

Chapter 181-77 WAC
STANDARDS FOR CAREER AND TECHNICAL EDUCATION CERTIFICATION

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WAC

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DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

181-77-070	Specific standards for certification of local career and technical education administrative personnel. [WSR 06-02-051, recodified as § 181-77-070, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-070, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.410.010. WSR 95-12-056, § 180-77-070, filed 6/2/95, effective 7/3/95. Statutory Authority: RCW 28A.70.005. WSR 78-10-003 (Order 11-78), § 180-77-070, filed 9/7/78.] Repealed by WSR 14-11-053, filed 5/16/14, effective 6/16/14. Statutory Authority: RCW 28A.410.210.
181-77-075	Levels, validity and standards for certification of local career and technical education counselors. [Statutory Authority: RCW 28A.410.210. WSR 06-14-010, § 181-77-075, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-77-075, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-075, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.305.130 (1) and (2), 28A.410.010. WSR 00-18-064, § 180-77-075, filed 9/1/00, effective 10/2/00. Statutory Authority: RCW 28A.410.010. WSR 95-12-056, § 180-77-075, filed 6/2/95, effective 7/3/95. Statutory Authority: RCW 28A.70.005. WSR 78-10-003 (Order 11-78), § 180-77-075, filed 9/7/78.] Repealed by WSR 16-12-025, filed 5/23/16, effective 6/23/16. Statutory Authority: RCW 28A.410.210.
181-77-080	Levels, validity and standards for certification of occupational information specialist. [WSR 06-02-051, recodified as § 181-77-080, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-080, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.410.010. WSR 95-12-056, § 180-77-080, filed 6/2/95, effective 7/3/95. Statutory Authority: RCW 28A.70.005. WSR 78-10-003 (Order 11-78), § 180-77-080, filed 9/7/78.] Repealed by WSR 16-12-025, filed 5/23/16, effective 6/23/16. Statutory Authority: RCW 28A.410.210.

WAC 181-77-001 Authority. The authority for this chapter is RCW 28A.410.010 which authorizes the professional educator standards board to establish, publish, and enforce rules and regulations determining eligibility for and certification of personnel employed in the common schools of this state.

[Statutory Authority: RCW 28A.410.210. WSR 06-14-010, § 181-77-001, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-77-001, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010. WSR 95-12-056, § 180-77-001, filed 6/2/95, effective 7/3/95.]

WAC 181-77-002 Purpose. The purposes of this chapter are to establish the various career and technical education certificates which

must be held as a condition to employment in the Washington school system and establish the conditions and procedures governing issuance and retention of those and other career and technical education certificates.

[WSR 06-02-051, recodified as § 181-77-002, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-002, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.410.010. WSR 95-12-056, § 180-77-002, filed 6/2/95, effective 7/3/95.]

WAC 181-77-003 Definitions. The following definitions shall apply to terms used in this chapter:

(1) "Approved program" for training career and technical education educators shall be defined as any program approved by the professional educator standards board which complies with chapter 181-77A or 181-78A WAC.

(2) "Career and technical education educator training" shall mean those career and technical education programs, courses, seminars and workshops offered for the purpose of career and technical education certification in compliance with chapter 181-85 WAC.

(3) "General safety" shall mean course work approved by the professional educator standards board and/or its designee that is designed to provide skill and knowledge common to all career and technical education instructors in safety.

(4) "Specific safety requirements" shall mean completion of course work approved by the professional educator standards board and/or its designee which is designed to provide the career and technical education instructor with the specific skill and knowledge of safety for the occupation he or she is to teach.

(5) "Learning period" shall mean the amount of time required prior to becoming gainfully employed at the journey level in the occupation being taught. In any case, this shall be no less than one year.

(6) "Management experience" shall mean work as a supervisor or manager in the occupational area in which the person will instruct.

(7) "Occupational experience" shall mean documented industry experience in the area for which certification is sought.

(8) "Professional growth plan" is as described in WAC 181-85-033.

[Statutory Authority: Chapters 28A.410 and 28A.413 RCW. WSR 19-15-112, § 181-77-003, filed 7/22/19, effective 8/22/19. Statutory Authority: RCW 28A.410.220. WSR 18-21-070, § 181-77-003, filed 10/11/18, effective 11/11/18. Statutory Authority: RCW 28A.410.210. WSR 17-07-018, § 181-77-003, filed 3/7/17, effective 4/7/17; WSR 06-14-010, § 181-77-003, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-77-003, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-003, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.410.010. WSR 98-01-026, § 180-77-003, filed 12/8/97, effective 1/8/98; WSR 97-04-085, § 180-77-003, filed 2/5/97, effective 3/8/97; WSR 95-12-056, § 180-77-003, filed 6/2/95, effective 7/3/95. Statutory Authority: RCW 28A.70.005. WSR 78-10-003 (Order 11-78), § 180-77-003, filed 9/7/78.]

