsibility in the management and use of information, information systems, telecommunications, equipment, software and services.

New Section 1 outlines the intent to establish state-wide information systems strategy and management.

Section 2 would make the use of DIS contracts mandatory. DIS is required to offer these contracts on a cost-recovery basis.

New Section 3 would require state agencies to purchase cellular or mobile phone service only through participation in a state master contract.

New Section 4 establishes a minimum five-year replacement cycle for personal computers and requires DIS approval prior to purchase or replacement of personal computers.

New Section 5 would require that agencies inventory all digitally stored information and that they purchase additional electronic storage only from DIS.

Section 6 requires OFM approval for specific IT purchases for remainder of 2009-11 biennium.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

NEW SECTION 1

No fiscal impact, provided that the statutory exemption contained in RCW 43.105.200 continues to apply to all acquisitions, services, and activities addressed in HB 3178: "In the case of institutions of higher education, the provisions of chapter 20, Laws of 1992, apply to business and administrative applications but do not apply to academic and research applications."

SECTION 2

Again, no fiscal impact, provided that the statutory exemption contained in RCW 43.105.200 continues to apply to all

acquisitions, services, and activities addressed in HB 3178, and provided further that the mandatory use of all DIS contracts and payment of cost recovery fees does not result in any increased costs to UW for technology acquisitions.

NEW SECTION 3

UW's phone contracts provide service for campus departments at lower rates than the current state contract. UW awarded competitive contracts for mobile and cellular service in 2009 to AT&T and T-Mobile. Both contracts offer improved discount prices for UW departmental use compared to state contract rates, which are estimated to cost a minimum of \$54,000 per year more than UW's contracts.

Both contracts offer attractive discounts for personal phone savings by students, faculty and staff; about 30,000 users have signed up under the new contracts so far. UW receives a rebate based on volume of students using the contract, and that is valued at \$250,000 per year; to improve coverage, additional transmitters were installed on campus and UW receives \$110,000 per year under those leases. Fiscal projections assume both of these revenues would be lost.

Total Impact: $54,000 + 250,000 + 110,000 = 414,000$ per year

NEW SECTION 4

UW believes that many of its devices are already on a five year or longer replacement cycle. The new UW contract with HP presents a significant savings compared with the state's Dell contract. UW acquires about 10,000 PC/laptops per year, of which one third are for research and therefore exempt. Of the remainder, we estimate a fifty-fifty split between laptops and PC's, or 3350 each per year.

OFM estimates the cost of a Desktop computer system/Dell PC tower and keyboard at \$758.42. UW's contract price for the HP Compaq 8000 Elite PC is \$628.53, or \$130 lower than the state contract, costing an additional \$435,500 per year.

OFM estimates the cost of a Notebook/Dell Latitude 6400 at \$1052.45; the UW price for the HP Compaq 6530b Notebook PC is \$975.65, for \$77 savings. Cost to use state contract will be \$257,950 per year higher.

Total Impact: $\$435,500 + 257,950 = 693,450$ per year

NEW SECTION 5

Financial impact of the requirement to purchase new digital storage only from DIS cannot be estimated until a service contract with well defined price points is established by DIS. Again, the assumption is that RCW 43.105.200 would continue to exempt research and academic areas from this requirement so that UW can meet federal requirements for protecting classified data and patient records and ensure business continuity in the event of an outage caused by a natural or other event.

SECTION 6

Impact is indeterminate but significant due to delayed purchases for servers, data storage, related software, and upgrades to existing equipment.

MULTIPLE SECTIONS - SALARIES AND WAGES

We can safely assume that the requirement to submit and track a minimum of 600 PC requests and 30 to 45 server requests per month will require substantial effort, estimated at 1.5 FTE of Program Coordinator staff at annual salary of \$45,000 and benefit load of 38.5%. An additional factor to consider (indeterminate but significant) is the FTE cost of lost productivity when campus IT users are unable to obtain needed equipment on a timely basis.

Total Impact: $1.5 * 45,000 + \text{Benefits} = 93,353$ per year

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years		1.5	0.8	1.5	1.5
A-Salaries and Wages		67,500	67,500	135,000	135,000
B-Employee Benefits		25,853	25,853	51,706	51,706
C-Personal Service Contracts					
E-Goods and Services		1,107,450	1,107,450	2,214,900	2,214,900
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$1,200,803	\$1,200,803	\$2,401,606	\$2,401,606

III. B - Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2010	FY 2011	2009-11	2011-13	2013-15
Program Coordinator	45,000		1.5	0.8	1.5	1.5
Total FTE's	45,000		1.5	0.8	1.5	1.5

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 365-Washington State University
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

Non-zero but indeterminate cost. Please see discussion.

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Kelley Westhoff	Phone: 5093350907	Date: 02/15/2010
Agency Approval: Matt Skinner	Phone: 509-335-1836	Date: 02/15/2010
OFM Review: Marc Webster	Phone: 360-902-0650	Date: 02/16/2010

Request # 2010-54-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 2: Amends the list of services that are to be made available to state agencies by the department of information services (DIS) to include;

1. Procurement and maintenance of mainframe and personal computers, servers, and virtualization services;
2. Data storage services

Section 3: Requires all state agencies to purchase cell phone service through the state master contract unless a waiver is obtained in advance from the office of financial management (OFM) or DIS.

Section 4: Gives DIS full authority over personal computer purchase, replacement and inventory for the state. DIS will develop a personal computer replacement policy, and shall revise the state master contract for personal computers. State agencies must have approval from DIS to purchase or replace a PC, and all purchases must be made through the state master contract.

Section 5: Requires state agencies to develop data storage policies to achieve greater storage efficiency. The information services board will develop a data retention policy for state agencies in consultation with individual agencies. DIS will offer data storage services to state agencies after consultation with individual agencies to determine storage needs. Agencies that need additional data storage must purchase it through DIS.

Section 6: Adds the following limitations to IT purchases for the 2009-11 biennium:

1. Without prior authorization from OFM:
 - a. State agencies may not purchase or implement new IT projects
 - b. State agencies may not purchase servers, virtualization, data storage, or related software
 - c. State agencies may not upgrade existing software

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 1 & 2: WSU anticipates no fiscal impact.

Section 3: WSU currently receives a rebate of approximately \$7000 for providing cell service to students. This would not be available under the state contract. Additionally, WSU has negotiated direct educational discounts with cell phone service providers which offer personal savings of 7% to 20% for our faculty, staff and students.

Section 4: As a general rule WSU follows state processes by going through OFM for any project that has a major financial impact and through DIS for any large project implementation. We use the DIS WEBS system for bids where possible and use the state contract pricing when it is below our other comparable alternatives. There are, however exceptions to buying off of the state contract, when vendors offer special discounts for direct purchases from higher education. For example, WSU has negotiated a direct contract for Microsoft software that results in a savings to WSU of \$197,000. Educational pricing for PC's that is available to WSU is on average 15% less than state contract price, direct educational discounts from Cisco are typically 10% - 30% less than state contract, and our Juniper firewalls maintenance contract with direct educational discount is over 35% less than state contract. WSU conservatively estimates that state contract pricing would cost approximately \$300,000 more per year for desktop and laptop purchases. This estimate is based on the following: In 2009 we purchased approximately 990 laptop computers and 1220 desktops. At the replacement cost given in the lead agency assumptions, the cost would be \$1,967,460 $((990 * \$1052) + (1220 * 759))$. Educational pricing would average 15% less or \$1,672,341, a savings of \$295,119.

Section 5: WSU will complete the data storage efficiency review as required in Section 5(1) within existing resources. The data retention policy is yet to be developed, and pricing is not available at this time, therefore, the cost of any data storage services that would be required from DIS as a result of the record retention recommendations is indeterminate.

Section 6: WSU must purchase some servers, data storage, software or upgrades to existing software due to products unsupported by vendors. This new section could create an indeterminate fiscal impact if OFM cannot set up an efficient process to approve requests immediately after the effective date of this act.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 370-Eastern Washington University
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years	0.0	2.0	1.0	2.0	1.0
Account					
General Fund-State 001-1	0	160,000	160,000	320,000	320,000
Total \$	0	160,000	160,000	320,000	320,000

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Tesha Kropidlowski	Phone: (509) 359-7364	Date: 02/12/2010
Agency Approval: Tesha Kropidlowski	Phone: (509) 359-7364	Date: 02/12/2010
OFM Review: Marc Webster	Phone: 360-902-0650	Date: 02/12/2010

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

OFM INSTRUCTIONS FOR FISCAL NOTE:

Department of Information Services
HB 3178 – Creating efficiencies in the use of technology
Lead Agency Assumptions

IMPORTANT: General Instructions for Completing this Fiscal Note:

Using the assumptions provided, reflect the fiscal impact for sections of the bill where costs and savings can be identified, and include this information in the financial tables included in Part I (Estimates), and provides narrative explanation of calculations and other pertinent information (i.e., agency PC replacement cycle, current cost of replacement cycle, etc...) in the other parts of the fiscal note. Use of the “No Fiscal Impact” or “Indeterminate” designators are not applicable unless your agency already uses the DIS State Master Contracts for Cellular or Mobile Phone Services and is on a 5-Year (or Greater) Personal Computer Replacement Cycle.

