



STATE OF WASHINGTON
OFFICE OF FINANCIAL MANAGEMENT

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January 31, 2018

TO: Honorable Steve Hobbs, Chair
Honorable Curtis King, Ranking Member
Senate Transportation Committee

Honorable Judy Clibborn, Chair
Honorable Ed Orcutt, Ranking Member
House Transportation Committee

FROM: David Schumacher
Director

**SUBJECT: ONE WASHINGTON QUARTERLY REPORT (OCTOBER-DECEMBER 2017)
TO LEGISLATIVE TRANSPORTATION COMMITTEES**

Pursuant to the 2017-19 transportation budget (Section 103, Chapter 313, Laws of 2017), I am transmitting the second quarterly report on One Washington's work with the Washington State Department of Transportation (WSDOT) to assess WSDOT's ability to integrate the current transportation reporting and accounting information system, or its successor system, with the One Washington project.

Background. One Washington is an enterprise program that first received funding in 2013 to begin the work of transforming business processes common across state government. It is tasked with modernizing and improving the aging IT systems that support the state's business functions in finance, procurement, human resources/payroll, and budget. Funding was provided in the 2017-19 operating budget to conduct business warehouse planning, system integration planning, strategic partner contracts, and design of the long-term program blueprint.

Here is the progress achieved in the second quarter of the biennium.

Program Blueprint. The blueprint is an eight-year plan for a comprehensive business transformation. It details the technology and nontechnology-based initiatives needed to implement each project phase.

The [Program Blueprint version 1](#) was completed in September 2017. It contains supporting data for our supplemental budget request for FY 2019 to define the business capabilities of an integrated finance and procurement system and to create the competitive procurement process to choose the IT system.

The [Program Blueprint version 2](#), was completed in December 2017. It includes more information on budget and human resources/payroll and a [Change Management Strategy](#). Version 3, to be completed in June 2018, will include further refinements reflecting what we have learned and will serve as the implementation guide for the next eight years.

WSDOT Readiness. WSDOT needs to upgrade its aging financial system in the next five years, primarily due to technical obsolescence. WSDOT and OFM have concluded that it continues to be in

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the state's best interest for WSDOT to remain a part of the One Washington project. Based on a high-level analysis of WSDOT-specific business requirements completed to date, WSDOT and OFM have agreed that the state has a tremendous opportunity to implement one financial system for the entire state. We are moving forward with the assumption that WSDOT will decommission TRAINS and make use of the One Washington statewide ERP.

WSDOT has completed additional analysis and work to support transforming business processes and implementing new systems that include identifying project resources (project manager, organizational change management manager, and business analyst). It has also begun organizational change management activities, business analysis activities, and documentation of business practices and system processes.

Next Steps. Deep-dive assessments of how WSDOT current business processes interact with TRAINS and other critical financial systems are underway. When these assessments are completed and the business processes have been identified for transformation, the findings will inform WSDOT's implementation of the One Washington statewide ERP, the governance model required to address and maintain WSDOT specific needs, as well as integration to WSDOT unique business systems. This work will also aid in the development of a plan to replace or transform WSDOT unique business systems or processes.

For more information, please contact Stacey Scott, One Washington Program Director, at 360-725-0183 or stacey.scott@ofm.wa.gov, or Doug Vaughn, WSDOT Chief Financial Officer, at 360-705-7401 or vaughnd@wsdot.wa.gov.

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