

**WAC 479-02-130 Records index.** The public records officer will maintain a current index of board records.

(1) The following list of records is included in the index:

(a) Legislation, rules, and regulations of the board;

(b) Bylaws adopted by the board;

(c) Minutes of board meetings;

(d) Resolutions approved by the board;

(e) Program guidelines;

(f) Program reports and publications.

(2) The public records officer will update the index at least once a year or when deemed necessary by the executive director.

(3) The index will be available for inspection and copying as other public records.

[Statutory Authority: Chapter 47.26 RCW. WSR 07-18-050, § 479-02-130, filed 8/30/07, effective 9/30/07; WSR 95-04-072, § 479-02-130, filed 1/30/95, effective 3/2/95; WSR 91-13-056, § 479-02-130, filed 6/17/91, effective 7/18/91.]