

# Microsoft M365 Licensing

12/31/2022

Washington State Technology Solutions

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## Proviso

151.10.(10) \$23,150,000 of the consolidated technology services revolving account—state appropriation is provided solely for the procurement and distribution of Microsoft 365 licenses which must include advanced security features and cloud-based private branch exchange capabilities for state agencies. The office must report annually to fiscal committees of the legislature beginning December 31, 2021, and each December 31 thereafter, on the count and type of licenses distributed by consolidated technology services to each state agency. The report must also separately report on the count and type of Microsoft 365 licenses that state agencies have in addition to those that are distributed by consolidated technology services so that the total count, type of license, and cost is known for statewide Microsoft 365 licenses.

[Proviso language](#)

## Executive Summary

Consolidated Technology Services (WaTech) established a new consolidated enrollment agreement and received legislative support to procure Microsoft 365 (M365) G5 level licenses. These licenses include advanced security features and cloud-based private branch exchange capabilities for state agencies.

- In calendar year 2022, 78,197 M365 licenses were available and/or distributed at a cost of \$39.8 million across the enterprise.
- WaTech enrollment: WaTech procured 65,366 M365 G5 level licenses to be distributed across 68 agencies under the new WaTech enrollment. The total cost in calendar year 2022 for these licenses was \$32.7 million.
- At the time of this report, WaTech has distributed 96% of the licenses (63,031) under WaTech's enrollment to agencies.
- There were 5 agencies that were identified as managing a M365 tenant model outside of the WaTech enrollment. These agencies are managing 12,831 licenses and paid \$7.04 million in calendar year 2022.

## Microsoft Licensing (by agency)

68 agencies as defined by SAAM 75.20 are in scope of this annual report.

Criteria used to determine 'in scope' include:

- Agencies that are subject to OCIO Policy 310.
- Agencies that are members of the statewide Executive branch.
- Small agencies less than 50 FTE that are supported by the WaTech Small Agency allocation.
- Non-educational agencies.
- Agencies that identified as managing a private tenant. This report only displays Microsoft Licenses related to the Ex/Gx levels.

121 agencies as defined by SAAM 75.20 were not in this report because they did not fall under scoping criteria noted above.

- 37 are educational agencies (to include colleges).
- 24 of these agencies are boards and commission agencies.
- 19 are defined as "Other" because they appear to be 'administrative' in nature.
- 9 are legislative agencies.
- 5 are judicial agencies.

Additionally, this report only displays Microsoft Licenses related to the Ex/Gx levels. Licenses related to features outside of the Microsoft 365 G/E level services were not inventoried in this report. Example: Project Online, Visio, Power BI, Dynamics, or Azure licenses which are procured under agency enrollments.

### Licenses purchased under their agency enrollment <sup>1</sup>

Agency Number	Agency Name	Enrollment	License Type	Current License Counts	2022 Annual Cost (including Tax)
0850	Office of the Secretary of State (SEC)	Private	Microsoft E5-GCC	315	\$192,982
1000	Office of the Attorney General (ATG)	Private	Microsoft E3-GCC	1,688	\$731,178 <sup>2</sup>
2250	Washington State Patrol (WSP)	Private	Microsoft E5-GCC	2,418	\$1,136,444 <sup>3</sup>
2270	Washington State Criminal Justice Training Commission (CJT)	Private	Microsoft G5 GCC	145	\$75,023
2270	Washington State Criminal Justice Training Commission (CJT)	Private	Microsoft G3 GCC	15	\$5,336
4050	Department of Transportation (DOT)	Private	Microsoft G5-GCC	8,250	\$4,907,998
			<b>Totals</b>	<b>12,831</b>	<b>\$7,048,962</b>

## License utilization under WaTech's enrollment

All licenses under the WaTech enrollment are classified as Microsoft G5-GCC and are bundled under the \$32,729,644 paid to maintain this service offering.