WAC 181-77-005 Types of career and technical education certificates. The following types of career and technical education certificates shall be issued:

(1) **Teacher.** The teacher certificate authorizes service as a teacher in the school district(s) or skills center(s) and shall be issued in one of the following areas as approved by the professional educator standards board and/or its designee:

(a) Broad area endorsements:

(i) Agriculture education;

(ii) Business and marketing education;

(iii) Family and consumer sciences education;

(iv) Technology education.

(b) Specialty areas as published by the professional educator standards board, including health occupations;

(c) Career choices;

(d) Coordinator for worksite learning;

(e) Mathematics applied;

(f) Science applied, biology applied, chemistry applied, physics applied, or earth and space science applied.

(2) **Director.** The director certificate authorizes service as a career and technical education director, as an assistant director, or as a career and technical education supervisor in the school district(s) or skills center(s);

(3) **Career guidance specialist.** The career guidance specialist certificate authorizes service in the role of career guidance specialist;

(4) Nothing within this chapter authorizes practice by a career and technical education educator which is otherwise prohibited or restricted by any other law, including licensure statutes and rules and regulations adopted by the appropriate licensure board or agency.

[Statutory Authority: Chapters 28A.410 and 28A.413 RCW. WSR 19-15-112, § 181-77-005, filed 7/22/19, effective 8/22/19. Statutory Authority: RCW 28A.410.220. WSR 18-21-070, § 181-77-005, filed 10/11/18, effective 11/11/18. Statutory Authority: RCW 28A.410.210. WSR 10-23-074, § 181-77-005, filed 11/15/10, effective 12/16/10; WSR 08-16-004, § 181-77-005, filed 7/23/08, effective 8/23/08; WSR 06-14-010, § 181-77-005, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-77-005, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-005, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.410.010. WSR 95-12-056, § 180-77-005, filed 6/2/95, effective 7/3/95. Statutory Authority: RCW 28A.70.005. WSR 78-10-003 (Order 11-78), § 180-77-005, filed 9/7/78.]

WAC 181-77-010 Mathematics applied and science applied areas.

Areas which may be added to a continuing career and technical education certificate are:

(1) **Mathematics applied.** To add this area, the candidate shall:

(a) Hold a continuing career and technical education certificate under WAC 181-77-041;

(b) Hold a baccalaureate degree or higher in a math-related area such as engineering from an accredited college or university under WAC 181-79A-030;

(c) Be in the role as a teacher or substitute in a Washington public school;

(d) Pass the mathematics content knowledge test approved by the professional educator standards board; and

(e) Document a minimum of one year teaching experience in technology education or skilled and technical science courses.

(2) **Science applied, biology applied, chemistry applied, physics applied, or earth and space science applied.** To add these areas, the candidate shall:

(a) Hold a continuing career and technical education certificate based on WAC 181-77-041;

(b) Hold a baccalaureate degree or higher in a science-related area such as engineering or in a medical field from an accredited college or university under WAC 181-79A-030;

(c) Be in the role as a teacher or substitute in a Washington public school;

(d) Pass the appropriate science, biology, chemistry, physics, or earth and space science content knowledge test approved by the professional educator standards board; and

(e) Document a minimum of one year teaching experience in agriculture education, health occupations, or skilled and technical science courses.

[Statutory Authority: Chapters 28A.410 and 28A.413 RCW. WSR 19-15-112, § 181-77-010, filed 7/22/19, effective 8/22/19.]

WAC 181-77-012 Levels of career and technical education instructional certificates. The following levels of career and technical education certificates may be issued. These certificates allow the holder to assume independent responsibility for working with students in career and technical education programs.

(1) Initial;

(2) Initial renewal;

(3) Continuing;

(4) Continuing renewal.

[Statutory Authority: Chapters 28A.410 and 28A.413 RCW. WSR 19-15-112, § 181-77-012, filed 7/22/19, effective 8/22/19. WSR 06-02-051, recodified as § 181-77-012, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-012, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.410.010. WSR 95-12-056, § 180-77-012, filed 6/2/95, effective 7/3/95.]

WAC 181-77-014 Requirements for limited certification. Conditional career and technical education certificate.

(1) **Intent:** The intent of the conditional career and technical education certificate is to fill teacher positions given specific circumstances where no regularly certificated career and technical education instructor is available.

