



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

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June 30, 2022

Honorable David Frockt
Honorable Jim Honeyford
Honorable Christine Rolfes
Honorable Lynda Wilson
Senate Ways & Means Committee

Honorable Steve Tharinger
Honorable Mike Steele
House Capital Budget Committee

Honorable Timm Ormsby
Honorable Drew Stokesbary
House Appropriations Committee

Honorable Sam Hunt
Honorable Jeff Wilson
Senate State Government & Elections Committee

Honorable Javier Valdez
Honorable Mike Volz
House State Government & Tribal Relations Committee

Dear Honorable Members:

As directed by Section 131(7), Chapter 334, Laws of 2021, I am pleased to transmit the Office of Financial Management's [Opportunities for Downsizing Space in State Leased Facilities](#) report. Raw data and rollup tables are available in Excel format on OFM's [Facilities Oversight and Planning](#) web page under "Special projects."

In collaboration with the Department of Enterprise Services, OFM identified opportunities for agencies to downsize office space specific to leases with an end date between July 1, 2022, and June 30, 2024. Although OFM and agencies are still developing plans for the 2023-29 Six-Year Facilities Plan cycle, we recommend a 20% decrease in space, as appropriate to business need, based on projected portfolio reductions, OFM's updated space use guidelines, and current telework utilization among executive branch agencies.

If you have questions, please contact Yvonne Knutson, Facilities Oversight and Planning Program Manager, at yvonne.knutson@ofm.wa.gov or (360) 790-2723.

Sincerely,

David Schumacher
Director

cc: Michael Bezanson, Senate Ways & Means Committee
Susan Howson, Senate Ways & Means Committee
Kelci Karl-Robinson, House Capital Budget Committee
Charlie Gavigan, House Appropriations Committee
Desiree Omli, House State Government & Tribal Relations Committee
Samuel Brown, Senate State Government & Elections Committee
Tara Smith, Department of Enterprise Services
Nona Snell, Office of Financial Management
Yvonne Knutson, Office of Financial Management