New Section 1 -
State agencies should assume no fiscal impacts associated with this section

Section 2 –
State agencies should assume no fiscal impacts associated with this section

Section 3 –

- There currently are DIS master contracts with communication providers for cell phone service. No changes to the master contracts will be made and the rates in these contracts should be used by the agencies when completing their fiscal notes. The DIS master contracts are listed on the following site <http://techmall.dis.wa.gov/mastercontracts/phones.aspx>. Compare your current rates to the DIS master contract rate and provide results of the cost comparison in your fiscal note.

Section 4 –

ASSUMPTIONS TO BE USED BY ALL AGENCIES

- All personal computers will be kept for the required five years (60 months) regardless of lease period or cash refresh period.
- State agencies that currently replace personal computers on a five year or longer cycle, assume no fiscal impact.
- Computers are to be surplus through GA or as part of the “Computers for Kids” Program at the end of the 5th year of operation.
- State agencies are not to consider the virtualization of computers when preparing their fiscal notes.
- There will be no 4th or 5th year maintenance agreement unless already procured or part of leasing program.
- State agencies will replace any Desktop or Notebook computers that fail in the 4th year of operation with a new

machine. The failure rate in the 4th year of operation is estimated to be at 12% for a Desktop and 30% for a Notebook (Data from Gartner – Cost Optimization: Re-evaluating Your PC Hardware Replacement Strategies, March 27, 2009, ID: G00166285).

- State agencies will replace any Desktop or Notebook computers that fail in the 5th year of operation with a new machine. The failure rate in the 5th year of operation is estimated to be at 14% for a Desktop and 33% for a Notebook (Data from Gartner – Cost Optimization: Re-evaluating Your PC Hardware Replacement Strategies, March 27, 2009, ID: G00166285).
- The price of a new Desktop Computer System (tower and keyboard) is \$758.42 (Dell PC Tower) and for a new Notebook is \$ 1,052.45 (Dell Latitude 6400). (Both amounts are from a DIS master contract). These amounts must be used for calculating replacement machines. It is assumed that monitors will not be purchased for Desktop replacement machines.

ASSUMPTIONS TO BE USED BY AGENCIES THAT USE THE DIS LEASING PROGRAM OR OTHER LEASING PROGRAM

- All leases that are currently in place will continue under the terms and conditions as written and not be amended.
- If you have a DIS lease that expires prior to the 60 month mark, there will still be \$3 per month per PC system administrative fee until the five years have been met.
- All personal computers will be kept for the required 60 months regardless of the lease period. For example: agencies using a 36 month lease program should assume once the lease ends your agency will maintain that machine for an additional 24 months (until the 60 month requirement is met).
- If you participate in PC leasing program (through DIS or other), leased PCs will remain with the state agency at the expiration of the contract.

ASSUMPTIONS TO BE USED BY AGENCIES THAT REFRESH AND PURCHASE WITH CURRENT YEAR FUNDS

- All personal computers will be kept for the required five years (60 months) regardless current refresh period. For example, if your agency purchased the computers without going through a leasing program, you still must maintain the computers for a life of 60 months even though your refresh cycle may be 4 years.

Section 5 –

- State agencies should assume that this requirement can be absorbed within the agency's IT program administrative budget.
- Each agency will perform a data storage efficiency review and provide this information to the Department of Information Services upon completion (section 5.1).
- The review should include at a minimum the following items –
 - o Email retention and backup schedules
 - o Document retention and backup schedules
 - o Database retention and backup schedules
 - o Network attached storage (network drives)
 - o Storage area networks
- Agencies will provide this inventory to DIS by January 31, 2011.
- DIS in partnership with the Information Systems Board and the Secretary of State's Office will develop a data retention policy for state agencies by November 1, 2011, with input from state agencies. Individual state agency policies

will be developed after the statewide policy is developed.

- OFM and DIS will review the information obtained from the storage efficiency review in developing records retention recommendations (section 5.2).
- No storage services are currently offered on a tiered structure and therefore no price can be provided at this time (section 5.3). DIS will develop tiered data storage services for state agencies by March 31, 2011.

Section 6 –

State agencies should assume no fiscal impacts associated with this section.

EASTERN WASHINGTON UNIVERSITY RESPONSE:

This bill represents a major shift in the management of Information Technology (IT) at Eastern Washington University. The bill:

- Requires the university to use DIS services even if Eastern could obtain alternatives at lower cost
- Creates additional processes to obtain permission to use operational funds to purchase any and all IT services and products
- Requires the university to purchase all computers via state master contracts, but Apple is unwilling to enter into a state master contract

The implementation of a state-wide centralized IT strategy as outlined in HB 3178 will have indeterminate; yet, negative impact at Eastern. Requiring authorization from OFM for purchasing, upgrading, and/or implementing new information technology projects, hardware, software, and virtualization has the potential to significantly and negatively impact processes that have proven to be efficient, cost-effective, accountable, time sensitive, and customer-service driven. Additional down time due to the OFM authorization process could cost the university valuable time, money and resources. The lack of flexibility to obtain appropriate technology could be both frustrating and inefficient for faculty, staff and students.

Eastern is diligent in leveraging volume purchases whenever possible. The university continues to improve and develop hardware and software standards across all campus locations to meet the demands and needs of our users. Volume hardware purchases result in significant cost savings as compared with state contract pricing. Most of Eastern's volume purchases from Dell and Apple have resulted in thousands of dollars in savings to the institution and the state of Washington. One example of a volume computer purchase where Eastern saved funding was a purchase of 83 computers last year at a cost of \$1,309 per station. These computers could have been obtained through DIS contract at a cost of \$1,899 per station, so Eastern was able to save \$590 per computer (a savings of almost \$50,000). (The actual quote documents for this example have been attached to this fiscal note.) The university's current cell phone contracts match the DIS master contract rate. A switch would result in no savings to the university or to the state.

The State Master Contract is basically a low bid contract. Dell computers for \$752 don't qualify as the highest quality at the best price. In order for laptops and desktops to effectively meet the needs of Eastern's faculty, staff, and students, these systems need to be spec'd so that additional hardware upgrades are not required in order to run the most current operating systems and software. The Dell laptop referenced in the required assumptions has only 2.0GB memory and

160GB hard drive, and the desktop has only 4 GB memory and 160 GB hard drive. Both these systems will most certainly require upgrades over the 5 year life cycle in order to meet even the basic user's needs; this would cause additional support costs and loss of productivity. In addition, the 5 year replacement cycle requirement for computer workstations can impact curriculum adoption, textbook adoption and the relevance (currency) of instruction in disciplines which quickly change – such as computer design, software engineering, and social media tool use for marketing and technical communication.

The university and the state of Washington could be less competitive globally if Eastern's students do not gain access to all important emerging technology platforms. Students come to Eastern from many different backgrounds and countries. They bring a variety of personal technologies. This study:

<http://www.educause.edu/Resources/TheECARStudyofUndergraduateStu/187215> found that 98% of students own a personal computer or laptop. The same study indicates that 89.9% of students use mobile services and 88.9% have taken a course that uses a course management system (such as Blackboard). In addition, some grant projects require adoption of unique equipment or software such as tablet computers or special tutoring software.

Statewide all organizations in the “PK-20” space (pre-kindergarten through graduate level) have a clientele who often rely on their personal technologies for out-of-classroom learning activities. PK-20 must have the flexibility to quickly adopt emerging technologies. Some of these technologies will “take off” and become mainstream and others will not. The impact of statewide uniformity of desktops and laptops within PK-20 could include:

- Students who own personal technologies that don't interoperate with the agency/organization may be unable to participate in technology-dependent out-of-classroom learning activities,
- Textbook selection and curriculum design could be impacted by both the standardization of equipment and the slower pace of adoption of updated software,
- Students with interest or aptitude in academic disciplines such as music, design, art, photography, programming, video production, and others could find their course of study hindered if not able to work with Apple Computer equipment.

It is necessary, although not always critical, to keep software up-to-date. If updates are approved by OFM and could only be approved for critical needs, all state agencies could be using software that is increasingly out-of-date, vulnerable to bugs, vulnerable to attack, inconsistent with textbooks, and incompatible with emerging instructional practices such as mobilization, and social networking.

The university benefits from having some variation, specifically in terms of computer operating systems (Windows, Macintosh, Linux and other), databases (Oracle, MS SQL, and other), security software, monitoring tools, and other aspects of a technology infrastructure. These variations can increase the level of security and reliability of the services being provided to our clients. Variation, to some extent, increases the possibility that not all systems will fail if they have a specific vulnerability.

