

**WAC 388-14A-4630 Employers must report certain bonuses or other lump sum payments to the division of child support.** (1) Under chapter 26.23 RCW, employers must report lump sum payments over \$500 for employees subject to an income withholding for unpaid child support debt.

(2) The employer provides notice of the lump sum payment by reporting to:

(a) The electronic employer services portal provided by the federal office of child support services;

(b) The special collections unit at the division of child support (DCS); or

(c) DCS at the contact information noted on the income withholding order form.

(3) Upon notice of a lump sum payment, DCS will respond to the employer within 14 calendar days by sending either:

(a) A written release of all or part of the payment which may be disbursed to the employee; or

(b) A revised supplemental income withholding order or other request specifying the remittance to DCS.

(4) Failure to provide timely notice of a lump sum payment as required may constitute noncompliance under RCW 74.20A.350.

(5) Employers may report lump sum payments in an amount of \$500 or less to DCS.

(6) DCS and employers may establish a reporting process or agreement that meets or exceeds the lump sum payment reporting requirements under chapter 26.23 RCW.

[Statutory Authority: RCW 26.23.050, 74.20.040, and 74.20A.310. WSR 25-17-054, s 388-14A-4630, filed 8/14/25, effective 9/14/25.]