

**WAC 388-818-630 What recourse do I have if I disagree with ODHH's decision to omit or remove my name from the list?** (1) You must make a reasonable effort to resolve the dispute with ODHH by contacting the sign language interpreter manager.

(2) If the resolution fails, you may submit a written appeal explaining why you should be included on the qualified list of certified interpreter, to ODHH. You may deliver your statement to ODHH, in person or mail it to:

Director  
Office of the Deaf and Hard of Hearing  
P.O. Box 45301  
Olympia, WA 98504-5301

(3) Your appeal must be received within twenty business days of ODHH's initial notice to informing you that you have been omitted or removed from the qualified interpreter list. The ODHH director will review your documents and offer an opportunity for an in-person meeting with him or her to present your information. At this meeting you may present evidence in support of your position either in writing, by in-person witness testimony, or through affidavit.

(4) The director will issue a written decision to you within twenty business days of receipt of your statement or of your in-person meeting, whichever is later.

(5) If you disagree with the decision of the ODHH director, you may request that DSHS appoint a representative. The request for review must be submitted to the ODHH director in writing within twenty business days of your receipt of the director's decision. ODHH will forward all documents pertaining to the dispute to the DSHS representative. The DSHS representative may request additional information from you or ODHH.

(6) The DSHS representative will issue a written decision to you within twenty business days after receipt of your request for review. The DSHS representative's decision is the final decision of the department.

[Statutory Authority: Chapter 2.42 RCW, RCW 2.42.130, and 2.42.170. WSR 15-01-075, § 388-818-630, filed 12/12/14, effective 1/12/15.]