(2) **Role:** The certificate is valid only for the teaching areas specified on the certificate.

(3) **Request requirements:**

(a) The conditional career and technical education certificate may be issued under specific circumstances set forth below for limited service. The conditional career and technical education certificate may be issued only to:

(i) Persons qualified and experienced in the knowledge and occupational skills of the career and technical education program to be certified; or

(ii) Persons who meet the occupational experience requirements for career and technical education certification; or

(iii) Persons enrolled in a career and technical education preparation program as verified by an approved career and technical education program provider; or

(iv) Persons who will be employed in new and emerging occupations as identified by the professional educator standards board and/or its designee.

(b) The certificate is issued to individuals who are screened by the local career and technical education administrator and school district superintendent or designee. The local career and technical education administrator or superintendent will verify that the following criteria have been met when requesting the conditional career and technical education certificate:

(i) No person with career and technical education certification in the field is available as verified by the local career and technical education administrator or superintendent; and

(ii) The individual is being certified for a limited assignment and responsibility in a specified career and technical education program area; and

(iii) Personnel so certificated will be oriented and prepared for the specific assignment and will be apprised of any legal liability, the lines of authority and the duration of the assignment; and

(iv) The career and technical education administrator and a local advisory committee will indicate the basis on which he/she has determined that the individual is competent for the assignment; and

(v) A written training plan is on file with the employing district. The career and technical education administrator and the candidate will mutually develop this plan. The plan must be approved by a local career and technical education advisory committee to which the candidate is assigned. The plan will provide for the career and technical education instructor to develop competencies in the following:

(A) Issues related to legal liability;

(B) The responsibilities of career and technical education educators;

(C) The lines of authority in the employing school district and/or building;

(D) Career and technical education methods, including those described in RCW 28A.700.010, WAC 181-77-041 (1)(b), and 181-77A-165;

(E) General and specific safety.

(4) **Minimum requirements:** The career and technical education teacher will complete fifty continuing education credit hours subsequent to the issuance of the certificate, and prior to the reissuance of the certificate. The district will verify that this continuing education credit hour requirement has been met prior to the reissuance of the certificate. The continuing education credit hours must relate to the areas listed in subsection (3)(b)(v) of this section. This continuing education credit hour requirement may be completed through credit hours earned while enrolled in a program.

(5) **Validity:** The certificate is valid for two years or less, and only for the teaching area specified on the certificate. The certificate may be reissued on district application and evidence that requirements continue to be met.

[Statutory Authority: Chapters 28A.410 and 28A.413 RCW. WSR 19-15-112, § 181-77-014, filed 7/22/19, effective 8/22/19. Statutory Authority: RCW 28A.410.220. WSR 18-21-070, § 181-77-014, filed 10/11/18, effective 11/11/18. Statutory Authority: RCW 28A.410.210. WSR 17-07-018, § 181-77-014, filed 3/7/17, effective 4/7/17; WSR 08-16-004, § 181-77-014, filed 7/23/08, effective 8/23/08; WSR 06-14-010, § 181-77-014, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-77-014, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010. WSR 03-23-038, § 180-77-014, filed 11/12/03, effective 12/13/03. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-014, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.305.130 (1) and (2), 28A.410.010. WSR 00-18-064, § 180-77-014, filed 9/1/00, effective 10/2/00. Statutory Authority: RCW 28A.410.010. WSR 98-01-026, § 180-77-014, filed 12/8/97, effective 1/8/98; WSR 95-12-056, § 180-77-014, filed 6/2/95, effective 7/3/95.]

WAC 181-77-015 Certificate validity and renewal. (1) The initial certificate is valid for five years and may be renewed in accordance with WAC 181-77-031 or 181-77-041.

(2) The initial renewal certificate is valid for five years and may be renewed in accordance with WAC 181-77-031 or 181-77-041.

(3) The continuing certificate is valid for five years and may be renewed in accordance with WAC 181-77-031(4) or 181-77-041(4).

[Statutory Authority: RCW 28A.410.220. WSR 18-21-070, § 181-77-015, filed 10/11/18, effective 11/11/18. Statutory Authority: RCW 28A.410.210. WSR 06-14-010, § 181-77-015, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-77-015, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010. WSR 95-12-056, § 180-77-015, filed 6/2/95, effective 7/3/95. Statutory Authority: RCW 28A.70.005. WSR 78-10-003 (Order 11-78), § 180-77-015, filed 9/7/78.]

