

WAC 182-140-0030 Application process. (1) **Application.** To apply for an endorsement, an eligible organization must submit an application for endorsement to the authority and all documentation required in subsection (3) of this section. Eligible organizations may apply:

(a) Online through the authority's website; or

(b) By completing the Crisis Team Endorsement Application form (HCA 82-0588) and mailing it to the authority.

(2) **Submission periods for applications.**

(a) A team must submit its completed application by January 1st to be eligible for a contract effective in July of the same year.

(b) A team must submit its completed application by July 1st to be eligible for a contract effective in January of the following year.

(c) The authority defers submissions received after the deadlines in (a) and (b) of this subsection until the next contract cycle.

(3) **Required documentation.** An eligible organization applying for an endorsement must also submit:

(a) A current contract with the behavioral health administrative services organization (BH-ASO) serving the region where the eligible organization will operate or a letter of intent to contract once the team is endorsed;

(b) The eligible organization's policies and procedures that outline how it will comply or how it currently complies with the training requirements in WAC 182-140-0090;

(c) A copy of the transportation plan outlined in WAC 182-140-0100; and

(d) A copy of the eligible organization's staffing plan described in WAC 182-140-0080.

(4) **Community-based crisis teams (CBCT).** A CBCT that intends to contract with a licensed and certified behavioral health agency (BHA) to provide staff must also submit:

(a) The contracting BHA's active contract with the BH-ASO located in the region where the CBCT will operate; or

(b) A letter of intent from the BH-ASO to establish a contractual relationship with the contracting BHA upon the CBCT receiving an endorsement.

[Statutory Authority: RCW 41.05.021, 41.05.160, and 71.24.903. WSR 24-18-088, § 182-140-0030, filed 8/30/24, effective 9/30/24.]