

**WAC 284-17B-015 How can I apply for a rental car insurance producer license?** Forms and instructions may be obtained by either calling the office of insurance commissioner or downloading them from the website: [www.insurance.wa.gov/](http://www.insurance.wa.gov/). To apply for a rental car insurance producer license, the following must be submitted:

- (1) A rental car insurance producer application signed by the applicant, an officer of the applicant, or owner of the rental car-company;
- (2) A copy of articles of incorporation;
- (3) A certificate of good standing from the secretary of state;
- (4) Underwriting insurer appointment form, INS 18;
- (5) The insurer's certification form as described in RCW 48.115.015 (2)(a) signed by the appointing authority;
- (6) A list of all locations in Washington identifying the manager or direct supervisor at each;
- (7) A list of the names of all endorsees to its rental car insurance producer license;
- (8) Certification by the rental car company that the listed endorsees have met the training requirements in RCW 48.115.020(4) and are authorized to offer, sell, and solicit insurance in connection with the rental of vehicles as described in RCW 48.115.005(7).
- (9) The training and education program and materials as described in RCW 48.115.020(4) and all brochures and other written materials provided to renters as described in RCW 48.115.025; and
- (10) Initial fees:

a. License fee for two years:	\$130 for business with under 50 employees
	\$375 for business with 50 or more employees
b. Appointment fee:	\$20 for each underwriting insurer
c. Location fee:	\$35 for each additional location. Location fees are not required for locations where there are no endorsees due to waiver or approved alternate arrangement under WAC 284-17B-080

[Statutory Authority: RCW 48.02.060 (3)(a) and 48.17.010(5). WSR 11-01-159 (Matter No. R 2010-09), § 284-17B-015, filed 12/22/10, effective 1/22/11. Statutory Authority: RCW 48.02.060, 48.30.010, and chapter 48.115 RCW. WSR 04-22-045 (Matter No. R 2002-05), § 284-17B-015, filed 10/27/04, effective 11/27/04.]