WAC 181-77-020 Certificate required. Persons serving as career and technical education instructors, career and technical education directors and assistant directors, career and technical education supervisors, career and technical education counselors, and occupational information specialists shall hold certificates authorized by the professional educator standards board for service in the respective roles.

[Statutory Authority: RCW 28A.410.210. WSR 06-14-010, § 181-77-020, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-77-020, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-020, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.410.010. WSR 95-12-056, § 180-77-020, filed 6/2/95, effective 7/3/95. Statutory Authority: RCW 28A.70.005. WSR 78-10-003 (Order 11-78), § 180-77-020, filed 9/7/78.]

WAC 181-77-025 Personnel assignment. Career and technical education teachers teaching other secondary school subjects and career and technical education counselors serving in addition as general

counselors need to hold a valid certificate as provided for in chapter 181-79A WAC. CTE teachers who have earned a certificate for mathematics applied, science applied, biology applied, chemistry applied, physics applied, or earth and space science applied category are eligible for teaching assignments in general education mathematics, science, biology, chemistry, physics, or earth and space science courses, dependent upon the category on the continuing career and technical education certificate.

[Statutory Authority: RCW 28A.410.210. WSR 10-23-074, § 181-77-025, filed 11/15/10, effective 12/16/10; WSR 08-16-004, § 181-77-025, filed 7/23/08, effective 8/23/08; WSR 06-14-010, § 181-77-025, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-77-025, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-025, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.410.010. WSR 98-01-026, § 180-77-025, filed 12/8/97, effective 1/8/98. Statutory Authority: RCW 28A.70.005. WSR 78-10-003 (Order 11-78), § 180-77-025, filed 9/7/78.]

WAC 181-77-031 Requirements for candidates seeking career and technical education certification who have completed approved teacher preparation programs in a career and technical education endorsement area. Candidates shall complete the following requirements in addition to those set forth in WAC 181-79A-150 and 181-79A-155. Candidates shall complete preparation programs under the standards in chapter 181-78A WAC.

(1) **Initial.**

(a) Candidates for the initial certificate shall hold a baccalaureate degree or higher from an accredited college or university.

(b) Candidates for the initial certificate shall demonstrate competency in one or more of the career and technical education broad areas: Agriculture education, business and marketing education, family and consumer sciences education, and technology education, as listed in WAC 181-77-005.

(c) Candidates for the initial certificate shall complete a state approved career and technical education teacher preparation program which shall include completion of student teaching in the relevant career and technical education subject area.

(d) Candidates for the initial certificate shall provide documentation of two thousand hours occupational experience in the broad area for which certification is sought. If all or part of the two thousand hours is more than ten years old, candidates must complete an additional three hundred hours of recent (occurring in the last two years) occupational experience. The candidate must also apply for the residency teacher certificate or add the subject area to their teacher certificate in their subject area, meet the content knowledge assessment requirement for the subject area, and be issued the residency teacher certificate before the CTE initial certificate can be issued.

(e) In addition, candidates for initial certification in career choices or coordinator of worksite learning shall demonstrate competency in knowledge and skills described in WAC 181-77A-180.

(2) **Continuing.**

(a) Candidates for the continuing certificate shall have in addition to the requirements for the initial certificate at least one hundred fifty continuing education credit hours of career and technical

education educator training in the career and technical education subject area to be certified completed subsequent to the conferral of the baccalaureate degree, or, hold a valid national board certificate issued by the National Board for Professional Teaching Standards in any certificate area.

(b) Candidates for the continuing certificate shall provide as a condition for the issuance of a continuing certificate documentation of two years of teaching/coordination in the career and technical education subject area certified to teach with an authorized employer (i.e., school district(s) or skills center(s)).

(3) Certificates under this section are renewed under chapter 181-79A WAC.

[Statutory Authority: Chapter 28A.410 RCW. WSR 21-15-085, § 181-77-031, filed 7/16/21, effective 8/16/21; WSR 21-08-023, § 181-77-031, filed 3/29/21, effective 4/29/21. Statutory Authority: Chapters 28A.410 and 28A.413 RCW. WSR 19-15-112, § 181-77-031, filed 7/22/19, effective 8/22/19. Statutory Authority: RCW 28A.410.220. WSR 18-21-070, § 181-77-031, filed 10/11/18, effective 11/11/18; WSR 18-08-007, § 181-77-031, filed 3/22/18, effective 4/22/18. Statutory Authority: RCW 28A.410.210. WSR 16-23-064, § 181-77-031, filed 11/14/16, effective 12/15/16; WSR 16-07-096, § 181-77-031, filed 3/18/16, effective 4/18/16; WSR 08-16-004, § 181-77-031, filed 7/23/08, effective 8/23/08; WSR 06-14-010, § 181-77-031, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-77-031, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-031, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.305.130 (1) and (2), 28A.410.010. WSR 00-18-064, § 180-77-031, filed 9/1/00, effective 10/2/00. Statutory Authority: RCW 28A.410.010. WSR 98-01-026, § 180-77-031, filed 12/8/97, effective 1/8/98; WSR 97-04-085, § 180-77-031, filed 2/5/97, effective 3/8/97; WSR 95-12-056, § 180-77-031, filed 6/2/95, effective 7/3/95.]

