

**WAC 246-940-080 Maintenance and retention of records.** (1) Every certified animal massage therapist shall maintain written records of all animal massage services he or she provides.

(2) A separate record shall be kept for each animal.

(3) All records shall be legible, readily retrievable and shall be kept for a period of three years following the last treatment.

(4) The records shall include, but not be limited to, the following:

(a) Name, address, and telephone number of the client;

(b) Name or other identification of the animal;

(c) Description of the animal's condition and the nature of the massage services provided;

(d) The client information form;

(e) If the certified animal massage therapist suspects that the animal has an injury or condition that may require veterinary care, he or she must advise the client and make a notation in the animal's record.

[Statutory Authority: RCW 18.240.050 and 2016 c 41. WSR 17-11-058, § 246-940-080, filed 5/16/17, effective 7/1/17. Statutory Authority: RCW 18.240.050. WSR 11-14-026, § 246-940-080, filed 6/24/11, effective 7/25/11.]