Agency Number	Agency Name	Current License Counts
0570	Office of Civil Legal Aid (OCLA)	12
0820	Public Disclosure Commission (PDC)	42
0830	Washington State Leadership Board (WSLB)	3
0860	Governor's Office of Indian Affairs (INA)	4
0870	Washington State Commission on Asian Pacific American Affairs (APA)	3
0900	Office of the State Treasurer (OST)	68
0950	Office of the State Auditor (SAO)	472
0990	Washington Citizens' Commission on Salaries for Elected Officials (COS)	11
1010	Caseload Forecast Council (CFC)	13
1020	Department of Financial Institutions (DFI)	280
1030	Department of Commerce (COM)	595
1050	Office of Financial Management (OFM)	765
1070	Washington State Health Care Authority (HCA)	1,750
1100	Office of Administrative Hearings (OAH)	325
1160	State Lottery Commission (LOT)	147
1170	Washington State Gambling Commission (GMB)	120
1180	Washington State Commission on Hispanic Affairs (CHA)	4
1190	Washington State Commission on African American Affairs (CAA)	3
1200	Human Rights Commission (HUM)	43
1200	Human Rights Commission (HUM)	20
1240	Department of Retirement Systems (DRS)	320
1260	State Investment Board (SIB)	150
1400	Department of Revenue (DOR)	1,480
1420	Board of Tax Appeals (BTA)	16
1600	Office of the Insurance Commissioner (INS)	265
1630	Consolidated Technology Services (CTS)	410
1650	State Board of Accountancy (ACB)	12
1660	Board of Registration for Professional Engineers and Land Surveyors (BRPELS)	10
1790	Department of Enterprise Services (DES)	830
1900	Board of Industrial Insurance Appeals (IND)	185
1950	Liquor and Cannabis Board (LCB)	400
2150	Utilities and Transportation Commission (UTC)	185
2200	Board for Volunteer Firefighters and Reserve Officers (BVFFRO)	4
2280	Washington Traffic Safety Commission (STS)	27

Agency Number	Agency Name	Current License Counts
2290	Office of Independent Investigations (OII)	35
2350	Department of Labor and Industries (LNI)	3,270
2400	Department of Licensing (DOL)	2,700
2450	Military Department (MIL)	756
2750	Public Employment Relations Commission (PERC)	40
3000	Department of Social and Health Services (DSHS)	18,255
3030	Department of Health (DOH)	3,500
3050	Department of Veterans' Affairs (DVA)	995
3070	Department of Children, Youth, and Families (DCYF)	5,295
3100	Department of Corrections (DOC)	9,663
3150	Department of Services for the Blind (DSB)	120
3400	Student Achievement Council (SAC)	125
3410	Law Enforcement Officers' and Fire Fighters' Plan 2 Retirement Board (LEOFF)	8
3540	Workforce Training and Education Coordinating Board (WFTECB)	37
3550	Department of Archaeology and Historic Preservation (DAHP)	27
3870	Washington State Arts Commission (ART)	37
4060	County Road Administration Board (CRAB)	18
4070	Transportation Improvement Board (TIB)	11
4610	Department of Ecology (ECY)	1,950
4620	Washington Pollution Liability Insurance Program (PLI)	23
4630	Energy Facility Site Evaluation Council (EFSEC)	20
4650	State Parks and Recreation Commission (PARKS)	1,108
4670	Recreation and Conservation Funding Board (RCFB)	83
4680	Environmental and Land Use Hearings Office (ELUHO)	22
4770	Department of Fish and Wildlife (DFW)	2,450
4780	Puget Sound Partnership (PSP)	63
4900	Department of Natural Resources (DNR)	2,000
4950	Department of Agriculture (AGR)	935
5400	Department of Employment Security (ES)	2,700
9440	Washington State School Directors' Association (SDA)	27
X060	Washington State Fire Commissioners Association	6
X1E0	Washington State Institute for Public Policy	25
		<b>65,366</b>

<sup>1</sup> Agencies in this table are defined as having a 'Private' enrollment. These agencies procure and manage the licensing in the enrollment on their own.

<sup>2</sup> The Attorney General's Office (ATG) reported they are utilizing E3 GCC licensing with advanced security feature add-ons.



- 3 Washington State Patrol costs covers a 17-month period from 08/01/2022-12/31/2023 that will be paid in FY2023 as they transition to a calendar year renewal cycle.