WAC 181-77-041 Requirements for candidates seeking career and technical education certification on the basis of business and industry work experience. Candidates seeking career and technical education certification on the basis of business and industry work experience shall complete the following requirements in addition to those set forth in WAC 181-79A-150 (1) and (2) and 181-79A-155 (1) and (2).

(1) **Initial.**

(a) Candidates for the initial certificate shall provide documentation of occupational experience in the specialty area for which certification is sought.

(i) Six thousand hours is required.

(ii) Two thousand hours must be within the past ten years. Candidates may use up to four thousand hours of teaching experience in the specialty area they are experienced in and the remaining two thousand hours must be from nonteaching occupational experience. For STEM, candidate may use all six thousand hours of teaching experience in science, technology, engineering and/or math in lieu of occupational experience. For biomedical sciences and health science biotechnology, candidates may use all six thousand hours of teaching experience in biology in lieu of occupational experience.

(iii) If all or part of the two thousand hours is more than ten years old, an additional three hundred hours of recent (occurring in the last two years) occupational experience is required.

(b) Candidates for the initial certificate shall complete a professional educator standards board approved program under WAC 181-77A-029.

(c) In addition, candidates for initial certification in career choices or coordinator of worksite learning shall demonstrate competency in knowledge and skills described in WAC 181-77A-180.

(2) **Continuing.**

(a) Candidates for the continuing certificate shall have in addition to the requirements for the initial certificate at least one of the following:

(i) One hundred fifty continuing education credit hours of career and technical education educator training in the career and technical education subject matter to be certified completed subsequent to the issuance of the initial certificate; or

(ii) Hold a valid national board certificate issued by the National Board for Professional Teaching Standards in any certificate area.

(b) Candidates for the continuing certificate shall provide as a condition for the issuance of a continuing certificate documentation of two years full-time equivalency (FTE) of teaching/coordination in the career and technical education subject matter certified to teach with an authorized employer (i.e., school district(s) or skills center(s)).

(3) Certificates under this section are renewed under chapter 181-79A WAC.

[Statutory Authority: Chapter 28A.410 RCW. WSR 21-15-085, § 181-77-041, filed 7/16/21, effective 8/16/21; WSR 21-08-024, § 181-77-041, filed 3/29/21, effective 4/29/21. Statutory Authority: Chapters 28A.410 and 28A.413 RCW. WSR 19-15-112, § 181-77-041, filed 7/22/19, effective 8/22/19. Statutory Authority: RCW 28A.410.220. WSR 18-21-070, § 181-77-041, filed 10/11/18, effective 11/11/18; WSR 18-08-007, § 181-77-041, filed 3/22/18, effective 4/22/18. Statutory Authority: RCW 28A.410.210. WSR 16-23-064, § 181-77-041, filed 11/14/16, effective 12/15/16; WSR 16-15-057, § 181-77-041, filed 7/18/16, effective 8/18/16; WSR 16-07-096, § 181-77-041, filed 3/18/16, effective 4/18/16; WSR 15-12-023, § 181-77-041, filed 5/26/15, effective 6/26/15; WSR 08-16-004, § 181-77-041, filed 7/23/08, effective 8/23/08; WSR 07-12-001, § 181-77-041, filed 5/23/07, effective 6/23/07; WSR 06-14-010, § 181-77-041, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-77-041, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010. WSR 02-18-039, § 180-77-041, filed 8/26/02, effective 9/26/02. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-041, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.305.130 (1) and (2), 28A.410.010. WSR 00-18-064, § 180-77-041, filed 9/1/00, effective 10/2/00. Statutory Authority: RCW 28A.410.010. WSR 98-01-026, § 180-77-041, filed 12/8/97, effective 1/8/98; WSR 97-04-085, § 180-77-041, filed 2/5/97, effective 3/8/97; WSR 95-12-056, § 180-77-041, filed 6/2/95, effective 7/3/95.]