All of these issues make the fiscal impact of HB 3178 difficult to estimate, but will definitely modify the university's technological competitive position, and will especially impact faculty and student instruction.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Currently Eastern Washington University owns approximately 2,700 computer work stations (1,080 desktops and 1,620 laptops). About 20% of these are Apple computers primarily used by faculty and students for instructional purposes. The estimated cost savings for implementation of HB 3178 is more than offset by the need for additional staff to manage this new process, and to provide training for faculty, staff and students switching from Apple to PC computers. The additional positions would be needed to manage the centralized buying functions required by this bill. Additional FTE would also be needed to provide training for the transition for users switching from Apple to PC computers.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years		2.0	1.0	2.0	1.0
A-Salaries and Wages		124,000	124,000	248,000	248,000
B-Employee Benefits		36,000	36,000	72,000	72,000
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$160,000	\$160,000	\$320,000	\$320,000

III. B - Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

Job Classification	Salary	FY 2010	FY 2011	2009-11	2011-13	2013-15
Buyers & ITS staff	124,000		2.0	1.0	2.0	1.0
Total FTE's	124,000		2.0	1.0	2.0	1.0

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Print Summary


Dell OptiPlex 780 Mini Tower - New!
Price **\$1,899.18**

Preliminary Ship Date: 2/22/2010

My Selections **All Options**

- **Dell OptiPlex 780 Mini Tower - New!**

Date	2/12/2010 2:13:23 PM Central Standard Time				
Catalog Number	84 Retail rc1008499				
Catalog Number / Description	Product Code	Qty	SKU	Id	
OptiPlex 780 MT: OptiPlex 780 Minitower Base Standard PSU	780MT	1	[224-6918]	1	
Operating System(s): Genuine Windows Vista® Business Downgrade, XP Professional SP3, E	XP33BDE	1	[310-9161] [420-9570]	11	
Processors: Intel® Core™ 2 Quad Q9400 with VT (2.66GHz, 6M, 1333MHz FSB)	VQ9400	1	[317-2462]	2	
Systems Management Mode: No Out-of-Band Systems Management	CSMD	1	[330-5810]	13	
Energy Efficiency Options: Dell Energy Smart Power Management Settings Enabled	ESMART	1	[330-4817]	25	
Power Supply: OptiPlex 780 Minitower Standard Power Supply	MTSPS	1	[330-5860] [330-7422] [420-3276]	20	
Memory: 8GB DDR3 Non-ECC SDRAM, 1066MHz, (4 DIMM)	8G3N664	1	[317-2594]	3	
Shipping Packaging Options: Shipping Material for System, Minitower	MTSHIP	1	[330-6473]	41	
Video Cards: 256MB ATI RADEON HD 3470 (2 DP or 1 DP / 1 DVI), Full Height	3470DDF	1	[320-1156]	6	
Monitors: Dell UltraSharp™ U2410 24in HAS Wide Monitor, VGA/ DVI/ DP/ HDMI	U2410	1	[320-8276]	5	
Hard Drive Mode: No RAID	NORAIID	1	[341-8036]	15	
Keyboard: Dell QuietKey Keyboard	QUSB	1	[330-1989]	4	
Mouse: Dell USB 2-Button Entry Mouse with Scroll, Black	USENTRY	1	[330-2733]	12	
Thermal: Performance Core2Quad	HSMTQ	1	[317-0595]	17	
Media Card Reader: Dell 19 in 1 Media Card Reader	19MCRU	1	[341-9796]	10	
Controller Cards: 1394 FW Controller Card, FH	1394F	1	[341-5470]	24	
Boot Hard Drives: 320GB SATA 3.0Gb/s and 16MB DataBurst Cache™	320S3	1	[341-9794]	8	
Removable Media Storage Device: 16X DVD+/-RW SATA, Roxio Creator™ CyberlinkPowerDVD™	DRM16	1	[313-8645] [421-0536] [421-1189]	16	
Setup and Features Information Tech Sheet: No Tech Sheet	NOTSH	1	[310-9444]	40	
Documentation: Opti 780 Documentation English	DOCENG	1	[330-1710] [330-1711]	21	
Speakers: No Speaker, OptiPlex	NSPK	1	[313-4825]	18	
Resource DVD: No Resource DVD	NORCD	1	[313-3673]	27	
Processor Branding: Intel Core2 Quad Desktop Sticker	IC2QDT	1	[330-5941]	749	

Hardware Support Services:			[904-8653]	
4 Year Basic Limited Warranty and 4 Year NBD	U4OS	1	[905-3157]	29
Onsite Service			[905-4578]	
			[906-0830]	
			 Print	

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snFG05

DELL**QUOTATION****QUOTE #: 491474686****Customer #: 2393763****Contract #: N39913655****Customer Agreement #: NASPOWSCA # A63307****Quote Date: 6/4/09****Date: 6/4/09 9:13:11 AM****Customer Name: EASTERN WASHINGTON UNIV**

TOTAL QUOTE AMOUNT:	\$118,117.34		
Product Subtotal:	\$108,663.60		
Tax:	\$9,453.74		
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

GROUP: 1	QUANTITY: 83	SYSTEM PRICE: \$1,309.20	GROUP TOTAL: \$108,663.60
Base Unit:		OptiPlex 760 Minitower Quad Base Standard Power Supply (224-5180)	
Processor:		Core2 Quad, 9400/ 2.66GHz, 6M 1333FSB (317-0592)	
Memory:		8.0GB,Non-ECC,800MHz DDR 4x2GB Dell OptiPlex 960 and 760 (311-7763)	
Keyboard:		Dell, USB, Quiet KYBD, No Hot Keys, Opti, Black (330-1989)	
Monitor:		Dell UltraSharp 2408WFP,Wide Flat Panel w/Height AdjustableStand,24.0 Inch VIS,OptiPlex Precision and Latitude (320-6270)	
Video Card:		256MB ATI RADEON HD 3470 Graphics s w/ Dual Display Port, FH,OptiPlex (320-7363)	
Hard Drive:		320GB SATA 3.0Gb/s and 8MB Data Burst Cache,Dell OptiPlex (341-8008)	
Floppy Disk Drive:		Dell 19 in 1 Media Card Readerfor Dell OptiPlex Minitower (341-5129)	
Operating System:		Vista Business,Service Pack 1 No Media,64 Bit,English,Dell Optiplex (420-8481)	
Mouse:		Dell USB 2 Button Optical Mouse with Scroll,Black OptiPlex (330-2733)	
NIC:		Intel Standard Manageability Hardware Enabled Systems Management, Dell OptiPlex (330-2902)	
CD-ROM or DVD-ROM Drive:		Roxio Creator Dell Edidion,9.0Dell OptiPlex (420-7963)	
CD-ROM or DVD-ROM Drive:		16X DVD+/-RW SATA,Data Only Dell OptiPlex Desktop or Minitower,Black (313-7104)	
CD-ROM or DVD-ROM Drive:		Cyberlink Power DVD 8.2,with Media, Dell Relationship LOB (421-0536)	
Sound Card:		Performance Core2Quad Dell OptiPlex 760 Minitower (317-0595)	
Speakers:		No Speaker, OptiPlex (313-4825)	
Cable:		OptiPlex 760 Minitower Quad Standard Power Supply (330-3676)	
Documentation Diskette:		Documentation,English,Dell OptiPlex (330-1710)	
Documentation Diskette:		Power Cord,125V,2M,C13,Dell OptiPlex (330-1711)	
Controller Option:		1394a Controller Card,Full Height,Dell OptiPlex (341-8015)	
Factory Installed Software:		No Dell Energy Smart Power Management Settings,OptiPlex (467-3564)	
Feature		Resource DVD contains Diagnostics and Drivers for Dell OptiPlex (330-3686)	
Service:		Basic Support: Next Business Day Parts and Labor Onsite Response 3 Year Extended (988-2163)	
Service:		Basic Support: Next Business Day Parts and Labor Onsite Response Initial Year (991-6350)	
Service:		Dell Hardware Limited Warranty Plus Onsite Service Extended Year(s) (992-6508)	
Service:		Dell Hardware Limited Warranty Plus Onsite Service Initial Year (992-6507)	
Misc:		Chassis intrusion switch, DellOptiPlex Minitower (310-9505)	

Misc:	Shipping Material for System Smith Minitower,Dell OptiPlex (330-1186)
	You have chosen a Vista Premium System (310-8642)

SALES REP:	Lee Maxfield	PHONE:	1800-274-7799
Email Address:	lee_maxfield@dell.com	Phone Ext:	7264313

Please review this quote carefully. If complete and accurate, you may place your order online at www.dell.com/qto (use quote number above). POs and payments should be made to *Dell Marketing L.P.*

If you do not have a separate agreement with Dell that applies to your order, please refer to www.dell.com/terms as follows:

If purchasing for your internal use, your order will be subject to *Dell's Terms and Conditions of Sale-Direct* including Dell's U.S. Return Policy, at www.dell.com/returnpolicy#total. If purchasing for resale, your order will be subject to *Dell's Terms and Condition of Sale for Persons or Entities Purchasing to Resell*, and other terms of Dell's PartnerDirect program at www.dell.com/partner. If your order includes services, visit www.dell.com/servicecontracts for service descriptions and terms.

