RCW 61.24.033 Model language for initial contact letter used by beneficiaries—Rules. (1)(a) The department must develop model language for the initial contact letter to be used by beneficiaries as required under RCW 61.24.031. The model language must explain how the borrower may respond to the letter. The department must develop the model language in both English and Spanish and both versions must be contained in the same letter.

(b) No later than thirty days after April 14, 2011, the department must create the following forms:

(i) The notice form to be used by housing counselors and attorneys to refer borrowers to mediation under RCW 61.24.163;

(ii) The notice form stating that the parties have been referred to mediation along with the required information under *RCW 61.24.163(3)(a);

(iii) The waiver form as required in **RCW 61.24.163(4)(b);

(iv) The scheduling form notice in ***RCW 61.24.163(5)(b); and

(v) The form for the mediator's written certification of mediation.

(2) The department may create rules to implement the mediation program under RCW 61.24.163 and to administer the funds as required under RCW 61.24.172. [2011 c 58 s 16.]

Reviser's note: *(1) RCW 61.24.163 was amended by 2025 c 393 s 3, changing subsection (3)(a) to subsection (5)(a), effective January 1, 2026.

**(2) RCW 61.24.163 was amended by 2011 2nd sp.s. c 4 s 1, deleting subsection (4)(b).

***(3) RCW 61.24.163 was amended by 2012 c 185 s 6, changing subsection (5)(b) to subsection (7)(b). RCW 61.24.163 was subsequently amended by 2025 c 393 s 3, changing subsection (7)(b) to subsection (9)(b), effective January 1, 2026.

Findings—Intent—Short title—2011 c 58: See notes following RCW 61.24.005.

Effective date—2011 c 58 ss 11, 12, and 16: See note following RCW 61.24.172.