

WAC 230-17-035 When service of notices, orders, and documents is complete. Service of notices and other documents is complete when served by:

- (1) **Personal service** - which means actual, physical delivery to:
 - (a) The person; or
 - (b) The designated agent of the person; or
 - (c) Anyone over the age of eighteen residing at the residence of:
 - (i) The person; or
 - (ii) A corporate officer; or
 - (d) If represented, the attorney representing the person.
- (2) **Mail** - which means deposit in the United States mail with proper postage and properly addressed; or
- (3) **Commercial parcel delivery service** - which means delivery to the parcel delivery service, when properly addressed and all charges are paid.
- (4) **Electronic transmission** - Service is considered complete upon transmission of the documents or electronic method to access such documents to the email address provided by a party.

[Statutory Authority: RCW 9.46.070. WSR 25-21-112, s 230-17-035, filed 10/20/25, effective 11/20/25; WSR 07-21-156 (Order 615), § 230-17-035, filed 10/24/07, effective 1/1/08.]