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For certain products shipped to end-users in California, a [State Environmental Fee](#) will be applied. For Asset Recovery/Recycling Services, visit www.dell.com/assetrecovery.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 376-The Evergreen State College
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years	0.0	11.4	5.7	1.0	1.0
Account					
General Fund-State 001-1	0	1,546,000	1,546,000	142,000	142,000
Total \$	0	1,546,000	1,546,000	142,000	142,000

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Steve Trotter	Phone: 360 867-6185	Date: 02/10/2010
Agency Approval: Steve Trotter	Phone: 360 867-6185	Date: 02/10/2010
OFM Review: Marc Webster	Phone: 360-902-0650	Date: 02/16/2010

Request # TESC-001-2-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

This bill would have several fiscal impacts to Evergreen. First, since Apple equipment is not available via state master contract, the bill would require Evergreen to exchange out all Apple computers. We have about 300 Apple computers on campus. Replacement of these computers and software would be about \$2,000 per unit for a total cost of \$600,000.

There would also be training costs for faculty who now depend on Apple computers. It is estimated that 250 faculty use Apple computers and that approximately 80 hours of training would be required to convert them to standard personal computers. Using an average salary w/benefits of \$70,000 (9 month contract for faculty) it is estimated the cost for this training in salary alone would approach \$875,000.

NOTE: The above mentioned one-time impacts could be eliminated if the state successfully negotiated a master contract with Apple.

In addition, this bill requires that all IT purchases be prepared, processed and documented with approval by the Office of Financial Management and/or the Department of Information Services. This added workload associated with these new responsibilities would require the addition of a second IT Buyer at an annual cost \$71,000.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

One Time Costs:

- Replacing all Mac computers campus-wide: \$600,000
- Training Faculty on New Computer Hardware/Software: \$875,000

On-going Costs:

- New IT Purchasing Buyer to meet new process requirements: \$71,000

The desktop environment at Evergreen is a mixture of standard personal computers and Apple equipment. Apple computers are required due to the high degree of media used both within the curriculum and within our Library. This bill requires computer purchases to be made via state master contracts but Apple has not shown a willingness to enter into a state master contract. To meet the requirement of the bill, Evergreen will most likely have to phase out of using Apple equipment. Replacement of all Apple computers on campus would come at significant cost financially and operationally. It will negatively impact our academic mission by lowering our competitiveness with institutions outside Washington as faculty and students are highly dependent on Apple equipment for teaching, learning and student life. Students will also

not be given the opportunity to learn using computers that are the industry standard for occupations involving important fields such media. We have about 300 Apple computers on campus. Replacement of these computers and software would be about \$2,000 per unit for a total cost of \$600,000. There would also be training costs for faculty who now depend on Apple computers. It is estimated that 250 faculty use Apple computers and that approximately 80 hours of training would be required to convert them to standard personal computers. Using an average salary w/benefits of \$70,000 (10 month contract) it is estimated the cost for this training in salary alone would approach \$875,000.

This bill also creates significant new impacts by requiring agencies to have to formally gain external approvals to use our operational funds to purchase any and all IT services and products. It is easy to see the impact when you consider that in the last three decades that Evergreen has received one only direct legislative allocation for equipment purchases that amounted to a \$50,000 allocation. We have historically purchased IT products and services internally through the wise management of our local operational funds and an efficient and effective purchasing process. This bill will require increased oversight and administration on purchases that will likely result in unintended increased costs for both the college, the Department of Information Services and the Office of Financial Management. The current statute and DIS portfolio policy require agencies to document and request approval for only large IT projects. Expanding this to include all IT projects and purchases is an ineffective way to manage the large volume of purchases made each year. We estimate that added overhead to meet the added documentation and approval processes reflected in this bill would require that we hire a second IT Buyer at an annual cost to the institution of \$71,000 to assume this added workload.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years		11.4	5.7	1.0	1.0
A-Salaries and Wages		662,200	662,200	99,400	99,400
B-Employee Benefits		283,800	283,800	42,600	42,600
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays		600,000	600,000		
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$1,546,000	\$1,546,000	\$142,000	\$142,000

III. B - Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2010	FY 2011	2009-11	2011-13	2013-15
One (1) New Information Technology Buyer	49,700		1.0	0.5	1.0	1.0
Two Hundred and Fifty (250) Faculty Contract Exten	612,500		10.4	5.2		
Total FTE's	662,200		11.4	5.7	1.0	1.0

Part IV: Capital Budget Impact

Request # TESC-001-2-2

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 380-Western Washington University
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years	0.1	1.0	0.5	1.0	1.0
Account					
General Fund-State 001-1	4,622	55,469	60,091	110,938	110,938
Inst of HI ED-Operating Fees	109,827	1,978,398	2,088,225	1,391,862	1,240,062
Acct-Non-Appropriated 149-6					
Total \$	114,449	2,033,867	2,148,316	1,502,800	1,351,000

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Kirk England	Phone: 360-650-4694	Date: 02/16/2010
Agency Approval: Kirk England	Phone: 360-650-4694	Date: 02/16/2010
OFM Review: Marc Webster	Phone: 360-902-0650	Date: 02/16/2010

Request # -5

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Organizes, consolidates, and outsources information technology systems and resources.

Requires the department of information services to:

- (1) Make certain information available related to procurement and maintenance of mainframe and personal computers, services, and virtualization services;
- (2) Develop a personal computer replacement policy for all personal computers owned or leased by state agencies;
- (3) Revise the state master contract for personal computers; and
- (4) Offer tiered data storage services to state agencies.

Requires the information services board to develop a data retention policy for state agencies.

Prohibits, under certain circumstances, state agencies from:

- (1) Purchasing cellular or mobile phone service;
- (2) Purchasing or implementing new information technology projects;
- (3) Purchasing servers, virtualization, data storage, or related software; and
- (4) Upgrading existing software.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

See attached doc

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years	0.1	1.0	0.5	1.0	1.0
A-Salaries and Wages	4,622	55,469	60,091	110,938	110,938
B-Employee Benefits	1,294	15,531	16,825	31,062	31,062
C-Personal Service Contracts	35,000	385,000	420,000		
E-Goods and Services	73,533	1,577,867	1,651,400	1,360,800	1,209,000
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$114,449	\$2,033,867	\$2,148,316	\$1,502,800	\$1,351,000

III. B - Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

Job Classification	Salary	FY 2010	FY 2011	2009-11	2011-13	2013-15
Procurement and Supply Specialist 4	55,469	0.1	1.0	0.5	1.0	1.0
Total FTE's	55,469	0.1	1.0	0.5	1.0	1.0

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

HB 3178 – Fiscal Impact for WWU

There are three central issues that have a financial impact from HB 3178: 1) Elimination of Macintosh computers, 2) requirement to use the department's computers for Hardware Replacement, and 3) increased administrative support.

1. Elimination of Macintosh computers: This has three fiscal implications, all of which would be incurred during the first (transition) year:
 - a) Replacing Macintosh computers (500). Each of these computers will need to be replaced. The current PC replacement (\$700) does not include a monitor, so replacement costs would include PC and monitor for \$880/workstation. Total: \$440K.
 - b) Purchasing comparable software for the Windows PC environment: Some licenses allow either PC or Macintosh installations. However, our video production software would need to be repurchased for a Windows environment. Assuming Adobe Premiere would be used for 300 workstations at a cost of \$433/workstation. Total: \$130K.
 - c) Redesigning course curricula, and training faculty on new software, that are dependent on the Macintosh environment. There are approximately 105 courses that rely extensively on the Macintosh environment. Each course would need to be redesigned, and each faculty member would need to be retrained on the corresponding software in the Windows PC environment. This would be accomplished with faculty grants of \$4K/course. Total: \$420K.
2. Requirement to use the department's computers for Hardware Replacement: The cost for the Agency's desktop is \$132.91 more than the cost WWU has for the comparable model. The annual fiscal impact for this additional cost is in the table below.
3. Increased administrative support: Given the volume of IT-related purchases that WWU makes each year, and that all IT purchases require approval by OFM and/or DIS, we estimate that it would take one additional person (1 FTE) to handle the additional administrative work. Total annual cost: \$71K/year.