WAC 181-77-050 Requirements for candidates seeking certification in the area of American sign language (ASL) interpreter. (1) Candidates seeking certification in the area of American sign language (ASL) interpreter who are deaf or hard of hearing under RCW 43.20A.720, or whose primary method of communication is American sign language, are considered to have met the occupational experience requirements for the American sign language (ASL) interpreter area under WAC 181-77-003(7).

(2) In addition to meeting the requirements for CTE certification under WAC 181-77-031 or 181-77-041, candidates seeking certification in the area of American sign language (ASL) interpreter shall meet the ASL related assessment requirements as published by the professional educator standards board.

[Statutory Authority: Chapter 28A.410 RCW. WSR 21-08-024, § 181-77-050, filed 3/29/21, effective 4/29/21.]

WAC 181-77-068 Requirements for coordinator of worksite learning initial or continuing certificates. To obtain a coordinator of worksite learning certificate, a candidate must:

(1) Possess a valid limited, initial or continuing career and technical education teaching certificate: Provided that if the individual holds a limited certificate they must be enrolled in an approved program; and

(2) Successfully demonstrate competencies related to coordination techniques as verified by a professional educator standards board approved program.

[Statutory Authority: RCW 28A.410.220. WSR 18-21-070, § 181-77-068, filed 10/11/18, effective 11/11/18. Statutory Authority: RCW 28A.410.210. WSR 17-13-060, § 181-77-068, filed 6/15/17, effective 7/16/17; WSR 08-16-004, § 181-77-068, filed 7/23/08, effective 8/23/08; WSR 06-14-010, § 181-77-068, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-77-068, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 03-14-119, § 180-77-068, filed 6/30/03, effective 7/31/03; WSR 02-04-018, § 180-77-068, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.410.010. WSR 95-12-056, § 180-77-068, filed 6/2/95, effective 7/3/95.]

WAC 181-77-071 Initial certification of career and technical education administrative personnel. (1) **Initial certificate.**

(a) Beginning September 1, 2014, a candidate is eligible for the initial career and technical education administrator certification if meeting one or more of the following:

(i) Currently holds a valid residency, initial, continuing or professional administrator certificate; or

(ii) Completion of three years of certificated experience as a career and technical education supervisor, career and technical education instructor, career and technical education counselor, career and technical education career guidance specialist, or occupational information specialist; and

(b) In addition, the candidate must meet one or more of the following:

(i) Completion of the state authorized career and technical education administrator internship program; or
(ii) Completion of a state approved program for career and technical education administration.
(c) The career and technical education administrator certificate role standards are as published by the professional educator standards board.

(2) Continuing certificate.

(a) In order to receive the continuing career and technical education administrator certificate, in addition to the requirements for the initial certificate, at least one hundred fifty continuing education credit hours completed subsequent to the conferral of the initial certificate is required; or, the individual may hold a valid national board certificate issued by the National Board for Professional Teaching Standards in any certificate area.

(b) Individuals shall provide as a condition for the issuance of a continuing certificate documentation of two years full-time equivalency (FTE) of career and technical administration with an authorized employer (i.e., school district(s) or skill center(s)).

(3) Certificates under this section are renewed under chapter 181-79A WAC.

[Statutory Authority: Chapter 28A.410 RCW. WSR 21-15-085, § 181-77-071, filed 7/16/21, effective 8/16/21. Statutory Authority: Chapters 28A.410 and 28A.413 RCW. WSR 19-15-112, § 181-77-071, filed 7/22/19, effective 8/22/19. Statutory Authority: RCW 28A.410.220. WSR 18-21-070, § 181-77-071, filed 10/11/18, effective 11/11/18; WSR 17-22-136, § 181-77-071, filed 11/1/17, effective 12/2/17. Statutory Authority: RCW 28A.410.210. WSR 16-12-070, § 181-77-071, filed 5/27/16, effective 6/27/16; WSR 14-11-053, § 181-77-071, filed 5/16/14, effective 6/16/14.]

WAC 181-77-081 Requirements for certification of career guidance specialist. Career guidance specialists must meet the following requirements in addition to those set forth in WAC 181-79A-150 (1) and (2) and 181-79A-155:

(1) Probationary certificate.

(a) A candidate is eligible for the probationary career guidance specialist certification if they meet one or more of the following:

(i) Completion of three years of certificated experience at the initial, continuing, residency, or professional level as a career and technical education administrator career and technical education teacher, career and technical education counselor, or occupational information specialist; or

(ii) Hold a valid educational staff associate - School counselor certificate under WAC 181-79A-221; or

(iii) Provide documentation of six thousand hours of occupational experience of which two thousand hours shall have been in the last ten years, dealing with employment, including personnel or placement and evaluation of workers; or experience providing career guidance, employment, or career counseling services.

