

**Chapter 132H-122 WAC**  
**STUDENT FINANCIAL DEBTS**

Last Update: 3/19/25

**WAC**

132H-122-010      Statement of policy.  
132H-122-020      Student financial debt procedures.  
132H-122-030      Debt dispute and appeal.

**WAC 132H-122-010 Statement of policy.** (1) Bellevue College expects students who owe a debt for tuition and fees, housing, financial aid, fines, and other fees to pay the amount they owe, or set up a payment plan, and to contact the college for additional information, if needed.

(2) Students have the right to ask for details related to the debt, and to appeal a debt.

(3) The finance office is responsible for the implementation of this policy.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 25-07-105, s 132H-122-010, filed 3/19/25, effective 4/19/25. Statutory Authority: RCW 28B.50.140(13) and chapter 34.05 RCW. WSR 23-04-004, § 132H-122-010, filed 1/19/23, effective 2/19/23. Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140. WSR 92-19-054, § 132H-122-010, filed 9/10/92, effective 10/11/92.]

**WAC 132H-122-020 Student financial debt procedures.** (1) The college may take the following actions for nonpayment of outstanding student debt:

(a) Place a hold, on a student's account if they owe a debt for housing, financial aid, or tuition. A hold prevents enrollment for future quarters.

(b) Drop students for nonpayment of tuition and fees in excess of \$300 at any time.

(c) Refer past due debts that exceed \$100 to a collection agency. Unpaid charges and balances become past due after the tuition payment deadline of 30 days from the start of the quarter. The college will make no less than three attempts (two balance due notices and a final notice) to notify the student of the outstanding debt. Past due debts may be sent to a collection agency after 30 days have elapsed from the time the final notice was attempted.

(2) Prior to referral, students will receive notice via their Bellevue College email. The notice will include at a minimum the following information:

(a) The amount of the debt owed;

(b) The nature of the debt;

(c) Information on how to pay the debt;

(d) Contact information for the finance office and/or staff member who can provide more information, and/or set up a payment plan;

(e) The deadline for payment of the debt; and

(f) Any consequences that may result from nonpayment of the debt.

(3) Reporting requirements: The college follows the state reporting rules related to the use of holds, debt levels, and collection practices.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 25-07-105, s 132H-122-020, filed 3/19/25, effective 4/19/25. Statutory Authority: RCW 28B.50.140(13) and chapter 34.05 RCW. WSR 23-04-004, § 132H-122-020, filed 1/19/23, effective 2/19/23. Statutory Authority: RCW 28B.50.140. WSR 02-14-008, § 132H-122-020, filed 6/20/02, effective 7/21/02. Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140. WSR 92-19-054, § 132H-122-020, filed 9/10/92, effective 10/11/92.]

**WAC 132H-122-030 Debt dispute and appeal.** Students may submit an appeal through the enrollment services website if they believe that an error has been made in the assessment of the debt, if they face undue hardship, or if other extenuating circumstances warrant reconsideration. Directions for appeal can be found on the enrollment services website. Appeals must be submitted within 180 calendar days from the end of the quarter where charges were incurred.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 25-07-105, s 132H-122-030, filed 3/19/25, effective 4/19/25. Statutory Authority: RCW 28B.50.140(13) and chapter 34.05 RCW. WSR 23-04-004, § 132H-122-030, filed 1/19/23, effective 2/19/23. Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140. WSR 92-19-054, § 132H-122-030, filed 9/10/92, effective 10/11/92.]