Summary:

One-time costs: \$990K

Additional recurring annual costs (1 FTE): \$71K

Additional annual costs for computer replacements: See schedule below

	FY 10	FY11	FY12	FY13	FY14	FY15
# Laptops	5	202	96	171	171	69
# Desktops	24	1061	506	895	898	363

Total # replacements	29	1263	602	1066	1069	432
Laptop cost	5.3K	212.6K	45.4K	180.0K	180.0K	72.6K
Desktop Cost	18.2K	804.7K	456.6K	678.8K	681.1K	275.3K
Total cost	23.5K	1017.3K	502K	858.8K	861.1K	347.9K
Extra cost - Desktop	3.2K	141.0K	67.3K	119.0K	119.4K	48.2K

Assumptions:

1. Total # Computers: Total # of computers on campus is 4,000. Estimates based on extrapolating from 1799 computers in labs.
2. # of laptops: Extrapolated from % of laptops in labs to total # of computers on campus (16% of total are laptops).
3. #s in columns represent a 5-year replacement cycle, plus failure rates in 4th and 5th years.
4. Costs: Using agency replacement costs (758.42 for desktops, and 1052.45 for laptops).
5. Extra cost for a desktop is \$132.91. This is figured as follows: Agency cost is \$758.42. WWU has a cost quote without a monitor, same specifications otherwise, for 625.51 (including tax). The difference between this cost and the agency cost is: $758.42 - 625.51 = 132.91$.
6. We are assuming no cost differential for laptops at this point.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 387-Washington State Arts Commission
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Lou MacMillan	Phone: 360 586-5350	Date: 02/11/2010
Agency Approval: Lou MacMillan	Phone: 360 586-5350	Date: 02/11/2010
OFM Review: Cherie Berthon	Phone: 360-902-0659	Date: 02/12/2010

Request # HB 3178-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

This bill has no fiscal impact for the Arts Commission. The agency uses the DIS Master Contract to purchase its cellular phone service from AT&T. The Commission does not replace personal computers on a cycle of less than five years on average. As a matter of course, PC's are replaced on an as needed basis, when they fail or become too obsolete to run agency software. The agency purchases new PC's using Savings Incentive funds, if available, or by applying to the DIS Small Agency Technology Pool.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

None.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

None.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Not applicable.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Not applicable.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 390-Washington State Historical Society
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
General Fund-State 001-1	0	(768)	(768)	(1,536)	(1,536)
Total \$	0	(768)	(768)	(1,536)	(1,536)

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Christopher Lee	Phone: 253-798-5906	Date: 02/16/2010
Agency Approval: Christopher Lee	Phone: 253-798-5906	Date: 02/16/2010
OFM Review: Cherie Berthon	Phone: 360-902-0659	Date: 02/16/2010

Request # 3178b-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

WSHS is on the K20 network. We are uniquely positioned, both geographically and from an organizational perspective to take advantage of the benefits of being part of K20. We have a target audience comprised largely of K-12 students in Washington. We are also directly across the street from the University of Washington, Tacoma Campus and have a direct fiber connection into their node, which provides us with abundant, low cost bandwidth. They also serve as our ISP.

New Section 1 - no fiscal impacts

Section 2 - no fiscal impacts

Section 3.

Our agency currently has a total of 7 cell phones and 2 Blackberry devices. We receive the government contract rate for these devices from Sprint/Nextel. We found that switching to the WSCA contract, we can acheive a \$64.00 per month savings on our cell phones and Blackberry devices.

Section 4.

No fiscal impact. We are a small agency and have a mixed use computer replacement policy. However our current replacement cycle is approximately the same as the proposed replacement cycle. For example, highend workstations are generally on a 3 year replacement cycle. Because those computers are still robust, they trickle down to employees who do primarily office tasks and can stay in production for up to 6 years total in most instances.

Section 5.

Our agency is accredited to perform archival and preservation tasks. We will perform a data storage efficiency review by January 31, 2011.

Section 6. - no fiscal impacts

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Saving by switching from government pricing to WSCA pricing for our cell phones & Blackberry

Washington State Historical Society Monthly Cell Phone & Blackberry Charges

Device Type Current Pricing WSCA Pricing Possible Savings

Blackberry 1	\$49.99	\$49.99	\$0.00
Blackberry 2	\$20.00	\$49.99	-\$29.99
Main Cell Phone	\$79.99	\$60.79	\$19.20
Add on Phone 1	\$20.00	\$7.59	\$12.41
Add on Phone 2	\$20.00	\$7.59	\$12.41
Add on Phone 3	\$20.00	\$7.59	\$12.41
Add on Phone 4	\$20.00	\$7.59	\$12.41
Add on Phone 5	\$20.00	\$7.59	\$12.41
Add on Phone 6	\$20.00	\$7.59	\$12.41

Potential Monthly Savings \$63.67

Note: The WSCA plans may not include some of the walkie-talkie features used by our security and maintenance personnel. We will verify.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services		(768)	(768)	(1,536)	(1,536)
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$(768)	\$(768)	\$(1,536)	\$(1,536)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 395-East Wash State Historical Society
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: John Drexel	Phone: 509-363-5305	Date: 02/10/2010
Agency Approval: John Drexel	Phone: 509-363-5305	Date: 02/10/2010
OFM Review: Cherie Berthon	Phone: 360-902-0659	Date: 02/10/2010

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Eastern Washington State Historical Society (395) does not provide any of our staff with cellular or mobile phone service. In addition, the computer replacement schedule for the agency is between 7 and 8 years.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

No cash receipt impact.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Eastern Washington State Historical Society (395) does not provide any of our staff with cellular or mobile phone service. In addition, the computer replacement schedule for the agency is between 7 and 8 years.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 405-Department of Transportation
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Part I: Estimates

☒

No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Bob Loveless	Phone: 360-705-7860	Date: 02/11/2010
Agency Approval: Bill Ford	Phone: 360-705-7501	Date: 02/11/2010
OFM Review: Erik Hansen	Phone: 360-902-0423	Date: 02/12/2010

Request # 10-068-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 2 modifies services that may be offered by the Department of Information Services (DIS) to include procurement and maintenance of mainframe and personal computers, servers, and virtualization services; and data storage services. It also eliminates the option for customers to use other alternative services.

Section 4 requires a minimum of five-year personal computer replacement policy.

Section 5 requires WSDOT to develop a data storage policy to achieve storage efficiency. If additional data storage is needed it must be purchased through DIS.

Section 6 prevents WSDOT from purchasing or implementing new information technology projects; purchase servers, virtualization, data storage or related software; or upgrade existing software, for the 2009-11 biennium, without the approval from the Office of Financial Management (OFM).

A recent review from the State Auditor's Office on information technology services found that WSDOT currently offers several services in section 2 of this proposal at a lower cost than DIS. WSDOT assumes that this proposal will not increase the costs of these services. Per the fiscal note lead agency instructions, sections 2, 5 and 6 are assumed to have no fiscal impact to WSDOT. WSDOT began implementing a five to six-year personal computer replacement cycle to meet the 2009-11 biennium reductions; therefore, WSDOT assumes section 4 has no fiscal impact.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 406-County Road Administration Board
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Karen Pendleton	Phone: 360-753-5989	Date: 02/12/2010
Agency Approval: Karen Pendleton	Phone: 360-753-5989	Date: 02/12/2010
OFM Review: Ron Lorentson	Phone: (360) 902-9822	Date: 02/15/2010

Request # 3178-10.2-3

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part IV: Capital Budget Impact

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 407-Transportation Improvement Board
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Rhonda Reinke	Phone: 3605861155	Date: 02/11/2010
Agency Approval: Stevan Gorcester	Phone: (360) 586-1139	Date: 02/11/2010
OFM Review: Ron Lorentson	Phone: (360) 902-9822	Date: 02/12/2010

Request # 10-01-1

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part IV: Capital Budget Impact

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 408-Marine Employees' Commission
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
Puget Sound Ferry Operations	0	0	0	(1,335)	1,335
Account-State 109-1					
Total \$	0	0	0	(1,335)	1,335

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Diann Lewallen	Phone: 360-664-7663	Date: 02/11/2010
Agency Approval: Kathy Marshall	Phone: 360-586-6354	Date: 02/11/2010
OFM Review: Erik Hansen	Phone: 360-902-0423	Date: 02/16/2010

Request # 10-002-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 3 of the bill requires agencies to purchase cellular and mobile services through the state master contract. The Marine Employees Commission has no cell phones for commission members or staff so this has a zero impact on the agency.

Section 4 requires the adoption of a five year replacement cycle for personal computers.

Section 5 requires agencies to perform a data storage efficiency review and provide the results to the Department of Information Services by January 31, 2011. Agencies will be required to purchase data storage services from the Department of Information Services.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

The Marine Employees Commission has no cell phones for commission members or staff so this has a zero impact on the agency.

Computer replacement funds are built into the agency budget. The agency has used a three year replacement cycle in the past. Based on a 5-year cycle, computers are scheduled to be replaced 04/14.