(b) Such a certificate may be issued upon recommendation by a school district according to the following:

(i) The candidate shall have developed a written training plan in cooperation with the career and technical education administrator. The

plan must be approved by a local career and technical education advisory committee.

(ii) The plan shall develop procedures and timelines for the candidate to meet the requirements for the initial certificate.

(c) The probationary certificate is valid for two years and may be reissued one time for two additional years upon recommendation of the school district if the individual has completed the procedures outlined for the first year in the written training plan and has made additional progress in meeting the requirements for the initial certificate.

(2) Initial certificate.

(a) Candidates must meet the eligibility requirements for the probationary certificate outlined in this section.

(b) Candidates for the initial certificate shall demonstrate competence through a course of study from a state approved educator preparation program provider or state approved continuing education credit hour provider in the general standards for career guidance specialist which include, but are not limited to, knowledge and skills in the following areas as approved and published by the professional educator standards board:

(i) Individual and group career guidance skills;

(ii) Individual and group career development assessment;

(iii) Information and resources in providing career guidance, including history and philosophy of career and technical education;

(iv) Career guidance program planning, implementation, and management;

(v) Diverse populations;

(vi) Student leadership development;

(vii) Ethical and legal issues;

(viii) Technology.

(c) In order to teach worksite learning and career choices courses, candidates must successfully complete requirements per WAC 181-77A-180.

(3) Initial certificate renewal.

Certificates under this section are renewed under chapter 181-79A WAC. At least fifteen continuing education credit hours must be related to the knowledge and skills areas listed in subsection (2)(b) of this section.

(4) Continuing certificate.

(a) Candidates for the continuing career guidance specialist certificate shall have in addition to the requirements for the initial certificate at least one hundred fifty continuing education credit hours completed subsequent to the issuance of the initial certificate; or hold a valid national board certificate issued by the National Board for Professional Teaching Standards in any certificate area.

(b) Candidates for the continuing certificate shall provide as a condition for the issuance of a continuing certificate documentation of two years full-time equivalency (FTE) as a career guidance specialist with a school employer (i.e., school district(s) or skills center(s)).

(5) **Continuing certificate renewal.** Certificates under this section are renewed under chapter 181-79A WAC. At least thirty continuing education credit hours must be related to the knowledge and skills areas listed in subsection (2)(b) of this section.

(6) Certificates issued under previous standards.

(a) Any person with a valid one-year occupational information specialist, or career and technical education counselor, certificate

issued prior to July 1, 2018, under previous standards of the professional educator standards board may apply for the initial career guidance specialist certificate, and will be considered to have met the requirements to obtain an initial career guidance specialist certificate in subsection (2) of this section.

Holders of expired one-year occupational information specialist, or one-year career and technical education counselor certificates, may apply for the initial career guidance specialist certificate, and will be considered to have met the requirements to obtain an initial career guidance specialist certificate with completion of one hundred continuing education credit hours within the previous five years from the date of the renewal application.

These holders of expired one-year certificates must present evidence to the superintendent of public instruction of completing the continuing education credit hours within the five years prior to the date of the renewal application.

(b) Any person with a valid three-year or five-year occupational information specialist, or career and technical education counselor, certificate issued prior to July 1, 2018, under previous standards of the professional educator standards board may apply for the continuing career guidance specialist certificate by the expiration date of the original certificate held, and will be considered to have met the requirements to obtain a continuing career guidance specialist certificate in subsection (4) of this section.

Holders of expired three-year or five-year occupational information specialist, or three-year or five-year career and technical education counselor certificates, may apply for the initial career guidance specialist certificate, and will be considered to have met the requirements to obtain an initial career guidance specialist certificate with completion of one hundred continuing education credit hours within the previous five years from the date of the renewal application.

These holders of expired three-year or five-year certificates must present evidence to the superintendent of public instruction of completing the continuing education credit hours within the five years prior to the date of the renewal application.

(c) Upon issuance of the initial or continuing career guidance specialist certificate, individuals addressed in this subsection will be subject to certificate renewal requirements of this section and chapter 181-79A WAC.

