



**Washington State  
Department of Transportation**

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August 15, 2017

David Schumacher, Director  
Office of Financial Management  
PO Box 43113  
Olympia, WA 98504-3113

RE: Sections 1006(1) and 1007(1) - Fund Transfers (Engrossed Senate Bill 5096)

Sections 1006(1) and 1007(1) of Engrossed Senate Bill 5096 authorize the department to make:

“... limited transfers of specific line-item project appropriations may occur between projects for those amounts listed subject to the conditions and limitations in section 601 ((of this act)), chapter . . . (Engrossed Senate Bill No. 5096), Laws of 2017.”

ESB 5096, Section 601(1) authorizes the Director of the Office of Financial Management to approve appropriation adjustments for highway projects funded with Transportation Partnership Account (TPA) and Connecting Washington Account (CWA) appropriations. (See attachment for bill language)

Consistent with the process established by the Office of Financial Management, the department is reporting that there are no transfer requests at this time.

Please contact me at 360-705-7121 or [alexanja@wsdot.wa.gov](mailto:alexanja@wsdot.wa.gov) if you have questions or need additional information. Thank you.

Sincerely,

Jay Alexander, Director  
Capital Program Development and Management  
Washington State Department of Transportation

JA:mde

cc: Erik Hansen, OFM  
Enc: ESB 5096, Section 601

18

**IMPLEMENTING PROVISIONS**

19 NEW SECTION. **Sec. 601. FUND TRANSFERS**

20 (1) The 2005 transportation partnership projects or improvements  
21 and 2015 connecting Washington projects or improvements are listed in  
22 the LEAP Transportation Document 2017-1 as developed April 20, 2017,  
23 which consists of a list of specific projects by fund source and  
24 amount over a sixteen-year period. Current fiscal biennium funding  
25 for each project is a line-item appropriation, while the outer year  
26 funding allocations represent a sixteen-year plan. The department of  
27 transportation is expected to use the flexibility provided in this  
28 section to assist in the delivery and completion of all  
29 transportation partnership account and connecting Washington account  
30 projects on the LEAP transportation document referenced in this  
31 subsection. For the 2017-2019 project appropriations, unless  
32 otherwise provided in this act, the director of the office of  
33 financial management may provide written authorization for a transfer  
34 of appropriation authority between projects funded with  
35 transportation partnership account appropriations or connecting  
36 Washington account appropriations to manage project spending and

1 efficiently deliver all projects in the respective program under the  
2 following conditions and limitations:

3 (a) Transfers may only be made within each specific fund source  
4 referenced on the respective project list;

5 (b) Transfers from a project may not be made as a result of the  
6 reduction of the scope of a project or be made to support increases  
7 in the scope of a project;

8 (c) Transfers from a project may be made if the funds  
9 appropriated to the project are in excess of the amount needed in the  
10 current fiscal biennium;

11 (d) Transfers may not occur for projects not identified on the  
12 applicable project list;

13 (e) Transfers may not be made while the legislature is in  
14 session;

15 (f) Transfers to a project may not be made with funds designated  
16 as attributable to practical design savings as described in RCW  
17 47.01.480;

18 (g) Each transfer between projects may only occur if the director  
19 of the office of financial management finds that any resulting change  
20 will not hinder the completion of the projects as approved by the  
21 legislature. Until the legislature reconvenes to consider the 2018  
22 supplemental omnibus transportation appropriations act, any  
23 unexpended 2015-2017 appropriation balance as approved by the office  
24 of financial management, in consultation with the legislative staff  
25 of the house of representatives and senate transportation committees,  
26 may be considered when transferring funds between projects; and

27 (h) Transfers between projects may be made by the department of  
28 transportation without the formal written approval provided under  
29 this subsection (1), provided that the transfer amount does not  
30 exceed two hundred fifty thousand dollars or ten percent of the total  
31 project, whichever is less. These transfers must be reported  
32 quarterly to the director of the office of financial management and  
33 the chairs of the house of representatives and senate transportation  
34 committees.

35 (2) The department of transportation must submit quarterly all  
36 transfers authorized under this section in the transportation  
37 executive information system. The office of financial management must  
38 maintain a legislative baseline project list identified in the LEAP  
39 transportation documents referenced in this act, and update that  
40 project list with all authorized transfers under this section.

1 (3) At the time the department submits a request to transfer  
2 funds under this section, a copy of the request must be submitted to  
3 the transportation committees of the legislature.

4 (4) Before approval, the office of financial management shall  
5 work with legislative staff of the house of representatives and  
6 senate transportation committees to review the requested transfers in  
7 a timely manner.

8 (5) No fewer than ten days after the receipt of a project  
9 transfer request, the director of the office of financial management  
10 must provide written notification to the department of any decision  
11 regarding project transfers, with copies submitted to the  
12 transportation committees of the legislature.

13 (6) The department must submit annually as part of its budget  
14 submittal a report detailing all transfers made pursuant to this  
15 section.