Any expense associated with the data storage efficiency review is anticipated to be minimal and the agency can absorb the cost. When DIS develops a tiered structure for storage services, Marine Employees Commission will include them in future budgets. The financial impact is unknown at this point.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays				(1,335)	1,335
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$0	\$0	(\$1,335)	\$1,335

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 410-Transportation Commission
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Paul Parker	Phone: (360)705-7118	Date: 02/10/2010
Agency Approval: Reema Griffith	Phone: 360-705-7070	Date: 02/10/2010
OFM Review: Ron Lorentson	Phone: (360) 902-9822	Date: 02/10/2010

Request # 10-06-1

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part IV: Capital Budget Impact

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 411-Freight Mobility Strategic Invest
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact:	Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation:	Doug Clouse	Phone: 360-705-7535	Date: 02/11/2010
Agency Approval:	Karen Schmidt	Phone: (360) 586-9696	Date: 02/11/2010
OFM Review:	Ron Lorentson	Phone: (360) 902-9822	Date: 02/12/2010

Request # 10-F01-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 2 modifies services that may be offered by the Department of Information Services (DIS) to include procurement and maintenance of mainframe and personal computers, servers, and virtualization services; and data storage services. It also eliminates the option for customers to use other alternative services.

Section 4 requires a minimum of five-year personal computer replacement policy.

Section 5 requires development of a data storage policy to achieve storage efficiency. If additional data storage is needed it must be purchased through DIS.

Section 6 prevents purchasing or implementing new information technology projects; purchase servers, virtualization, data storage or related software; or upgrade existing software, for the 2009-11 biennium, without approval from the Office of Financial Management.

FMSIB acquires all IT related equipment and services through the Washington State Department of Transportation (WSDOT). A recent review from the State Auditor's Office on information technology services found that WSDOT currently offers several services in section 2 of this proposal at a lower cost than DIS. FMSIB assumes that this proposal will not increase the costs of these services. Per the lead agency's direction, sections 2, 5 and 6 are assumed to have no fiscal impact to FMSIB. WSDOT began implementing a five to six-year personal computer replacement cycle to meet the 2009-11 biennium reductions; therefore, FMSIB assumes section 4 has no fiscal impact.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 460-Columbia River Gorge Commission
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Michelle Salinas	Phone: 360-725-0190	Date: 02/11/2010
Agency Approval: Michelle Salinas	Phone: 360-725-0190	Date: 02/11/2010
OFM Review: Matthew Bridges	Phone: (360) 902-0575	Date: 02/12/2010

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 - No fiscal impact.

Section 2 - No fiscal impact.

Section 3 - Requires the agency to contract for cellular or mobile services through the state master contract. No fiscal impact because the agency does not use cell phones.

Section 4 - Requires a minimum five years replacement cycle of personal computers or laptops. No fiscal impact. Columbia River Gorge Commission (CRGC) recently replaced its personal computers in fiscal year 2008. Under this bill, CRGC will replace its computers again in 2013. At which time, CRGC will request funding from the Small Agency Technology Pool, the budget development process or use savings incentive funds to replace its computers.

Section 5 - Requires the agency to develop data storage policies to achieve greater storage efficiency. In addition, the agency must provide information to Department of Information Services by January 31, 2011. No fiscal impact. CRGC will absorb this requirement with existing funding sources.

Section 6 - No fiscal impact.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 461-Department of Ecology
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Allen Robbins	Phone: 360-407-7099	Date: 02/09/2010
Agency Approval: Patricia McLain	Phone: 360-407-7005	Date: 02/09/2010
OFM Review: Linda Steinmann	Phone: 360-902-0573	Date: 02/10/2010

Request # 10-100-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 of this bill states the legislative intent and findings. The intent of this bill would be to create efficiencies in the use of technology in state government through an enterprise-based information technology strategy that ensures the state is receiving the highest quality information technology products and services at the best price from public or private providers. The strategy would also ensure that there is transparency and accountability regarding how information technology resources are being allocated, how decisions are being made, and who is accountable for on-time, on-budget delivery.

Section 2 would identify the powers and duties of the Department of Information Services. Section 2 (2)(b) would be amended to include information services for procurement and maintenance of mainframe and personal computers, servers, and virtualization services. Section 2 (2)(c) would be amended to include data storage services.

Section 3 would require state agencies to purchase cellular or mobile phone service through participation in the state master contract unless a waiver is secured in advance of the purchase from the Office of Financial Management or the Department of Information Services.

Section 4 would require the Department of Information Services to develop a personal computer replacement policy for all personal computers owned or leased by state agencies. The replacement policy would consist of, at a minimum, at least a five year replacement cycle. The Department of Information Services would have full authority over personal computer purchase, replacement, and inventory for the state.

Section 5 would require state agencies to develop data storage policies to achieve greater storage efficiency. The information services board would develop a data retention policy for state agencies. The Department of Information Services would offer tiered data storage services to state agencies.

Section 6 (4) would establish limitations on information technology procurement for the 2009-2011 biennium. These limitations would include securing prior authorization from the Office of Financial Management to purchase or implement new information technology projects, to purchase servers, virtualization, data storage, or related software, and upgrading existing software.

There would be no fiscal impact associated with this bill to the Department of Ecology. Ecology already utilizes the state master contract for the purchase of cellular or mobile phone services as identified in Section 3 of this bill. Ecology has already instituted a minimum five year replacement cycle for all personal computers in the agency as identified in Section 4 of this bill. Ecology is already working on a review of data storage efficiency as identified in Section 5 of this bill.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 462-Wa Pollution Liab Insurance Program
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Laurie Rippon	Phone: 360-753-2507	Date: 02/10/2010
Agency Approval: Lynn Gooding	Phone: 360-586-5997	Date: 02/10/2010
OFM Review: Linda Steinmann	Phone: 360-902-0573	Date: 02/10/2010

Request # 46220103-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

The lead agency assumptions do not create a fiscal impact for our agency.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

There is no fiscal impact to our cash receipts.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

LEASING CELL PHONES

Our agency does not provide cell phones to their employees. Therefore there are no costs or savings associated with leasing cell phones from the master contract at DIS

COMPUTER REFRESHMENT CYCLE

Our agency has always surplusd our computers through the GA "Computers for Kids" program. We don't anticipate any computer failures within the five year cycle. We purchased our PCs in 2007 and at that time we assumed a 36 month refresh rate to be in compliance with the ISB standards. However when it came time to put the replacement cost in our 2009-11 biennial budget it did not seem prudent to change out PCs that were working perfectly fine and we removed the 36 month refresh rule from our IT portfolio.

We will not include costs to replace our computers in our 2011-13 budget because we will be up for reauthorization in 2013. Therefore there are no cost savings to us for refreshment costs.

LEASING COMPUTERS

We do not participate in any computer leasing programs.

INVENTORY REPORT TO DIS by JANUARY 31, 2011

Any cost associated with this report will be absorbed by the agency.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

There are no fiscal impacts to the agency's capital budget.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Revised

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 465-State Parks and Recreation Comm
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
General Fund-State 001-1	0	0	0	(90,302)	(80,079)
Total \$	0	0	0	(90,302)	(80,079)

Estimated Capital Budget Impact:

	2009-11		2011-13		2013-15	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total \$	\$0	\$0	\$0	\$0	\$0	\$0

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Lynda Gee	Phone: 360 902-8587	Date: 02/12/2010
Agency Approval: Robyn Malmberg	Phone: 360-902-8540	Date: 02/12/2010
OFM Review: Chris Stanley	Phone: (360) 902-9810	Date: 02/12/2010

Request # A - 21-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

This bill intends to organize, consolidate, and, where appropriate, outsource information technology systems and resources in a strategic fashion that is based upon sound, objective, nonpolitical, and independent technical and financial criteria. A process to determine the total cost of ownership for the information technology products and services provided is intended to be developed.

Section 4(1)

All personal computers (PCs) owned or leased by state agencies will be kept for at least five years regardless of existing replacement strategies.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

None cash receipts impact.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Assumptions based on lead agency and provided worksheet for cost estimates.

Section 4

PCs owned or leased by state agencies will be kept for at least five years regardless of existing replacement strategies. Computers currently leased through DIS on three and four year terms will stay with the agency for a total of 60 months. Any time remaining after completion of the lease term should be a one-time savings for the agency.

Agency currently has lease agreements with DIS as follows:

- Three year term for 133 PCs and 49 laptops (in year two)
- Four year term for 122 PCs and 49 laptops (in year one)

New lease agreement with DIS to be negotiated in March 2010:

- Four year lease for 160 PCs and 50 laptops

(These savings have not been calculated since they are not currently under contract)

See attachment created by lead agency.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services				(90,302)	(80,079)
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$0	\$0	(\$90,302)	\$(80,079)

Part IV: Capital Budget Impact

No Capital Budget Impact.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

No new rule making required.

