

**WAC 173-900-420 How collectors know if their registration is approved.**

**Step 1: Ecology review of collector registration forms.**

(1) After receiving a form, ecology will review the form to determine if the form is complete and accurate.

(2) If the form is not complete and accurate, ecology will contact the collector to:

(a) Tell the collector what information is missing or inaccurate; and

(b) Request a revised form.

(3) The collector must submit a revised form within thirty days from the day ecology contacted the collector.

**Step 2: Approval or denial of collector registration forms.**

**(4) Approval.**

(a) Approval means that ecology has determined the form is complete and accurate.

(b) If ecology approves the collector's registration, ecology will post the collector's name on the "collector registration list" and place the collector in "in compliance" status. The collector is allowed to collect CEPs for a plan.

**(5) Denial.**

(a) Denial means that ecology has determined the form is not complete and accurate and the collector did not revise information as requested.

(b) If ecology denies a collector's registration, ecology will remove the collector's name from the "collector registration list" if listed, and will notify the collector of the denial.

(c) The collector must not collect CEPs for a plan.

(d) For initial collector registration, if ecology denies a registration, the collector may resubmit an initial registration form.

[Statutory Authority: Chapters 70.95N, 70.105, and 70.105D RCW. WSR 07-21-013 (Order 07-05), § 173-900-420, filed 10/5/07, effective 11/5/07.]