

WAC 132I-168A-100 Appeals of fees and charges. (1) Library patrons wishing to appeal fees and/or charges assessed by the library may do so by completing library forms found at the circulation desk. Completed forms are to be filed with the director of circulation services at the plaza level circulation desk. Failure to file this form within one day of the assessment of the fine or charge in question or within one day of the time the library patron was made aware of the fee or should have been aware of the fee shall be deemed a waiver of the right to appeal.

(2) Upon receipt of a properly filed request for a brief adjudicative proceeding, the dean of instructional resources shall conduct a hearing. Within ten days of such hearing, the dean shall serve the patron with an initial order either upholding or denying the patron's appeal. Such order shall comply with the requirements of RCW 34.05.485 and WAC 10-08-210.

(3) If the initial order is considered unsatisfactory, the library patron may file an appeal with the vice president of academic affairs or his or her designee. Such request shall be made in writing, shall clearly state the grounds for the appeal, and shall be post-marked within twenty-one days of the date of service of the initial order. Failure to file this request within twenty-one days shall be deemed as acceptance of the disposition proposed by the dean.

(4) The vice president's decision shall be final.

[Statutory Authority: Chapter 34.05 RCW et seq. and RCW 28B.50.140. WSR 04-23-044, § 132I-168A-100, filed 11/12/04, effective 12/13/04. Statutory Authority: Chapter 34.05 RCW et seq., RCW 28B.50.100 and 28B.50.140. WSR 92-15-115, § 132I-168A-100, filed 7/21/92, effective 8/21/92; Order 012, § 132I-168-100 (codified as WAC 132I-168A-100), filed 10/31/75.]