[Statutory Authority: Chapter 28A.410 RCW. WSR 21-15-085, § 181-77-081, filed 7/16/21, effective 8/16/21; WSR 21-12-039, § 181-77-081, filed 5/25/21, effective 6/25/21. Statutory Authority: Chapters 28A.410 and 28A.413 RCW. WSR 19-15-112, § 181-77-081, filed 7/22/19, effective 8/22/19. Statutory Authority: RCW 28A.410.220. WSR 19-03-108, § 181-77-081, filed 1/16/19, effective 2/16/19; WSR 18-21-070, § 181-77-081, filed 10/11/18, effective 11/11/18. Statutory Authority: RCW 28A.410.210. WSR 16-23-064, § 181-77-081, filed 11/14/16, effective 12/15/16; WSR 16-12-025, § 181-77-081, filed 5/23/16, effective 6/23/16.]

WAC 181-77-110 Career and technical education instructor certification reciprocity with community and technical colleges. The superintendent of public instruction will recognize community and technical college instructors certified under WAC 131-16-091 through 131-16-095

when these individuals provide instruction to high school students. These instructors must maintain their certification in good standing and, when employed to provide services within a public common school shall be required to have completed and have on file:

(1) Documentation of completion of a course on the issues of abuse and emotional or behavioral distress in students as required under RCW 28A.410.035 and WAC 181-79A-200; and

(2) A background check as defined in WAC 181-79A-150(2) and RCW 28A.410.010; and

(3) Evidence of good moral character as required in WAC 181-79A-155.

[Statutory Authority: Chapter 28A.410 RCW. WSR 21-15-085, § 181-77-110, filed 7/16/21, effective 8/16/21. Statutory Authority: Chapters 28A.410 and 28A.413 RCW. WSR 19-15-112, § 181-77-110, filed 7/22/19, effective 8/22/19. Statutory Authority: RCW 28A.410.210. WSR 06-14-010, § 181-77-110, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-77-110, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-110, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.305.130 (1) and (2), 28A.410.010. WSR 00-18-064, § 180-77-110, filed 9/1/00, effective 10/2/00. Statutory Authority: RCW 28A.410.010. WSR 95-12-056, § 180-77-110, filed 6/2/95, effective 7/3/95. Statutory Authority: RCW 28A.410.050(2). WSR 92-05-039, § 180-77-110, filed 2/12/92, effective 3/14/92.]

WAC 181-77-120 Out-of-state candidates. Out-of-state applicants shall be eligible for Washington career and technical education certificates if they meet the standards in chapter 181-77 WAC or as follows:

(1) **Initial certificate.** The initial certificate shall be issued by the superintendent of public instruction to a candidate who has two thousand hours of occupational experience and who meets one of the following:

(a) Qualifies under provisions of the interstate compact;

(b) Holds the appropriate degree and, if applicable, credit hours and/or licensing as set forth in this chapter, and has completed a state-approved preparation program in the professional field for which the certificate is to be issued and such additional professional fields as required by WAC 181-79A-150(4); or

(c) Holds an appropriate career and technical education certificate issued by another state and has practiced at the P-12 level in that respective role outside the state of Washington for three years.

(2) **Continuing certificate.** The continuing certificate shall be issued on verification that the candidate has met all requirements for initial and continuing certification in the state of Washington.

[Statutory Authority: Chapter 28A.410 RCW. WSR 21-15-085, § 181-77-120, filed 7/16/21, effective 8/16/21. Statutory Authority: Chapters 28A.410 and 28A.413 RCW. WSR 19-15-112, § 181-77-120, filed 7/22/19, effective 8/22/19. Statutory Authority: RCW 28A.410.220. WSR 18-21-070, § 181-77-120, filed 10/11/18, effective 11/11/18. Statutory Authority: RCW 28A.410.210. WSR 06-14-010, § 181-77-120, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-77-120, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW

28A.410.010. WSR 04-23-005, § 180-77-120, filed 11/4/04, effective 12/5/04. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-120, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.410.010. WSR 01-18-043, § 180-77-120, filed 8/29/01, effective 9/29/01; WSR 98-01-026, § 180-77-120, filed 12/8/97, effective 1/8/98; WSR 97-04-085, § 180-77-120, filed 2/5/97, effective 3/8/97; WSR 95-12-056, § 180-77-120, filed 6/2/95, effective 7/3/95.]

WAC 181-77-122 Appeal procedures. Career and technical education certification candidates who apply directly to the superintendent of public instruction for a certificate, certificate renewal, or certificate reinstatement and whose application is denied shall be entitled to appeal that decision in accordance with the appeal procedures in chapter 181-86 WAC.

[Statutory Authority: RCW 28A.410.210. WSR 06-14-010, § 181-77-122, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-77-122, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-77-122, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.410.010. WSR 99-01-172, § 180-77-122, filed 12/23/98, effective 1/23/99; WSR 95-12-056, § 180-77-122, filed 6/2/95, effective 7/3/95.]