Summary of Savings for State Parks
Using Replacement Calculator Supplied by Lead Agency

3 Year cycle for PCs

Savings*

FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
0	0	33,006	30,266	13,437	13,437

3 Year cycle for Notebooks

Savings

FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
0	0	14,828	12,202	6,870	6,870

4 Year cycle for PCs

Savings

FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		0	0	0	22,136
					4,593

4 Year cycle for Notebooks

Savings

FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		0	0	0	10,177
					2,560

Total savings

FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
0	0	47,834	42,468	52,619	27,460

Note: A positive number represents an actual savings for the fiscal year period.
A negative number represents a new cost for the fiscal year period.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 467-Rec/Conserv Funding Board
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
Recreation Resources Account-State 267-1	0	(3,946)	(3,946)	(10,871)	(10,895)
Total \$	0	(3,946)	(3,946)	(10,871)	(10,895)

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Mark Jarasitis	Phone: 360-902-3006	Date: 02/12/2010
Agency Approval: Steve McLellan	Phone: 360-902-3021	Date: 02/12/2010
OFM Review: Matthew Bridges	Phone: (360) 902-0575	Date: 02/12/2010

Request # 10-08 ii-2

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 4 - requires DIS develop a personal computer replacement policy with a replacement cycle of at least five years.

RCO's cell phones are all on the master phone contracts.

RCO's current laptop (RCO has no desktop) replacement cycle is four years.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

RCO used the revised OFM spreadsheet provided by lead agency to calculate the impact of HB 3178 for notebooks on a four year refresh cycle. RCO currently has a four year refresh cycle and uses notebook computers for all staff.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays		(3,946)	(3,946)	(10,871)	(10,895)
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$(3,946)	\$(3,946)	\$(10,871)	\$(10,895)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 468-Environmental Hearings Office
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Part I: Estimates

☒

No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Robyn Bryant	Phone: 360-459-6329	Date: 02/11/2010
Agency Approval: Andrea McNamara Doyle	Phone: (360) 459-6327	Date: 02/11/2010
OFM Review: Linda Steinmann	Phone: 360-902-0573	Date: 02/11/2010

Request # 2010-12-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 - No fiscal impact.

Section 2 - No fiscal impact.

Section 3 - Requires the agency to contract for cellular or mobile services through the state master contract. No fiscal impact because the agency does not pay for cell phones.

Section 4 - Requires a minimum five years replacement cycle of personal computers or laptops. No fiscal impact. Environmental Hearings Office (EHO) recently replaced its personal computers in fiscal year 2009. At that time, our IT portfolio assumed a 36 month refresh rate to be in compliance with the ISB standards. Under this bill, EHO will not replace computers again until 2014. At which time, we would do so out of savings incentive funds, if available.

Section 5 - Requires the agency to develop data storage policies to achieve greater storage efficiency. In addition, the agency must provide information to Department of Information Services by January 31, 2011. No fiscal impact. This requirement will be absorbed with the agency's operating budget.

Section 6 - No fiscal impact.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

No cash receipt impact.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

No fiscal impact.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

No capital budget impact.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 476-Growth Management Hearings Board
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
Total \$					

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

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- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Diann Lewallen	Phone: 360 664-7663	Date: 02/11/2010
Agency Approval: Nina Carter	Phone: 360 586-0262	Date: 02/11/2010
OFM Review: Linda Steinmann	Phone: 360-902-0573	Date: 02/11/2010

Request # 10-010-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 3 of the bill requires agencies to purchase cellular and mobile phone services through the state master contract. Growth Management Hearings Board no longer has cell phones for board members or staff so this has zero impact on the agency.

Section 4 requires the adoption of, at minimum, a five year replacement cycle for personal computers.

Section 5 requires agencies to perform a data storage efficiency review and provide the results to the Department of Information Services by January 31, 2011. Agencies will be required to purchase data storage service from the Department of Information Service.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Growth Management Hearings Board will contract with General Administration, our current IT service provider, to accomplish the data storage efficiency review. The cost of the efficiency review is assumed to be included in the fees charged by General Administration. The agency currently pays \$6,720 per year. The agency will absorb any increase in cost.

When DIS develops a tiered structure for storage services, GMHB will include them in future budgets. The financial impact is unknown at this point.

The agency currently replaces computers every five years. A decision package is prepared to request the necessary spending authority as needed for computer replacement.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services					
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$0	\$0	\$0	\$0

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 477-Department of Fish and Wildlife
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

	FY 2010	FY 2011	2009-11	2011-13	2013-15
Account					
All Other Funds-State 000-1	0	(71,760)	(71,760)	(54,870)	(27,630)
General Fund-State 001-1	0	(23,922)	(23,922)	(18,291)	(9,209)
Total \$	0	(95,682)	(95,682)	(73,161)	(36,839)

Estimated Capital Budget Impact:

Total \$					

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates,

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Lori Anthonson	Phone: (360) 902-2529	Date: 02/12/2010
Agency Approval: David Giglio	Phone: (360) 902-8128	Date: 02/12/2010
OFM Review: Chris Stanley	Phone: (360) 902-9810	Date: 02/12/2010

Request # 10-FN062-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 recognizes that efficiencies could be created in the use of technology in state government through an enterprise-based information technology strategy.

Section 2 identifies powers and duties of the Department of Information Services (DIS).

Section 3 would require state agencies to purchase cellular or mobile phone service through participation in the state master contract unless a waiver is secured in advance of the purchase from the Office of Financial Management (OFM) or DIS.

Section 4 would require DIS to develop a personal computer replacement policy for all personal computers owned or leased by state agencies. The replacement policy would consist of, at a minimum, a five year replacement cycle. This section also mandates keeping monitors for a longer term, replacing them separately. DIS would have full authority over personal computer purchase, replacement, and inventory for the state.

Section 5 would require state agencies to develop data storage policies to include reviewing what information currently exists in digital format, where it is being stored, how it is being used, and the business and legal requirements for retaining the information to achieve greater storage efficiency. The information services board would develop a data retention policy for state agencies. DIS would offer tiered data storage services to state agencies.

Section 6(4) would establish limitations on information technology procurement for the remainder of the 2009-2011 biennium. These limitations would include securing prior authorization from OFM to purchase or implement new information technology projects, to purchase servers, virtualization, data storage, or related software, and upgrading existing software.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

NA

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 4. WDFW currently utilizes a 4-year replacement cycle with a 4-year warranty on desktop computers and laptops. Current inventory consists of 1,004 desktop computers and 440 laptops, replacing 25% of them each year of the 4-year cycle. This bill would place WDFW on a 5-year replacement cycle with a 3-year warranty. Using the replacement costs calculator provided by OFM, WDFW would experience the following savings:

FY11: (\$95,682)
FY12: (\$68,388)
FY13: (\$4,773)
FY14: (\$4,773)
FY15: (\$32,066)

There are concerns that WDFW would not be able to realize the entire savings shown above due to added costs for specialized upgrades to the replacements of the machines that fail in the 4th and 5th years not covered on warranty.

Understanding that the computers shown here are default units under the state's master contract, WDFW will have additional specialized costs for each desktop computer used for GIS purposes (video cards, RAM, and hard drives), and for each laptop used by Enforcement Officers (RAM, special video capabilities, port replicators, auto power adapters). It has been our practice to purchase a complete care warranty on Enforcement systems to ensure that the Officers are fully equipped and operational at all times. If computers fail in the 4th or 5th year of their lifecycle, we estimate that we will have costs of approximately \$4,000 each year in upgrades to the default replacements not anticipated by the OFM calculator.

Part III: Expenditure Detail

III. A - Expenditures by Object Or Purpose

	FY 2010	FY 2011	2009-11	2011-13	2013-15
FTE Staff Years					
A-Salaries and Wages					
B-Employee Benefits					
C-Personal Service Contracts					
E-Goods and Services		(95,682)	(95,682)	(73,161)	(36,839)
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total:	\$0	\$ (95,682)	\$ (95,682)	\$ (73,161)	\$ (36,839)

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Calculating impacts of HB 3178 for PCs on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's PCs ages by year. For example, a PC that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the PCs are still under warranty and would not require additional expense by the agency. A 14% failure/replacment rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 36 below.

Please answer the following questions for those PCs in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many PCs are one year old?	251
Of your agency's current inventory, how many PCs are two years old?	251
Of your agency's current inventory, how many PCs are three years old?	251
Of your agency's current inventory, how many PCs are four years old?	251
Are the PCs leased? If so, Type "Yes". If not, type "No"	Yes

				4th Year Failure Rate		12%	Cost of PC	758.415
				5th Year Failure Rate		14%		
# of Desktops in inventory								
AGE OF PC's		FY10	FY11	FY12	FY13	FY14	FY15	
	1	251	251	251	251	215.86		
	2	251	251	251	215.9			
	3	251	251	215.86				
	4	251						
	5	0						

# of desktops intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		251.0	251.0	251.0	251.0	251.0
total cost	-	60,453	60,453	60,453	60,453	60,453

# of desktops purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					35.1	215.9
				35.1	215.9	-
			35.1	215.9	-	-
Total PCs purchased	-		35.1	251.0	251.0	215.9
total cost	-	-	14,911	58,774	58,774	43,863

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	60,453	45,541	1,679	1,679	16,590

Note concerning Savings numbers (above):

A positive number represents an actual savings for the fiscal year period.
A negative number represents a new cost for the fiscal year period.

