

**Chapter 137-04 WAC  
INTRODUCTORY**

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**WAC**

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**WAC 137-04-010 Definitions.** As used in this title:

- (1) "Secretary" means the secretary of the department of corrections.
- (2) "Department" means the department of corrections.
- (3) "Inmate" or "offender" means any person committed to the custody or under the jurisdiction of the department.

[Statutory Authority: RCW 42.17.250. WSR 01-03-079, § 137-04-010, filed 1/16/01, effective 2/16/01; WSR 82-04-023 (Order 82-3), § 137-04-010, filed 1/26/82.]

**WAC 137-04-015 Establishment of department.** The department of corrections was established effective July 1, 1981, by chapter 136, Laws of 1981, 47th legislature. Previously, functions delegated to the department of corrections were assigned to the adult corrections division, department of social and health services.

[Statutory Authority: RCW 42.17.250. WSR 82-04-023 (Order 82-3), § 137-04-015, filed 1/26/82.]

**WAC 137-04-020 Structure of the department.** (1) The department is a statutorily created agency of the state of Washington. The executive head of the department is the secretary who is appointed by the governor with the consent of the senate, and serves at the pleasure of the governor. The secretary manages the department and is responsible for the administration of adult correctional programs including, but not limited to, the operation of all state correctional institutions or facilities used for the confinement of convicted felons and the supervision of certain offenders in the community. The secretary may create a succession plan to identify individuals to act as the secretary's designee.

(2) Current organizational and contact information can be found on department's public web site at <http://www.doc.wa.gov/about/agency/leadership.htm>.

[Statutory Authority: RCW 72.01.090. WSR 17-02-047, § 137-04-020, filed 12/29/16, effective 1/29/17; WSR 07-12-073, § 137-04-020, filed 6/5/07, effective 7/6/07. Statutory Authority: RCW 42.17.250. WSR 01-03-079, § 137-04-020, filed 1/16/01, effective 2/16/01; WSR 82-04-023 (Order 82-3), § 137-04-020, filed 1/26/82.]

**WAC 137-04-030 Use of gender and number.** As used in this title, words importing the singular number may extend and be applied to several persons or things and vice versa. Words importing the masculine gender may be applied to females or organizations.

[Statutory Authority: RCW 42.17.250. WSR 82-04-023 (Order 82-3), §  
137-04-030, filed 1/26/82.]