Calculating impacts of HB 3178 for notebooks on a 4-year refresh cycle

Instructions: In the column "G" green input area, enter your agency's notebooks ages by year. For example, a notebook that is six months old would should be entered in the "one-year old" cell, "G5". The formulas adjust for moving from a 4-year to a 5-year replacement cycle. It also assumes that in year 4, the notebooks are still under warranty and would not require additional expense by the agency. A 14% failure/replacement rate is assumed for the 5th year. For fiscal note purposes use the savings items from row 36 below.

Please answer the following questions for those notebooks in your agency that are on a four-year refresh cycle:	
Of your agency's current inventory, how many notebooks are one year old?	110
Of your agency's current inventory, how many notebooks are two years old?	110
Of your agency's current inventory, how many notebooks are three years old?	110
Of your agency's current inventory, how many notebooks are four years old?	110
Are the notebooks leased? If so, Type "Yes". If not, type "No"	Yes

		4th Year Failure Rate		30% Cost of notebook		1052.45
		5th Year Failure Rate		33%		
AGE OF Notebooks	# of notebooks in inventory	FY10	FY11	FY12	FY13	FY14
1	110	110	110	110	110	73.70
2	110	110	110	110	73.7	
3	110	110	110	73.7		
4	110					
5	0					

# of notebooks intended to be purchased/leased						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
		110.0	110.0	110.0	110.0	110.0
total cost	-	35,229	35,229	35,229	35,229	35,229

# of notebooks purchased/leased under HB 3178						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
					36.3	73.7
				36.3	73.7	-
			36.3	73.7	-	-
Total notebooks purchased	-		36.3	110.0	110.0	73.7
total cost	-	-	12,382	32,136	32,136	19,753

Savings						
	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	-	35,229	22,847	3,094	3,094	15,476

Note concerning Savings numbers (above):

A positive number represents an actual savings for the fiscal year period.

A negative number represents a new cost for the fiscal year period.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 478-Puget Sound Partnership
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Part I: Estimates

☒ No Fiscal Impact

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Michael Klos	Phone: 360-725-5447	Date: 02/09/2010
Agency Approval: Jim Cahill	Phone: (360) 664-5440	Date: 02/09/2010
OFM Review: Matthew Bridges	Phone: (360) 902-0575	Date: 02/10/2010

Request # HB 3178-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

This bill calls for increased organization and consolidation of Information Technology strategy, assets, and capacity throughout state government.

Section 3 requires all state agencies to use the state master contract for cell phone purchase and service plans unless they have a waiver from the Office of Financial Management (OFM).

Section 4 requires DIS to develop a replacement policy for state agency computers to be no less than five years. All state agencies are required to keep personal computers on at least a 5 year replacement cycle.

Section 5 requires state agencies to perform a data storage efficiency review and provide a report of findings to DIS by 1/31/2011.

Section 6 specifies that for the 2009-11 Biennium state agencies may not purchase or implement Information Technology projects, upgrade servers, or upgrade software without prior approval from OFM.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 3 of this bill requires all state agencies to use the state master contract for cell phone purchase and service plans. PSP already utilizes the state master contract so there is no fiscal impact.

Section 4 of this bill requires all state agencies to keep personal computers on at least a 5 year replacement cycle. PSP replaced many of its computers in FY08 and is currently mid-way through our already established 5 year replacement cycle; therefore, there is no fiscal impact.

Section 5 of this bill requires state agencies to perform a data storage efficiency review and provide a report of findings to DIS by 1/31/2011. This is already part of PSP's work plan and has no fiscal impact.

Section 6 specifies that for the 2009-11 Biennium state agencies may not purchase or implement Information Technology projects, upgrade servers, or upgrade software without prior approval from OFM. There is no fiscal impact with this requirement.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 3178 HB	Title: Creating IT efficiencies in state government	Agency: 490-Department of Natural Resources
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT					
Total \$					

Estimated Expenditures from:

Non-zero but indeterminate cost. Please see discussion.
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Estimated Capital Budget Impact:

	2009-11		2011-13		2013-15	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Acquisition	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total \$	\$0	\$0	\$0	\$0	\$0	\$0

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Kara Durbin	Phone: 360-786-7133	Date: 02/05/2010
Agency Preparation: Eric Fiedler	Phone: 360-902-2165	Date: 02/12/2010
Agency Approval: Cullen Stephenson	Phone: (360)902-1099	Date: 02/12/2010
OFM Review: Chris Stanley	Phone: (360) 902-9810	Date: 02/12/2010

Request # 10-60-1

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1 of this bill states the legislative intent and findings. The intent of this bill would be to create efficiencies in the use of technology in state government through an enterprise-based information technology strategy that ensures the state is receiving the highest quality information technology products and services at the best price from public or private providers. The strategy would also ensure that there is transparency and accountability regarding how information technology resources are being allocated, how decisions are being made, and who is accountable for on-time, on-budget delivery.

Section 2 would identify the powers and duties of the Department of Information Services (DIS). Section 2 (2)(b) would be amended to include information services for procurement and maintenance of mainframe and personal computers, servers, and virtualization services. Section 2 (2)(c) would be amended to include data storage services.

Section 3 would require state agencies to purchase cellular or mobile phone service through participation in the state master contract unless a waiver is secured in advance of the purchase from the Office of Financial Management (OFM) or the DIS.

Section 4 would require the DIS to develop a personal computer replacement policy for all personal computers owned or leased by state agencies. The replacement policy would consist of, at a minimum, at least a five year replacement cycle. The DIS would have full authority over personal computer purchase, replacement, and inventory for the state.

Section 5 would require state agencies to develop data storage policies to include reviewing what information currently exists in digital format, where it is being stored, how it is being used, and the business and legal requirements for retaining the information to achieve greater storage efficiency. The information services board would develop a data retention policy for state agencies. The DIS would offer tiered data storage services to state agencies.

Section 6 (4) would establish limitations on information technology procurement for the remainder of the 2009-2011 biennium. These limitations would include securing prior authorization from the OFM to purchase or implement new information technology projects, to purchase servers, virtualization, data storage, or related software, and upgrading existing software.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

No impact.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Section 1 of this bill would have no fiscal impact, it states the legislatures intent and findings for efficiencies in the use of technology in state government.

Section 2 of this bill would have no fiscal impact, it identifies DIS powers and duties.

Section 3 of this bill would have no fiscal impact, the Department of Natural Resources (DNR) currently uses DIS master contract for cellular or mobile phone service.

Section 4 of this bill has an indeterminate impact; DNR currently uses a five year replacement cycle for personal computers. This would not change under the proposed bill; the change would be that currently DNR purchases a 5 year warrantee with our computers. It is indeterminate if the required 3 year warrantee (per OFM) would cost the agency more money in replacing failed personal computers or not. DNR also assumes that personal computers would not have to be replaced at the 5 year mark if they are still in working condition and there is a need in the agency for them per OFM.

Section 4 (2) of this bill states that DIS shall have full authority over personal computer purchases, replacement, and inventory for the state. Also stated is that all purchases of personal computers for use by state agencies must be purchased through participation in the state master contract. At this time DNR currently uses a master contract through DIS for Hewitt-Packard Computers where we are able to obtain a lesser cost rate per computer with all needed programs based on Geographic Information Systems-based business needs for DNR than lead agency assumptions on this bill, DNR is assuming that we will still be able to use this contract and talk with the vendors directly in the future while still going through DIS master contracts for best price purchases.

Section 5 (1) would require state agencies to develop data storage policies to achieve greater storage efficiency. DNR does not have a data storage policy as defined in Section 5 of this bill. DNR assumes that we are required to review; what information currently exists in digital format; where it is stored; how it is being used; and the business and legal requirements for retaining the information as clearly stated in this bill. DNR currently has 80 terabytes (TB) of stored data on disk and an additional 200 TB on tape. The fiscal impact to this section is indeterminate.

Section 5 (2) DIS will offer tiered data storage services to state agencies and state agencies must purchase any additional storage demand for data storage through DIS. No tiered storage services are currently offered by DIS, therefore no pricing can be offered at this time. DIS will develop tiered data storage services for state agencies by March 31, 2011. Therefore the fiscal impact to DNR is indeterminate.

Section 6 of this bill has been amended to read that for the remainder of the 2009-2011 biennium, state agencies are not allowed to purchase or implement new IT projects; are not allowed to purchase servers, virtualization equipment, data storage, or related software; and are not allowed to upgrade existing software without approval from OFM. DNR assumes that OFM will develop a process to expedite the replacement of critical failed equipment to minimize down-time. Therefore DNR assumes no fiscal impact for section 6 of this bill.

Part III: Expenditure Detail

Part IV: Capital Budget Impact

No impact.

Part V: New Rule Making Required

Identify provisions of the measure that require the agency to adopt new administrative rules or repeal/revise existing rules.

No impact.